

# Lostwithiel Neighbourhood Plan



July 2018

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# **Lostwithiel Neighbourhood Plan**

**2015-2030**

**Produced by:**

Neighbourhood Plan Steering Group on behalf of Lostwithiel Town Council

Taprell House,

North Street

Lostwithiel

Cornwall PL22 0BL

Tel: 01208 872323

Website: <http://www.lostwithielplan.org.uk>

## *An Introduction from the Mayor*



The Town Council welcomed the opportunity to develop a Neighbourhood Plan that would shape the future of the town for the next twenty years and to meet the needs of future generations of residents in Lostwithiel. With the help of a Steering Group of local residents, this Plan has been drawn up with the intention of reflecting and sustaining the sense of community and heritage that is so important to all who live in the town.

We see this Plan not simply as a practical administrative device to guide planning decisions. We have endeavoured to engage with you and to consult you over what you wish to see in the town and we hope it gives a vision of the town and its future that all who live in it will embrace. The Plan will be put to you in a local Referendum, which will be your chance to endorse the future that the Council is committed to realising.

*Pam Jarrett*

Mayor of Lostwithiel

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# Contents

## Introduction: The Purpose of the Plan

## Part One. Context and Framework

<b>Lostwithiel in Context</b> .....	5
<b>A Vision for Lostwithiel</b> .....	9
Objectives of the Neighbourhood Plan	11
<b>Town and Country Environment: A Heritage Landscape</b> .....	13
The rural and natural environment	13
Open space provision	14
The urban environment	15
Public views	16
<b>Housing</b> .....	19
The planning context	19
Future housing needs 2017 to 2030	21
Sustaining community infrastructure and open spaces	22
Provision of affordable housing	23
Implications of climate change	23
The Development boundary	24
Style and layout of new developments	25
<b>Employment and the Local Economy</b> .....	29
Lostwithiel employment structure	29
Business zones and major businesses	30
Shopping and eating	31
The character of small businesses	32
The future	33
<b>Transport and Travel</b> .....	35
Cars and traffic	36
Buses	37
Railways	38
Walking and cycling	39
<b>Community Wellbeing and Recreation</b> .....	41
Education and culture	41
Health and social care	42
Sport and leisure	42
<b>Lostwithiel Character Zones</b> .....	45

## Part Two. Actions and Planning Policies

<b>Town and Country Environment: A Heritage Landscape .....</b>	<b>55</b>
<b>Housing .....</b>	<b>59</b>
Housing statement	59
Infrastructure, Environment, and Climate Change	59
New Developments: Location and Design	61
<b>Employment and the Local Economy .....</b>	<b>69</b>
<b>Transport and Travel .....</b>	<b>71</b>
Traffic and parking	71
Public transport	73
Pedestrians and cyclists	74
<b>Community Wellbeing and Recreation .....</b>	<b>77</b>
Education and culture	77
Care and participation for all	77
Leisure and wellbeing	78
<b>Summary: Actions and Aspirations .....</b>	<b>81</b>
Environment and Heritage	81
Housing	81
Transport	82
<b>Community Wellbeing and Recreation .....</b>	<b>82</b>
<b>Summary: Planning Policies .....</b>	<b>83</b>
Environment and Heritage	83
Housing	84
Employment and the Local Economy	86
Transport	86
Community Wellbeing and Recreation	87
<b>Appendix 1. Extracts from Cornwall Local Plan .....</b>	<b>89</b>
<b>Appendix 2. Consultation and Engagement Strategy .....</b>	<b>91</b>
<b>Appendix 3. Reports and Publications .....</b>	<b>92</b>
<b>Appendix 4. Annex of Evidence: Contents .....</b>	<b>93</b>



## Introduction: The Purpose of the Plan

1. This plan has been produced in accordance with the 2011 Localism Act, which empowered local communities to produce Neighbourhood Development Plans. Restormel Borough Council had produced a twenty-year local plan in 1991, and Lostwithiel Town Forum produced the twenty-year Lostwithiel Area Action Plan in 2004 (Annex: Misc14).<sup>1</sup> This Neighbourhood Plan is the first long-term plan for the area and is produced in relation to the National Planning Policy Framework. (NPPF) and the Cornwall Local Plan.

2. The Neighbourhood Plan sets out how development is controlled for a particular area in the future. It has to comply with national and local policies, but it gives local people a much bigger say in how these policies are put into effect. It has a legal status and must be taken into account by the Local Planning Authority when considering planning applications in the future.

3. Lostwithiel Town Council took up the opportunity to develop a Neighbourhood Plan and established a Steering group, with representation from the local community, to undertake the preparation of the plan. A key aim has been to ensure that local planning and related policies and proposals are those supported by local people and that will protect and enhance the particular and valued local community and environment. Following the various informal consultation processes, the Plan has undergone a number of formal Consultations in accordance with the NPPF, it has been assessed by an independent inspector as being in conformity with national planning conditions, and was the subject of a local referendum. In this plan we set out the specific planning policies that will be adopted within the framework of the requirements of the National Planning Policy Framework and the Cornwall Local Plan. On approval the plan became the formal basis for all planning decisions concerning the town.

4. Our intention has been to produce a major document that set the plan in the context of the history and environment of Lostwithiel and that will, we hope, guide considerations for a generation. For this reason, we have divided the plan into two parts. Part One of the plan sets out the context for a wider consideration of the Lostwithiel area and its development. It includes a summary of the vision and aspirations of local people and sets the scene for planning over the coming period. Part Two of the plan documentation sets out those specific actions and policies that local consultations have suggested are necessary features of neighbourhood planning. In each of these two Parts we have set out our discussion in five sections covering environment and heritage, housing, employment and the local economy, transport and travel, and community wellbeing and recreation. In Part Two, we set out tables of our 'Actions and Aspirations' as well as our specific 'Planning Policies'. The detailed evidence base behind our discussions and proposals are contained in a separate and lengthy Annex of Evidence to the Plan.

