

Neighbourhood Plan Publicity, Exhibition & Discussion Events

DATE	LOCATION/OCCASION	SUBJECT	ATTENDEE NUMBER (approx)
Oct 2015	Neighbourhood Plan Newsletter 1 Autumn 2015	Inserted into the Lostwithiel Community Newsletter. What is a NP. Call for ideas.	N/A
October 2015	Coloured leaflet produced	Explains what a Neighbourhood Plan is and the stages it progresses through. Leaflet circulated to shops, pubs, library and other outlets.	N/A
1 October 2015	Lostwithiel Community Newsletter*	The Mayor wrote a paragraph about the Neighbourhood Plan	N/A
1 November 2015	Lostwithiel Community Newsletter	The mayor wrote about the importance of the neighbourhood plan and advertise the December 5 th consultation event on housing policies	N/A
1 December 2015	Lostwithiel Community Newsletter	The mayor emphasised how important it was to respond to the neighbourhood plan consultation and look forward to a further consultation event in March	N/A
5 December 2015	Community Centre	Exhibit and consultation on housing policies	100
9 December 2015	Mayor's Tea Party	Exhibit and consultation on housing policies	100
Feb 2016	Neighbourhood Plan Newsletter 2	Delivered to all properties** in Lostwithiel Civil Parish. Publicised draft housing policies and call for comments	N/A
1 February 2016	Lostwithiel Community Newsletter	The mayor wrote about the forthcoming Cornwall Council housing survey	N/A
March 5 2016	Community Centre	Exhibit and consultation on Housing policies	115
March 2016	Response facility	Responses could be sent by Freepost or put in one of boxes at the Co-op, the Newsagent or the Community Centre.	N/A
1 April 2016	Neighbourhood Plan Newsletter 3	Inserted into the Lostwithiel Community Newsletter. Transport survey and invitation to comment. We received back 108 questionnaires, representing responses from 185 residents.	N/A
1 May 2016	Lostwithiel Community Newsletter	The mayor advertised the transport consultation event on June 11 th and encouraged people to fill in the transport needs questionnaire	N/A
1 June 2016	Lostwithiel Community Newsletter	The mayor wrote about the consultation event on June 11 th and explained how the neighbourhood plan was being developed in conjunction with the Lostwithiel Business Group	N/A
3 June 2016	Leaflet Delivery	Leaflet advertising the exhibition and consultation delivered to 50% of properties in Lostwithiel	N/A

11 June 2016	Scout Hut	Exhibit and consultation on Draft Housing Policies, Transport, Vision for Lostwithiel	N/A
1 July 2016	Lostwithiel Community Newsletter	The mayor reported that the Neighbourhood Plan Steering Group was now looking at leisure	N/A
September 2016	Neighbourhood Plan Newsletter 4 Summer 2016	Inserted into the Lostwithiel Community Newsletter. Transport survey feedback and draft policy areas and invitation to comment. Neighbourhood Plan website announcement.	N/A
1 September 2016	Lostwithiel Community Newsletter	The mayor advertised the latest Neighbourhood Plan newsletter and encouraged Lostwithiel businesses to fill in the business survey	N/A
24 Sept 2016	Community Centre	Exhibition and consultation Environment, Heritage, Community & Recreation	83
1 October 2016	Lostwithiel Community Newsletter	The mayor reported on the Environment, Heritage, Community and Recreation exhibition and consultation	N/A
Dec 14 2016	Mayor's Tea Party December	Travelling Exhibit on all sections of the Developing NP. Questionnaires on Environment, Heritage, Community & Recreation	44
15 Dec	Lostwithiel Primary School Fair December 15 th 2016	Travelling Exhibit on all sections of the Developing NP. Questionnaires on Environment, Heritage, Community & Recreation	N/A
January 2017	Neighbourhood Plan Newsletter 5 January 2017	Delivered to all properties in Lostwithiel**, Environment, Heritage and Community surveys feedback. Proposed development boundary and calls for comments	N/A
January 9 2017	Lost in Film Night	Travelling Exhibit on all sections of the Developing NP. Questionnaires on Environment, Heritage, Community & Recreation	50
January 30 2017	Lost in Film Night (alternative film so different audience)	Travelling Exhibit on all sections of the Developing NP. Questionnaires on Environment, Heritage, Community & Recreation	45
Feb 2017	Lostwithiel Primary School sent letter home to parents	Invited parents to read and comment on the Neighbourhood Plan. This was an strategy to involve a section of the community that had not attended consultation events.	NA
1 May 2017	Lostwithiel Community Newsletter	The mayor stated that the new Council's agenda had the neighbourhood plan as a high priority. The Neighbourhood Plan Steering Group Chairman asked readers to look out for the Early Draft Plan and outlined the stages that the neighbourhood plan would have to go through before being adopted.	N/A

