

# Lostwithiel Town Council – Neighbourhood Plan Steering Group

Meeting agenda Tuesday 26 July 2016

Lostwithiel Church Rooms; Church Lane at 7pm

**Housekeeping – Neighbourhood Plan Steering Group Chairman Deputy Mayor Mrs P Jarrett will advise the evacuation routes in case of an emergency**

1. Apologies for absence.
2. Election of Secretary to take minutes.
3. Welcome to new members of the NP Steering Group; *Mandy Barrass,, Mr Shillabeer and Richard Trant.*
4. To approve the minutes of the Neighbourhood Plan working party meeting held on 23 June 2016.
5. To note and record the decisions of Lostwithiel Town Council regarding the Neighbourhood Plan.
6. Lostwithiel Open Spaces. do we wish to comment? (see attached?)
7. Discussion: do we wish to write the Plan ourselves or get a consultant to do it for us under our direction? If the former we need a volunteer with a lot of time to spare.
8. Draft objectives: discussion (see attached)
9. Draft Outline plan – update by Professor Scott.
- 10.NP Transport section discussion of a revised draft; (see attached).
- 11.Housing update–Ian Gillette.
- 12.Business update–Pam Jarrett.
- 13.Environment update–David Guiterman.
- 14.Community and Recreation update–David Robson.
- 15.Heritage update–Gill Parsons.
- 16.Project Plan–to review the updated project plan timetable; (see attached).
- 17.Neighbourhood Plan website–to update the Steering Group
- 18.Items for the meeting to be held on 23 August 2016. Deadline for submission Saturday August 13<sup>th</sup>.Please send items to David Guiterman (david.guiterman@btinternet.com)