### Purpose of the Plan

5. The Neighbourhood Plan covers the period from 2015 to 2030, in line with the end date for the Cornwall Local Plan. It provides an opportunity, for the first time, for local planning to consider local requirements and preferences. The policies contained in the Plan will shape the

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<sup>1</sup> The Annex of Evidence is available on the Neighbourhood Plan website (<http://www.lostwithielplan.org.uk/>). Reference to this evidence base are cited in the text in the format 'Annex: Misc1', using the index of contents as listed in Appendix 4.

development of the town and parish for a considerable time, safeguarding the future of the town for later generations. It will shape the decisions made by the Local Planning Authority and the Town Council, will provide guidance to anyone seeking to make a planning application, and will guide the support and encouragement that the Town Council is able to give to local groups and public bodies seeking to help in the development of the Town. Lostwithiel Town Council will keep the plan under review in order to be able to respond to evolving circumstances.

## How This Plan Was Constructed

6. Initial planning for the construction of the Plan was undertaken by the Town Council, which appointed a portfolio holder for the Neighbourhood Plan. An initial Working Group was established to begin the detailed process of plan construction and this was enlarged into a formal Steering Group operating under Terms of Reference established by the Town Council. The Steering Group included members of the Town council, representatives of local organisations, and volunteer members of the public.

7. In addition to regular meetings of the Steering Group itself, a series of public consultations have been held on the various topics covered in the plan. At these community events and at other events using a mobile exhibition, views have been collected and collated from those attending and these have been refined into topics for wider consultation through surveys and for later public consultation events. Meetings of the Group, which have been open to the public, have discussed evolving objectives and have formulated the specific plans and proposals set out in the rest of this document. Views gathered during these consultations and surveys reinforce the views expressed in an earlier Town Questionnaire, published in March 2014, and used as further evidence for our Plan (Annex: Misc15).

Membership of the Steering Group	
<b>Councillor Pamela Jarrett, Deputy Mayor, (until May 2017)</b>	Councillor Kieran Park (from May 2017 to February 2018)
<b>Ian Gillett, former Mayor of Lostwithiel (until December 2016)</b>	Councillor Colin Martin, Lostwithiel Councillor on Cornwall Council (from June 2017)
<b>Councillor Chrissie Anders (from April 2018)</b>	Mrs Gillian Parsons, former Councillor (until October 2016)
<b>Mrs Amanda Barrass (from July 2016 to September 2017)</b>	Mr Mark Pearson, Architect (until July 2016)
<b>Councillor Phoebe Beedell (from May 2017)</b>	Councillor Colin Risner (from 2017)
<b>Councillor Ann Duffin (from May 2017)</b>	Mr David Robson, former Councillor
<b>Councillor David Guiterman, Chair</b>	Professor John Scott CBE
<b>Councillor Tim Hughes, Deputy Mayor of Lostwithiel (from May 2017)</b>	Mr Michael Shillaber (from July 2016 to December 2016)
<b>Mr Chris Jones, Architect (from September 2016)</b>	Mr Richard Trant (from August 2016)

Responsibilities of the members of the Steering Group can be found in the Annex of Evidence (Annex: Misc 13, page 4).

## Part One. Context and Framework



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## Lostwithiel in Context



Figure 1.1 Lostwithiel Parish

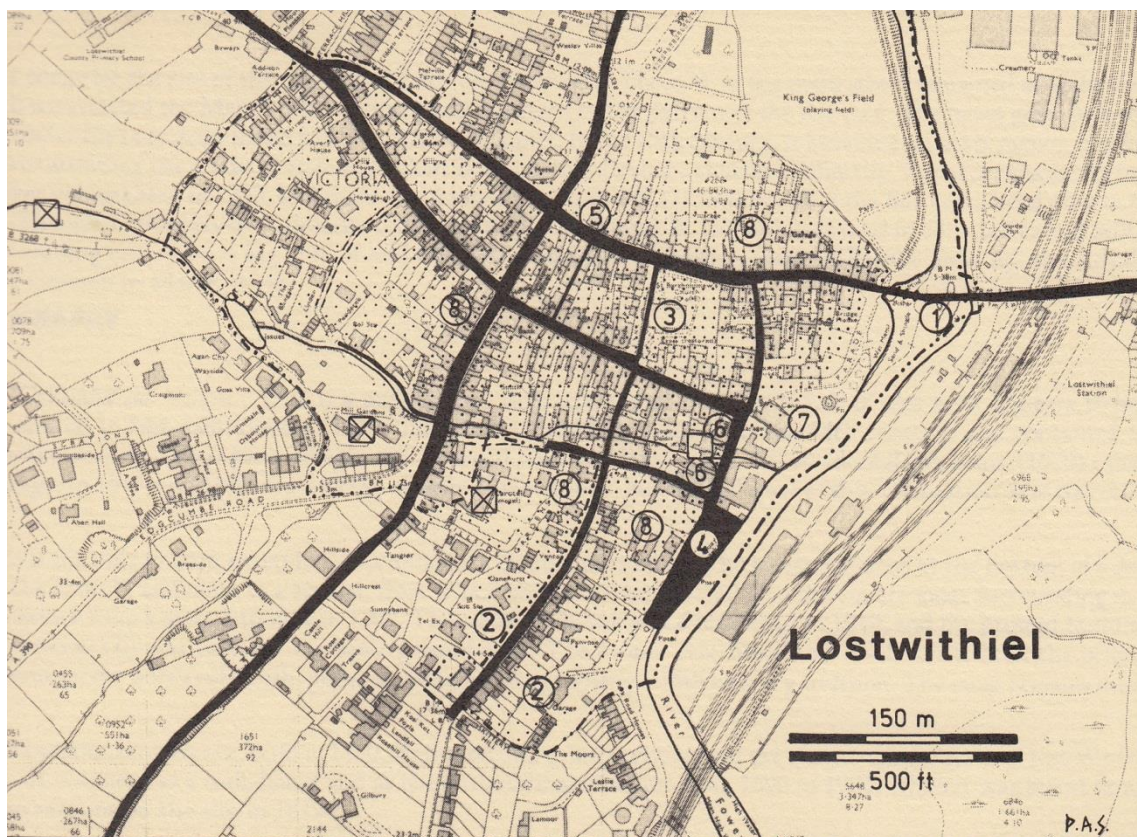
8. Lostwithiel is a small Cornish Town with a long history and a current population of almost 3000 made up from about 1200 households. The parish consists of a central urban area (the town) surrounded by mainly agricultural land with outlying hamlets at Maudlin, Hillhead, Polscoe, and Castle. The parish is surrounded by rural areas of neighbouring parishes and as such shares no boundaries with other urban areas. The vast majority of residents live within the town area, comprising the central area, Victoria, Rosehill, and the larger settlement of Bridgend. Much of the farmland in the parish is owned by the Duchy of Cornwall, which leases some water meadow to the town for public use. Wooded areas include Polscoe Wood, Leadenhill Wood, Churchpark Wood, Terras Hill Wood, and Poldew Wood. A Nature Reserve has been established along the banks of the River Fowey at Shirehall Moor and there are plans to