1 June 2017	Lostwithiel Community Newsletter	The mayor wrote a short piece on the Neighbourhood Plan	N/A
July 2017	Neighbourhood Plan Newsletter 6	Delivered to all properties in Lostwithiel Civil Parish**. Advertised exhibit on Aug 5. Is the proposed development boundary supported? Information about the Early Draft Plan and invitation to comment	N/A
1 July 2017	Lostwithiel Community Newsletter	The mayor alerted readers to the Early Draft Plan summary being on the website and advertised the charity fair day exhibition of the Neighbourhood Plan Early Draft	N/A
2 July 2017	Early Draft Plan and the Summary	Copies placed in the Community Centre, Church and Lostwithiel library. Public invited to take them away. Also placed on the Neighbourhood Plan website. Comments could be made on-line	N/A
16 July 2017	Charity Fair King George v Field	Early Draft Plan Exhibit and invitation to comment.	60
1 August 2017	Lostwithiel Community Newsletter	The mayor advertised the August 5 th exhibition and reported on the charity fair day exhibition.	N/A
5 th August 2017	Community Centre	Early Draft Plan Exhibit and invitation to comment.	56
19 th September 2017	Lostwithiel Primary School	Interactive workshop with year 5 to educate them about the Neighbourhood Plan and to make them feel involved and to garner opinions about the future of Lostwithiel	24
25 th November 2017	Cornish Times newspaper	Public notice advertising the Neighbourhood Plan 'Call for Sites' which invited land to be considered for inclusion within the Development Boundary.	N/A
30 th November 2017	Cornish Guardian Newspaper	Public notice advertising the Neighbourhood Plan 'Call for Sites' which invited land to be considered for inclusion within the Development Boundary.	N/A
December 1 st 2017	Lostwithiel Community Newsletter	Explained where we were in the process of producing our Plan. Advertised the January 13 th exhibition and the Winter 2018 Newsletter. Stated it was probably the last chance to comment on the Plan before being submitted to County.	N/A
December 2017	Neighbourhood Plan Newsletter 7	Delivered to all properties in Lostwithiel Civil Parish**. It advertised exhibit on Jan 13. Questionnaire asking about the community support for the updated policies. 'Call for sites' which invited land to be considered for inclusion within the Development Boundary.	N/A
28 th November 2017	Lostwithiel Primary School	Discussion with Class 5 to ascertain if there are any further thoughts on how they would like to see Lostwithiel developing	24

End of November 2017 to January 31 st 2018	Town Council public notice board and the Neighbourhood Plan Website	Public notice advertising the Neighbourhood Plan 'Call for Sites' which invited land to be considered for inclusion within the Development Boundary.	N/A
8 January 2018	St Winnow Primary School	Meet class 3 teacher to brief him before the meeting with the class. Pupils to take home issue 7 of the neighbourhood Plan Newsletter to discuss with their families.	N/A
11 January	St Winnow Primary School	Afternoon discussion with pupils of Class 3 on what they would like and would not like to see in Lostwithiel in future.	23
11 January 2018	Neighbourhood Plan December 2017 draft	Copies placed in the Community Centre, Church and Lostwithiel library. Public invited to take them away. Also placed on the Neighbourhood Plan website. Comments could be made on-line	N/A
13 January 2018	Community Centre	Exhibition showing the rationale for the drawing of the Draft Development Boundary. Opportunity to ask questions about the updated policies and to take away a copy of the Draft Plan and to comment on it.	80
22 March 2018	Neighbourhood Plan Newsletter 8	Delivered to all properties in Lostwithiel Civil Parish**. Advertised exhibit on March 24 and the start of the 6-week statutory consultation period..	N/A
24 March	Community Centre	Exhibition showing the change made to the development boundary as a result of comments received and responses to the call for sites to be put forward for inclusion within the development boundary. The pre-submission full Plan and the Summary were available to be taken away	50
10 April	Community Centre	Extraordinary meeting of the Steering Group to discuss representations from residents concerning the Pre-Submission Draft.	6 residents
28 April	Community Centre	Final Exhibit and public consultation event on the Pre-submission Plan. Advertised by posters around town and on The NP website	25

* The Lostwithiel Community Newsletter is published on the first day of each month and has a print run of 1,400. Copies are placed in Lostwithiel library and in businesses around Lostwithiel and in the Community Centre; 125 are sent out on-line via Mailchimp. It is widely read by those seeking local news and for information on forthcoming events.

** The aim was to deliver to all properties though volunteers may have missed the odd one or two as they were difficult to find.

Engagement with Lostwithiel's younger generation.

The Neighbourhood Plan Steering Group was concerned that public consultation events were attended mainly by those in the older age groups. The Steering Group therefore decided attempt to engage with the younger generation. There are two schools that serve Lostwithiel's primary-age pupils. It was hoped that discussing the Neighbourhood Plan with pupils in these two schools and encouraging the pupils to talk to their parents would result in reaching the age groups which hitherto have been underrepresented at public events.

An interactive workshop at Lostwithiel primary school successfully helped pupils to think about the future development of Lostwithiel and the implications for them personally. The pupils were encouraged to discuss the Neighbourhood Plan with their family and friends. A few weeks later two of the Neighbourhood Plan Steering Group visited the same class to discuss with them any further thoughts as they may have had in the meantime.

A member of the Steering Group visited St Winnow School and asked the teacher of the senior class to give each of the pupils in his class a copy of the Neighbourhood Plan Newsletter number seven. The pupils were instructed to take these home and bring them back to school two days later filled in as a result of discussing the Neighbourhood Plan with their family. Two members of the plan Steering Group then visited the class and discussed with them how they would like to see Lostwithiel developing in the future.

A report resulting from the visit to St winnow School can be seen at Ref Misc3 on the Neighbourhood Plan website.