

## **Neighbourhood Plan Steering Group**

Meeting of 10<sup>th</sup> January 2017

### **Record of Decisions and Actions**

1. Apologies received from Pam Jarrett (illness).
2. Attending: Chris Jones, David Guiterman, Dave Robson, Mandy Barrass, John Scott
3. Not attending and deemed to have resigned: Richard Trant, Mike Shillaber
4. The Minutes of the previous meeting were agreed.
5. It was reported that the Town Council had approved the Housing background document and draft plans with minor amendments of wording. There had been some discussion about the specification of 75% completion in the approach to phasing. It had been decided that this should remain for the Inspector to consider.
6. The latest draft of the overall Plan was received and noted.
6. The draft of the Housing section in the Draft Plan was approved. It was noted that the housing planning statistics would need to be updated or notes as being 'as correct at December 2016'.
7. The Project Plan was updated with minor changes.
8. Newsletter No 5 was revised and approved for printing and circulation.
9. Mobile exhibition. It was agreed that the use of the exhibition at the Film Night had been a success and had produced a number of public submissions. It was agreed that the possibility of holding it on Bingo night should be explored.
10. The Business Section was in need of expansion, with some draft plans required. It was noted that there had been a very poor response to the survey and few comments from the Lostwithiel Business Group. It was agreed that John Scott would attempt a draft for the next meeting.
11. The sections on Community, Environment, and Heritage were to be written up in anticipation of consultation feedback. John Scott would send copies of the sections to leads who would revise and expand for JS to incorporate into the Draft Plan.
12. Date of next meeting agreed as 28<sup>th</sup> February 2017. Future meeting dates agreed as March 28<sup>th</sup> and April 25<sup>th</sup>.