complete its formal designation. The valley of the River Fowey, which bisects the town is wide, due to the meandering character of the river, and is liable to flooding on its flood plain.

9. The town of Lostwithiel developed as a port settlement in the century following the Norman conquest and received its Royal Charter in 1189. Until the 14<sup>th</sup> century it was one of the busiest towns in the country. It was for some time the base of the Duke of Cornwall and the effective capital of Cornwall, with bases at Restormel Castle and the Duchy Palace.

10. The historic core of the town contains many ancient buildings and sites and is now a conservation area. Medieval and early modern building within the conservation area includes the Georgian Edgcumbe House (1750), Guildhall (1740), and the earlier Taprell House in the ownership of the Town Council, the Georgian Market House (1781), the Debtor's Prison (1751) and many vernacular buildings with seventeenth-century datestones. Lost historic buildings have been replaced by Victorian housing, but new development has been confined to the area adjacent to Tanhouse Road, north of Bridgend, adjoining Lanwithan, along the A390 towards Downend, and with some recent development towards Cowbridge.

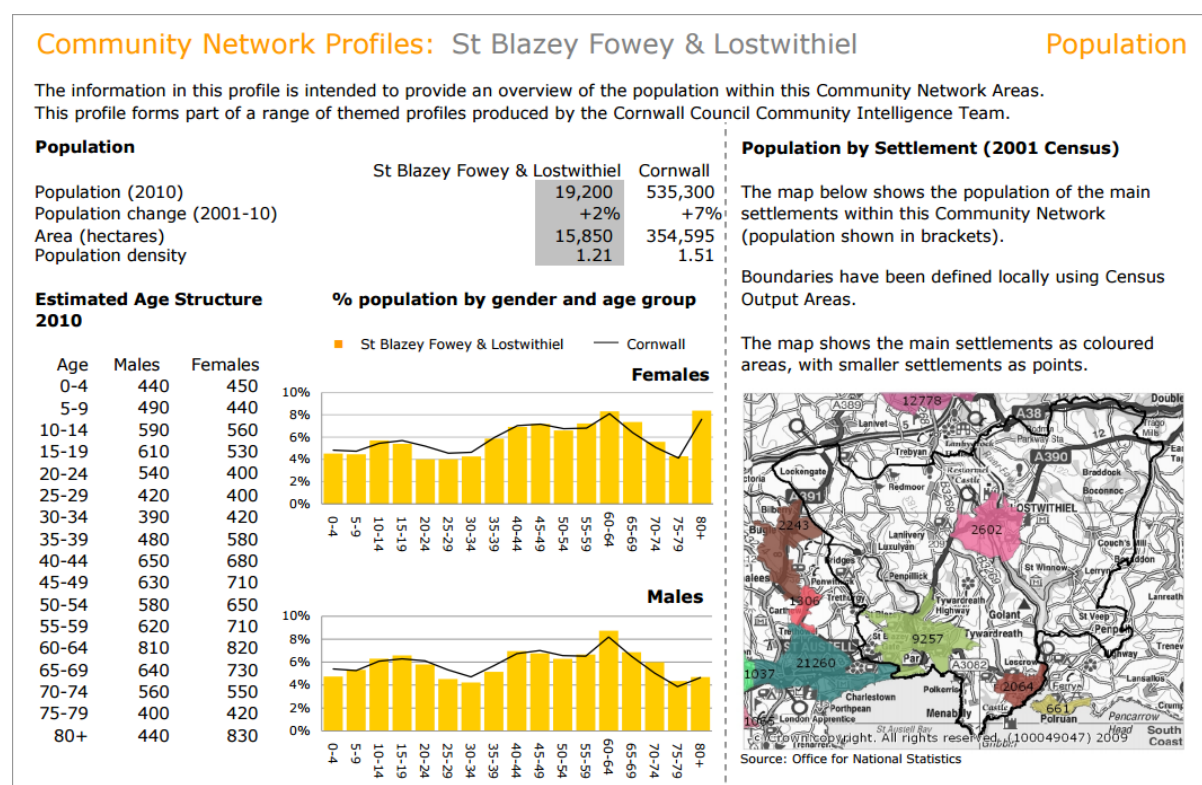


**Figure 1.2 Lostwithiel Historic core**

- 1 The Great Bridge, 1437
- 2 Site of potteries
- 3 Church of St Bartholomew
- 4 The Quay
- 5 Site of chapel with surviving window
- 6 Duchy Palace and Coinage Hall
- 7 The Parade
- 8 The original boroughs of Lostwithiel and Penknight

