

Lostwithiel Town Council – Neighbourhood Plan Steering Group

Meeting agenda Tuesday 24 May 2016

Lostwithiel Community Centre 7pm

Housekeeping – Neighbourhood Plan Portfolio Holder Councillor Guiterman will advise the evacuation routes in case of an emergency

1. To elect a Neighbourhood Plan Steering Group Chairman
2. To appoint a Neighbourhood Plan Steering Group Secretary.
3. To formally record membership of the Neighbourhood Plan Steering Group and acknowledge the number of vacancies.
4. To implement the Lostwithiel Town Council Neighbourhood Development Plan Steering Group Terms of Reference Issue One 2 February 2016
5. Apologies and welcome
6. To approve the minutes of the Neighbourhood Plan working party meeting held on 26 April 2016.
7. To note and record the decisions of Lostwithiel Town Council regarding the Neighbourhood Plan.
8. To review options to engage a wider age group in the Plan
9. Locality Grant – an update
10. Transport survey – to consider the survey results
11. Draft Transport Policy Consultation Document – to consider the draft document and to make recommendations to Council.
12. Housing needs survey – to consider the survey results.
13. Housing Policy ballot – to consider the results to date
14. Housing Consultation – to consider arrangements for the collation of the results after 31 May 2016.
15. Cornwall Land Trust – update
16. Business needs survey – update
17. June public seminar – to agree arrangements.
18. 4th Red newsletter - to consider content and date
19. Schools consultation – update
20. Project Plan – an update
21. Neighbourhood Plan website – to receive an update on progress
22. Items for the meeting to be held on 23 June 2016