

Annex of Evidence: contents

Community Wellbeing & Recreation

Reference code	File Title	Content Summary
CWR1	Community Wellbeing & Recreation Consultation First Questionnaire	A set of questions inviting free response answers
CWR2	Community Wellbeing & Recreation First Questionnaire Response	Analysis of the responses to the first questionnaire
CWR3	Community Wellbeing & Recreation Second Questionnaire Responses	A set of more specific questions to ascertain the level of support for suggestions from the first questionnaire and the number of responses to each.
CWR4	Community & Recreation Narrative	Background information on Community, Wellbeing and Recreation in Lostwithiel.
CWR5	Community & Recreation Second Questionnaire	Asks whether each of a set of draft policies is or is not supported.

Employment & the Local Economy

Reference code	File Title	Content Summary
ELE1	Business Survey Covering Letter 16 09 04	Introduces the survey
ELE2	Business Survey Questionnaire	Mainly questions asking for simple responses. There are some free-response questions
ELE3	Business Survey Questionnaire Response Analysis	Responses correlated

Environment & Heritage

Reference code	File Title	Content Summary
EH1	Environment First Questionnaire	Two scoring matrices; the remainder free-response questions
EH2	Environment First Questionnaire Responses	Responses correlated
EH3	Environment Second Questionnaire	Consists of statements inviting respondents to agree or disagree.
EH4	Environment Second Questionnaire Responses	Responses totalled
EH5	Heritage First Questionnaire	Contains largely free-response questions
EH6	Heritage First Questionnaire Responses	Responses correlated

EH7	Heritage Second Questionnaire	A set of more specific questions to ascertain the level of support for suggestions from the first questionnaire and the number of responses to each.
EH8	Heritage Second Questionnaire Responses	Results of the above
EH9	Response from the Woodland Trust	The response from the woodland Trust to a request for comments on what our neighbourhood plan should say about matters relating to woodland.
EH10	Environment Narrative	Details Lostwithiel's open spaces.
EH11	Heritage Narrative	Describes some of Lostwithiel's heritage buildings and their historical context.

Housing

Reference code	File Title	Content Summary
H1	Development Boundary Rationale 18 05 28	The methodology used to draw the Development Boundary and the photographic evidence which assisted in making the decisions.
H2	Housing Survey Responses & Report	A report based on the results of Lostwithiel town Council Survey, The questionnaire in Newsletter 2 (Ref H6) Cornwall Council survey responses (Ref H3) and The Lostwithiel Area action Plan (Ref Misc14)
H3	Housing Needs Cornwall Council Survey Report	The results of a survey carried out by Cornwall Council
H4	Housing provided by cells within the Development Boundary Revised 18 05 24	Shows the approximate number of houses that could be built on the undeveloped land within the Development Boundary
H5	Meeting Lostwithiel Estate Agents 17 10 17	Report of interviews with Lostwithiel estate agents to ascertain the demand for housing and the extent to which the current housing stock is able to satisfy the demand.
H6	Newsletter 2	Contains the housing survey
H7	Newsletter 7	Asks for responses and comments on the changes made to the draft Plan resulting from comments received on the Early Draft Plan May 2017. Contains the call for sites to be submitted by local landowners.
H8	Newsletter 7 Responses	Analysis of the responses to

		questions in Newsletter 7
H9	Possible Development Lines	Three suggestions for the position of the Development boundary for residents to choose from. The voting figures are in Ref. H2 page 12.
H10	Letter sent to all Residents announcing the Cornwall Council Housing Needs Survey	The letter, sent out on April 15 th 2016 gives details of the Survey and how to access and respond to it.

Transport

Reference code	File Title	Content Summary
T1	Newsletter 3	Transport survey. It also has an invitation to join the steering Group.
T2	Newsletter 4	Asks for responses to the draft policies developed as a result of the transport survey.
T3	Transport Survey Responses	A detailed report based on the responses to the two transport surveys.
T4	Traffic Management Consultation Analysis	Document produced as a result of a public consultation inviting Lostwithiel residents to express views on traffic matters.
T5	Lostwithiel Rail Station Survey Report	Results of a telephone survey by Cornwall Council on behalf of Lostwithiel Town Council concerning Lostwithiel Station.