11. Lostwithiel falls within the St Blazey, Fowey, and Lostwithiel Community Network Area. The area has a total population of 19,200, with a high proportion of older residents. It has a

higher dependency ratio (the number of those aged over 70 relative to the working population) than Cornwall as a whole. The area is ethnically homogeneous (99.1% white).



12. Lostwithiel itself in 2011 had a total population of 2814 people (adults and children) living in 1242 households. Males accounted for 47.3% of the population and females for 52.7%. There is a good mixture of housing types, by both built form and tenure.

Type of housing	No. of households	
	2001	2011
Detached	457	440
Semi-detached	312	288
Terraced	390	378
Flat	143	133
Caravan/mobile	4	3
Shared dwelling	3	0
<b>Total</b>	<b>1309</b>	<b>1242</b>

Housing tenure	No. of households	
	2011	
Owner Occupied		
With mortgage	342	
Without mortgage	547	
Rental & part-rental		
Social	123	
Private	210	
Other	20	
<b>Total</b>	<b>1242</b>	

13. The population of Lostwithiel is disproportionately elderly by national levels. All of the age groups over 45 are over-represented in Lostwithiel compared with the national figure. The over-representation is especially high for the over 60s. In 2011 there were 49 people in Lostwithiel aged over 90. Conversely, the 20-29 age group was under-represented in Lostwithiel. The proportion in Lostwithiel was just over a half of the national level. Putting these figures together indicates a strong tendency for young people to move away when entering the labour market or starting a family, and a marked tendency for people at the end of their careers retiring to Lostwithiel. The figures show a high level of ‘early retirements’ – many represented among the ‘mortgage-free’ category. An unknown proportion of these retirees are ‘returners’ who left Lostwithiel in their twenties.

	Lostwithiel		England and Wales
Age group	Number	%	%
75+	402	14.3	7.8
65-74	348	12.4	8.7
60-64	242	8.6	6.0
45-59	572	20.3	19.4
30-44	467	16.6	20.5
20-29	195	6.9	13.6
16-19	148	5.3	5.1
Under 16	440	15.6	16.7



## A Vision for Lostwithiel

## Our Vision for 2030:

Lostwithiel as a vibrant and sustainable place to live with a strong communal spirit and sense of its history, embedding its heritage of townscape and landscape in a prosperous and healthy community.

14. Lostwithiel is a town with a strong sense of identity and of its own history. Its history is coterminous with that of Cornwall, of which for many years it was the effective capital. This sense of history is embodied in its buildings, settlement plan, and place names. It is closely associated with the countryside in which it is embedded, the River Fowey providing a focus for leisure and community activities. Despite its expansion and the development of modern businesses, it has retained a rural feel with a well-balanced retention of green spaces and a mixture of land uses. Local people value these features of the town and wider parish, which are the basis of its strong sense of community.

15. Our vision for Lostwithiel reflects the views of the local community that we serve. Public consultations and other public events have provided clear evidence of what people value about the town and its surrounding area. Central to this is the importance of community and community spirit. In 2014 the Town Council published the results of its own town questionnaire (Annex: Misc15). In answer to the question ‘What do you like most about the town?’, 30% of households said ‘Friendly people’ as their first response, followed by ‘Close community’ and then ‘General amenities’. In answer to the question ‘What is your feeling about the community spirit in Lostwithiel?’ some 84% of respondents described it as good or excellent.

16. This was very apparent from an initial public consultation for the Neighbourhood Plan in 2016 in which views were collected and the following word cloud was compiled.



17. When asked to pick their own views on the future vision of Lostwithiel, residents expanded on the characteristics that they valued in the town.



18. This was further explored through engagement with school pupils, who are those who will make the future of Lostwithiel beyond the period of the Plan. Discussions with pupils in the two schools in town encouraged pupils to engage with the Plan by discussing it with family and friends and to contribute to the vision. An interactive workshop at Lostwithiel primary school was followed up by further visits in which Steering Group members discussed and collated pupils' thoughts on their vision for the future. At St Winnow School a teacher gave each of the pupils a copy of the current Neighbourhood Plan Newsletter and asked pupils to take them home to discuss with their families and return for a discussion with members of the Steering Group. The ideas generated reinforced the strength of the vision that had come out of the adult consultation events and highlighted specific areas that were taken up in all aspects of the Plan (Annex: Misc3). The School consultations raised awareness of planning issues and ensured that a well-prepared new generation would contribute effectively to the future of the town. A report of these visits can be seen in Annex of Evidence.

## *Objectives of the Neighbourhood Plan*

19. In line with this vision we have identified a number of key objectives that underpin our plans and proposals for the development of the town (Annex: Pub1 & Pub3).

### **Town and Country Environment: A Heritage Landscape**

- To protect and foster Lostwithiel's natural environment for the benefit of people, flora and wildlife through promoting biodiversity and encouraging wildlife.
- To preserve and improve access to green spaces, countryside and the river whilst respecting sensitive environmentally important habitats.
- To create a town that has minimum impact on the natural environment, works towards being carbon neutral, and mitigates the expected effects of climate change
- To conserve and enhance Lostwithiel's heritage assets, and protect and improve positive features which contribute to the townscape.

