

Neighbourhood Plan Steering Group

Meeting of 28th March 2017

Record of Decisions and Actions

1. Attending: Pam Jarrett, Dave Robson, Mandy Barrass, John Scott, Dickie Trant, David Guiterman
2. Apologies: None
3. In attendance: Mrs Sandra Harris (Town Clerk)
4. The Minutes of the meeting of February 28th were approved.
5. Notes on Decisions of Lostwithiel Town Council. PJ gave a summary of discussions and decisions of the last two months relating to consultation questionnaires. It was noted that these had already been actioned.
6. It was reported that only one response had been received from the consultation enquiries circulated through the School. It was agreed not to pursue this any further. It was also agreed that further informal consultation with the community should wait until the Early Draft plan could be posted on the website.
7. Update on Draft Plan.

The Plan had been revised following input from the Lostwithiel Business Group.

JS had attended the Cornwall Council Neighbourhood Planning Surgery and Sarah Furley (CC Planning Team) had offered to examine the Plan in detail and consult with other colleagues before providing comments and suggestions. Her subsequent report indicated that the Plan was well-evidenced and well-constructed but that two particular matters required attention:

- a) There needed to be a sharper distinction between the Land-use Planning Policies specific to the NP and the general Council Policies and ideals.
- b) The section on housing set a target higher than that required by CC and used a phasing procedure that was not approved by CC.

With reference to (a) the Steering Group agreed that this was important and was a matter that had already been identified as in need of attention. It was agreed that the existing Policy Tables would be split into a table of 'Actions and Aspirations' and a table of 'Planning Policies'.

With reference to (b) the existing approach was affirmed, after taking advice from Mayor Ian Gillet. It was noted that the additional housing was in order to meet potential planning requirements up to 2030 and that phasing had been introduced so as to ensure that the housing approved by CC in the past (in excess of need) was occupied before further approvals were allowed. It was agreed that this would be pursued with Sarah Furley as a matter permitted under the National Neighbourhood Planning Framework.

8. In view of matters discussed in item 7, it was agreed that the Early Draft Plan should not be referred to Town Council for approval until these matters had been resolved. It was hoped that a

report could come to the next Steering Group meeting with a view to referring it to Council in early May.

9. A Press release was agreed with minor changes and would be held for release once an Early Draft Plan had been approved for display by Town Council.

10. The Project Plan was reported and will be updated by DG. It was agreed that, in lieu of the release of the Early Draft Plan, a brief note on progress would be prepared by DG for circulation in the Community Newsletter and for onward circulation through the Love Lostwithiel website and Facebook pages (via Keith and Lindsay Southgate). The update would also be displayed prominently on the Lostwithiel neighbourhood Plan website.

11. Date of next meetings already agreed as April 25th. Nick Cahill will attend and other Councillors are to be invited to attend. {Venue to be determined in the light of anticipated attendance}.