

Lostwithiel Town Council
Neighbourhood Plan Steering Group

Meeting agenda

Tuesday 23 May 2017

The Platform; Lostwithiel Station

at 7pm

Housekeeping – The meeting will be advised of the evacuation route in case of an emergency

1. To appoint a Committee Chairman
2. To appoint a Committee Secretary
3. To approve minor revisions to the Neighbourhood Development Plan Steering Group Terms of Reference.
4. Apologies for absence
5. To approve the minutes of the Neighbourhood Plan working party meeting held on 25th April 2017.
6. To note and record the decisions of Lostwithiel Town Council regarding the Neighbourhood Plan.
7. To consider the Council's minor amendments to the Early Draft Plan.
8. Environment & Heritage Section update – to include discussion regarding 'character zones'
9. Project plan – to review the revised plan & to discuss a timetable for completion
10. Neighbourhood Plan website – to discuss which documents need to be uploaded
11. To note the date of the next Steering Group meeting.
12. Items for the next Steering Group agenda.