### **Housing**

- To meet projected housing needs resulting from population growth.
- To promote sustainable housing development that maintains a sense of community and local identity.
- To meet the need for affordable and supported housing in integrated communities.
- To preserve and enhance the heritage townscape through the sensitive design and layout of housing developments.
- To support development that is sensitive to the natural environment and recognises the consequences of climate change.

### **Employment and the Local Economy**

- To encourage a growth in local employment so as to create a resilient and expanding economy while ensuring that the character of the town is retained.
- To revitalise the retail and commercial activities of the town centre so as to enhance the experience of local residents and attract visitors.

### **Transport and Travel**

- To ensure better conditions on major trunk roads
- To provide the conditions for additional parking space
- To increase connectivity within the county through regular bus and rail services.
- To improve Lostwithiel railway station facilities
- To facilitate more active and sustainable modes of travel
- To enhance street and pavement facilities

### **Community Wellbeing and Recreation**

- To strengthen the community through a wide range of cultural activities
- To Strengthen services supporting community health, wellbeing, and education
- To ensure adequate physical recreational opportunities for all
- To build and maintain community spirit in all respects

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## Town and Country Environment: A Heritage Landscape

20. The situation of Lostwithiel has been outlined in the section on 'Lostwithiel in Context' above. The town is of historic significance with much surviving building from the 16<sup>th</sup> and 17<sup>th</sup> centuries around a core of medieval buildings, and with later development blending to create a pleasing and well balanced urban environment. The town is embedded in the wooded valleys of the Fowey River and its tributary streams, combining public green space with accessible woodland and open-country spaces. It is intersected by numerous footpaths and rights of way that are a major leisure resource for residents and visitors alike.

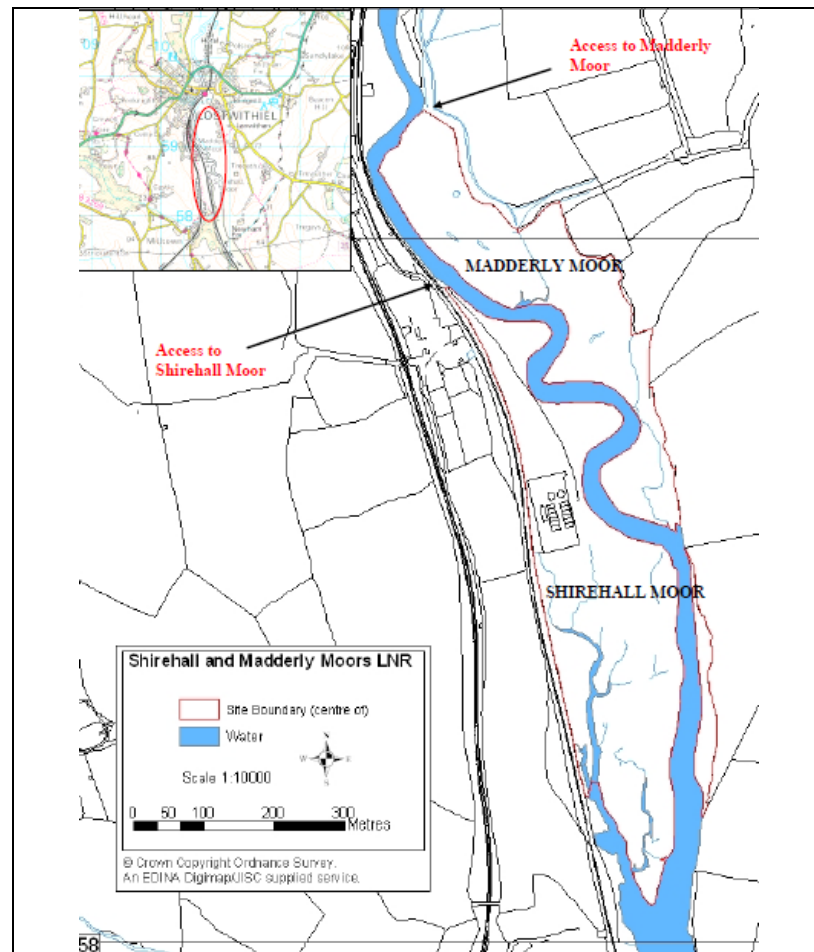
### *The rural and natural environment*

21. The core of the heritage landscape comprises the valley of the River Fowey. Alongside this in the centre of town are the King George V playing fields and Coulson Park, providing open space for children's play, sport, and leisure. Adjoining the King George V playing fields, and connected to it by a walkway under the A390 bridge, is the Second Island water meadow, leased from the Duchy of Cornwall, which provides a sculpture park and walking facilities. . There was support for retaining and enhancing Second Island as a natural open space with public access (Annex: EH4). Management might include planting with planned wild-flower seeds to encourage the growth of natural plant cover in place of grass that has spread across the meadow. Adjoining Second Island park is meadow land that provides a peaceful location for the old town cemetery and further along the road towards Restormel Manor and Restormel Castle there is a facility for the local bowls club. In the vicinity are two scheduled monuments: a Roman Fort, 440m south west of Restormel Farm, and Restormel Castle itself.

22. In the thirteenth century, Restormel Castle was popular as a Royal Cornish residence owing to its large deer park and extensive hunting grounds. During the Civil War, Lostwithiel (which was strongly Royalist owing to its Duchy affiliations) was occupied by approximately 10,000 parliamentary soldiers and cavalry, for two weeks. Lostwithiel's importance during this time in history is recognised by the town having a Registered Battlefield, commemorating the 'Battle of Lostwithiel', which took place on the 21<sup>st</sup> August, 1644 (Listing ref. 1413619).

