

**Neighbourhood Planning Steering Group**  
**Minutes of the Meeting of 28<sup>th</sup> November 2017**  
**The Platform Lostwithiel Station.**

Attending: David Guiterman, Chris Jones, Dave Robson, Ann Duffin, Phoebe Beedell, Kieran Park, Colin Martin. Member of the public; Michael Davey was also present.

1. Apologies: John Scott, Tim Hughes, and Colin Risner.
2. The minutes of the October meetings were accepted: Proposed by D.G. seconded by A.D.
3. The Community Centre Hall was booked for January 13<sup>th</sup> and the LTC approved the cost of producing the Winter 2017 Newsletter.
4. The steering group accepted the revised criteria for drawing the development boundary, with the following amendment to criterion 2: *“to round-off the existing boundary of the continuous high-density housing, to ensure there is convenient access to the town centre and to avoid excessive ribbon development”* if accepted by Sarah Furley – Later email from Sarah approved of this wording.  
The steering group approved the revised development boundary: Proposed by C.M seconded by K.P, the proposal was carried by 6 votes to 1; Chris Jones voted against the proposal.
5. School Report by P.B - Discussion with school recorded, and quotes to be used as evidence of consultation.
6. Part 1 of the updated Neighbourhood Plan was approved for submission to the LTC by the Steering Group, D.G proposed seconded by A.D, passed.

7. Part 2 of the updated Neighbourhood Plan was approved for submission to the LTC by the Steering Group, D.G proposed; seconded by D.R, passed.
8. Winter Newsletter was approved for submission to the LTC by Steering Group P.B proposed, seconded by D.R.
9. Members of the following members of the Steering Group volunteered to deliver the Newsletter: David Guiterman, Ann Duffin, Chris Jones Phoebe Beedell (requested not to do Scratons Lane) Dave Robson and Colin Martin.
10. The public exhibition in the Community Centre will take place between 2pm-5pm on the 13<sup>th</sup> January, the following members of the Steering Group volunteered to man the exhibit: David Guiterman, Phoebe Beedell, Dave Robson and Chris Jones.
11. Steering Group asked for the following to be uploaded to the website; proposed Newsletter (if approved by L.T.C), Part 1&2 of the updated Neighbourhood Plan (if approved by L.T.C), and the minutes of this meeting.
12. The proposed Newsletter and Part1&2 of the updated Neighbourhood Plan to be submitted as items for the next Full Council meeting (5<sup>th</sup> December).
13. The Neighbourhood Plan timetable, updated on October 24<sup>th</sup> 2017, was accepted. Proposed by D.G and seconded by D.R.
14. The next meeting of the Steering Group will take place on the 23<sup>rd</sup> January 2018 in The Community Centre Long Room.
15. The standing items to be added to the agenda for the next meeting of the Steering Group. Other items will be added as necessary.