Publicity

Reference code	File Title	Content Summary
Pub1	Consultation Leaflet	Introduces the Neighbourhood Plan to residents and explains how it works.
Pub2	Leaflet Housing Transport	Advertises a public meeting and exhibition on the draft housing and transport policies
Pub3	Newsletter 1	Details the Neighbourhood Plan process and the policy areas to be developed.
Pub4	Newsletter 5	Reports on the transport, heritage, environment, community and business surveys. Signposts the Lostwithiel Station Telephone survey results (see Ref.T5). Reports on the draft Development Boundary (at that time referred to as the Settlement Boundary).
Pub5	School Letter to Parents	Letter to the parents of Lostwithiel School delivered by 'pupil post'. This was a strategy to get the younger generation of Lostwithiel residents involved in the Plan process.
Pub6	Newsletter 8	Advertises the 6 week statutory consultation and the exhibition.
Pub7	Poster Final Exhibit	Advertises the final exhibition of the 6 week statutory consultation.

Pub8	Newsletter 6	Advertises the production of the Early Draft Neighbourhood Plan and the exhibition. Asks for comments on the draft Development Boundary
Pub9	Publicity Record	A record of the communications with the public about the Lostwithiel Neighbourhood Plan.

Miscellaneous

Reference code	File Title	Content Summary
Misc1	Early Draft Plan Response Analysis	Correlation of all the responses received to the Early Draft Plan May 2017.
Misc2	Pre-submission Consultation Response Analysis	Correlation of all the responses received to the 6 week Statutory Consultation and the action taken.
Misc3	St Winnow School Pupil Responses 18 01 11	Report of the responses to the Neighbourhood Plan following a class discussion lead by The steering Group Chairman and Councillor Beedell.
Misc4	Formal Consultee Responses	Responses to the consultation sent to statutory bodies and the action taken
Misc5	Steering Group Terms of Reference	Terms of reference; August 2nd 2016 as adopted by Lostwithiel town Council.
Misc6	Steering Group Members	Current members of the Steering Group as at June 2018. For members of the group who have served since its inception together with their responsibilities; see Ref. Misc13 page 4.
Misc7	Screening opinion decision Lostwithiel Letter	The letter indicates no action needed
Misc8	Natural England SEA & HRA Screening Response Letter	The letter indicates no action needed
Misc9	SEA Screening opinion Report Lostwithiel	The report indicates that no SEA is needed
Misc10	Pre-submission Responses 1	A compilation of scans of responses to the Statutory 6 week Consultation (See Misc2 in which the responses are correlated).
Misc11	Pre-submission Responses 2	A compilation of scans of responses to the Statutory 6 week Consultation (See Misc2 in which the responses are correlated).
Misc12	Pre-submission Responses 3	A compilation of scans of responses to the Statutory 6 week Consultation (See

		Misc2 in which the responses are correlated).
Misc13	Consultation Statement 18 06	Statutory consultation Statement to accompany the submission of the Lostwithiel Neighbourhood Plan
Misc14	Lostwithiel Action Plan 2004-2024	A detailed analysis of Lostwithiel and its future development carried out by Lostwithiel town Forum
Misc15	Lostwithiel Town Questionnaire Results	Results of a detailed survey carried out by the Town Council and published in March 2014.
Misc16	Cornwall Council NP Team Comments	Response by the Cornwall Council Neighbourhood Plan Team under Section 14 to the Pre-Submission Draft
Misc17	Cornwall Council Officer Comments	Detailed comments from the following Cornwall Council Officers/Teams:- Affordable Housing Team Cornwall Fire and Rescue Service Community Infrastructure Levy Officer Economic Development Team Open Spaces Officer Transport Team