23. Stretching south along the river from Coulson Park is Shirehall Moor and, on the opposite bank, Madderly Moor, both in the ownership of the Town Council and under active protection as natural habitats for plant and wildlife. The Moors are salt marsh wetland with reed and rush coverage. Shirehall Moor is an extensive saltmarsh that was the subject of a natural vegetation survey in 2005 as a preliminary to combining it with an adjoining area (formerly used as a town rubbish dump) to create a nature reserve. A preliminary management plan for the area included the introduction of informative sign boards and a new management plan will be prepared as a step towards possible designation as a Local Nature Reserve.

24. Madderly Moor comprises a large reeded area currently accessible only by boat. A public bridleway over land belonging to Lanwithan Manor Farm stops 150m from the land side of the Moor. It currently provides a protected area for butterfly species and the possibility of obtaining protection as a Local Nature Reserve will be explored once issues of public access have been established. Proposals for both Reserves have public support (Annex: EH4).



**Figure 1.3 Shirehall and Madderly Moors**

25. Enclosing the town and the River course is an extensive area of farmland and woodland used as pasturage and for timber growth. Cut by the deep valleys of the Tanhouse Stream and other watercourses it provides an extensive network of footpaths over pleasant and steeply sloping land.

26. Much of the farmland in the parish is owned by the Duchy of Cornwall, which leases some water meadow to the town for public use. Wooded areas include Polscoe Wood, Leadenhill Wood, Churchpark Wood, Terras Hill Wood, and Poldew Wood. The valley of the River Fowey, which bisects the town is wide, owing to the meandering character of the river, and is liable to flooding on its flood plain.

### *Open space provision*

27. In July 2014, Cornwall Council adopted the Open Space Strategy for Larger Towns in Cornwall. Table 1 details the provision of Parks and natural space in Lostwithiel and compares it with the average for Larger Cornish towns

28. The plan recognises that attractive, safe & accessible parks and other open spaces contribute positive social, economic and environmental benefits. Open spaces including play areas are valued community assets improving public health, well-being and quality of life, and bringing regeneration benefits to an area.



Existing and proposed provision of parks and natural space in Lostwithiel					
<i>Type</i>	Existing provision (m <sup>2</sup> /person)	Median for larger Cornish towns (m <sup>2</sup> /person)	Recommended future quantity provision standard town-wide		Existing requirements based on assessment of distribution
Parks, amenity	10.56	6.48	Quantity meets all of future need	8.67	Existing sufficient with investment in quality
Natural space	26.56	37.68 (28.00 mean)		23.63	All existing residents within access

### *The urban environment*

29. Lostwithiel has a rich industrial and political heritage: it is a historic gem within Cornwall. Although it is difficult to place Lostwithiel's origins into any definite period, it is likely there was some occupation from the early medieval period onwards as there is evidence of a Roman settlement on a hill just south of Restormel Castle ('Uzella'). The town of Lostwithiel developed as a port settlement in the century following the Norman conquest and received its Royal Charter in 1189. By the early 13<sup>th</sup> century, Lostwithiel was exporting cured fish, butter, cheese, salted hogs, cloth and tin in ever increasing amounts. Up until the 14<sup>th</sup> century, Lostwithiel was one of the busiest towns in the country and a change in legislation, in 1305, meant that Lostwithiel was the only town in Cornwall, where tin could be purchased. Unfortunately, following 'The Black Death' (which wiped out approximately a quarter of the town's population) and continued silting of the River Fowey by tin workings (which meant boats could no longer reach Lostwithiel for fear of grounding), the heyday of the town as a port, was relatively short lived.

30. During the 13<sup>th</sup> and 14<sup>th</sup> century, a number of 'planted' towns were established, these were designed to improve access, communication and aid industrial specialization. Lostwithiel is regarded as being the finest remaining and relatively untouched example of a 'planted' town. When Edmund became 'Earl of Cornwall', in the 13<sup>th</sup> century, Lostwithiel was the undisputed capital of Cornwall. It was the first coinage town where tin ingots were brought to the Stannary Hall for weighing, assaying and stamping. Lostwithiel retained its pre-eminence as a Stannary Town until the 18<sup>th</sup> century.

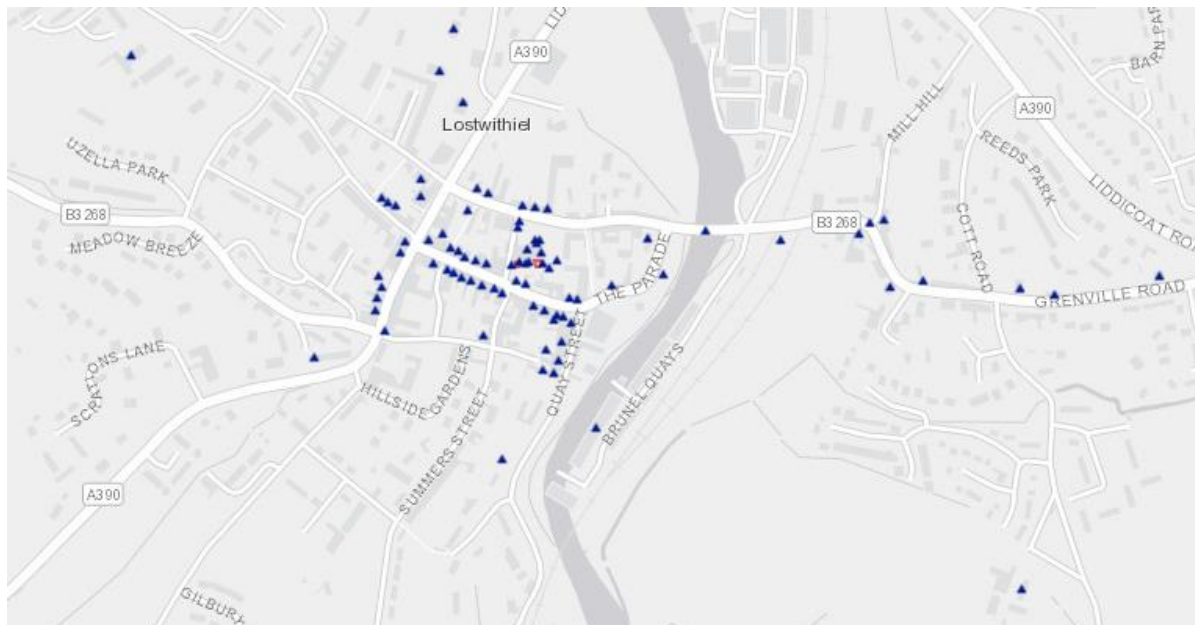
31. Lostwithiel town has the character of an historic town that remains a living heritage environment. Historic buildings abound but have been put to striking and appropriate contemporary uses. The thirteenth century Duchy Palace (part of the original of administrative complex) is one of the oldest buildings in the West Country and was recently restored by the Duchy of Cornwall in partnership with the Cornwall Buildings Preservation Trust. It now provides a unique retail space with heritage information boards. The medieval bridge was the subject of a project by Lostwithiel Town Forum that restored its ancient gas lamp (now electric) and provided information boards. The Guildhall, together with Taprell House and Edgcumbe House, comprise a fine selection of buildings, though parts are currently in disrepair. Repair work is being undertaken and plans for restoration and sympathetic conversion to modern uses are being pursued through Heritage funding.

32. Today, Lostwithiel's heritage is recognized as being of national significance and it has been awarded 'Conservation Areas' status: it remains among the best preserved medieval towns in Cornwall. The town boasts several scheduled monuments and 92 listed buildings, including three grade I listed properties (which is high, as only 2% of listed buildings are prioritized at grade one nationally). Immediately south of St Bartholomew's Church is the Lantern cross and grave slab, a scheduled ancient monument. The Listed Buildings include:

Grade I: Lostwithiel Bridge (1327324), Church of St Bartholomew (1327333), Freemason's Hall (1327326)

Grade II\*: Edgcumbe House (1144230), 8-9 Quay Street (1146531), Palace Printers and The Old Palace, Quay Street (1146471)

Grade II: Fore Street (22 items listed, including the Guildhall), Quay Street (7 items listed), North Street (7 items listed), Queen Street (7 items listed), Bodmin Hill (6 items listed) and Grenville Road (4 items listed).



**Figure 1.4 Distribution of Listed Buildings in central Lostwithiel**

33. The main shopping streets comprise a mixture of buildings of various ages and have retained a pleasing array of traditional styles that have not imposed uniform national styles and facias. Housing in similar style is interspersed in these streets, with modern housing built in appropriate style or developed on the edge of the historic core. Effective planning of local developments has allowed the town to maintain a vibrant and living heritage that serves its local community.

### *Public views*

34. The town's residents are rightly proud of the wealth and significance of Lostwithiel's heritage and wish to see this protected for future generations. This was reflected during public consultations, where 93% of residences stated that they valued the town's Conservation Status and 88% of respondents felt that they wanted more to be done to further promote the Lostwithiel's heritage. There was strong support for maintaining the heritage features and for ensuring greater leisure-time access to them. Lostwithiel residents were consulted on



environment issues through two questionnaires. Respondents indicated their appreciation of the natural environment of the parish and their wish to retain and enhance it for their enjoyment of the countryside and for the benefit of its wildlife(Annex: EH1 & EH2; EH3 & EH4).

35. The Woodland Trust reported that the Fowey Valley, which includes Lostwithiel, is home to extensive ancient woodland, which must be protected (Annex: EH9). Council strongly supports the view of the Trust that loss or deterioration of irreplaceable habitats, including ancient woodland and aged or veteran trees found outside ancient woodland, resulting from development proposals should be wholly exceptional. The Trust encourages action to restore, extend and create woodland in the Fowey valley to increase biodiversity in the area, to plant native trees, and to connect habitats.

36. Plan objectives:

- To protect and foster Lostwithiel's natural environment for the benefit of people, flora and wildlife through promoting biodiversity and encouraging wildlife.
- To preserve and improve access to green spaces, countryside and the river whilst respecting sensitive environmentally important habitats.
- To create a town that has minimum impact on the natural environment, works towards being carbon neutral, and mitigates the expected effects of climate change
- To conserve and enhance Lostwithiel's heritage assets, and protect and improve positive features which contribute to the townscape.

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## Housing

37. As is apparent from our discussion of our vision for Lostwithiel, the town has a very strong sense of community. It has proved its openness and willingness to welcome new people through new development. The Town Council's 2014 survey discovered that almost a half of the population had lived in the town for 16 years or more but that 14% had lived here for less than 3 years (Annex H2, page 3). Almost half of the population had lived in the same house for 10 years or more. The community has coped well with a steady population change over the years. Given a controlled rate of development there is no reason to suppose it can't cope successfully with further changes into the future. It is essential that this sense of community should be protected by ensuring that new housing development is mixed and achieves a good balance of dwellings spanning a variety of market values with the aim of achieving an integrated social mix.

### *The planning context*

38. Lostwithiel is included in the St Blazey, Fowey and Lostwithiel Community Network Area, which has a housing target of 900 for the period 2010 to 2020. The Table below shows the calculation from which the Minimum Neighbourhood Development Plan housing target has been calculated in accordance with Cornwall Council guidelines. Subsequent to these calculations, permission for a further 10 dwellings was given for the former Duchy Motors showrooms in Grenville Rd. The operative minimum number is therefore reduced to 15. While no maximum is specified, unrestricted development would put an unacceptable increase in pressure on schools, dental, medical practices and all other community facilities.

Minimum NDP housing target to be in conformity with Cornwall's Local Plan				
	Local Plan Housing Target (a), April 2010-April 2030	CAN Completions (b), April 2010-April 2017	CNA Commitments(c) -10%, April 2017	Local Plan Target (d), April 2017-April 2030 Calc. as a-(b+c)
St. Blazey, Fowey & Lostwithiel CNA (Rural)	900	494	281	125
	Adjusted Pro Rata rate (e)*	Parish Completions, April 2010 – April 2017	Parish Commitments -10%, April 2017	Parish's share of the remaining Local Plan Target. Calc. as (e÷100)xd
Lostwithiel Parish	20%	80	134	25

\*Where this is the pro-rata proportion of houses in the CNA, derived from the 2011 Census; and where this is adjusted to take into account the AONB (i.e. areas deemed inappropriate for large scale development).

39. There is, however, evidence that more than this minimum number is required. In the Town Council's survey, one third of those responding held that there is a need for more housing. Almost a half of these people thought that this should be 'affordable housing' and one third thought that there should be more rented housing (Annex: H4, page 4). The Lostwithiel Area Action Plan 2004-2024 had similarly identified the need for 'More "affordable" house-building particularly to benefit local young people'.

40. The Cornwall Council online survey on housing needs identified 22.83% of respondents saying that a member of their household required affordable housing and that 81.48% of those in need were already living in the Parish. In most cases these were people living with friends or

family and who would like to live independently. Three quarters of those in housing need wished to move within 3 years and the remaining quarter in 3 to 5 years (Annex: H3).

41. The Table below shows that in September 2017, the Cornwall Housing Needs Register documented a need for 83 affordable homes, more than half of these needing to be one-bedroomed homes. Cornwall Council has undertaken a full review of those on the register and it is anticipated by Council Officers that this figure will reduce. It is clear, however, that there is a demand for affordable homes for local people and that a proportion of any new development must be devoted to meeting this need.

Housing Needs Register, Lostwithiel.					
Council tax	Minimum number of bedrooms required				Total
	1	2	3	4	
Band A	1	0	0	0	1
Band B	6	7	0	2	15
Band C	6	2	4	3	15
Band D	5	2	0	0	7
Band E	28	12	4	1	45
Total	46	23	8	6	83

42. The demand today for affordable housing is, however, only a part of the picture. The 2011 Census showed that the greatest variance from the national average is found in the low proportion of those in 20 to 29 year old age group (Annex: H2, page 5). While there is no direct evidence for Lostwithiel it is not unreasonable to assume that this is caused by people moving away to find work and possibly accommodation as they enter the age where they become economically active for the first time. As over one fifth of the population were under twenty in 2011, it is likely that there will still be a demand for affordable housing by the end of the plan period. Equally important, by the end of the local plan period, in 2030, a completely new generation of people, still in primary school today, will be seeking affordable accommodation.

43. At the other end of the age spectrum over a half of respondents to the Town Council's survey held that there is a need for more sheltered housing for the elderly (Annex: H2, page 5). Only 1.25% of responses to the Cornwall Council survey were currently living in sheltered or supported accommodation, but there was clear evidence of need for suitably adapted accommodation (Annex: H3, page 12). As 35.3% of the population in 2011 were 60 or over, it would seem reasonable to assume that a suitable provision of housing for this age group will be required during the plan period.

44. The demand for open market houses must also be considered. Figures from Zoopla for October 2017 show 55 dwellings for sale or rent in the Lostwithiel area (48 for sale, 7 for rent). While the area covered is slightly larger than the Lostwithiel Parish only a very small number of dwellings listed were outside the parish (Annex: H2, page 6). This would suggest that somewhere between 50 and 60 dwellings were available in the Neighbourhood Plan area in October 2017. The Zoopla site records that the average price for property in Lostwithiel stood at £297,111 in October 2017. This is a fall of 1.38% in the last three months (since July 2017) and fall of 0.03% since September 2016. In terms of property types, flats in Lostwithiel sold for an average of £184,437 and terraced houses for £209,915. These figures are in line with previous surveys of this type. If only the proposed minimum local plan numbers were built, this existing stock would represent as much as half of the total. This would suggest that there is no immediate pressure for the 2010 to 2030 developments to be 'front loaded'.

45. Cornwall Council's web site shows that the population growth in the St Blazey, Fowey and Lostwithiel Community Network area between 2001 and 2011 was 2.5%, this compares with the Cornwall average of 6.6%. In the same period, Lostwithiel's population showed an increase of 2.96%. This is an annual rate of 0.296%. It must be noted that the 'Lostwithiel' covered by the Neighbourhood Plan is Lostwithiel Parish, but the 'Lostwithiel' of the Network Area is the Lostwithiel Electoral Division, an area approximately twice the size.

### *Future housing needs 2017 to 2030*

46. The Cornwall Local Plan identifies the need for Cornwall as a whole to maintain a minimum buffer of five years housing development land at all times. While the Local Plan does not require each area to specifically identify a five year development land stock it is a factor which Neighbourhood Plans have to consider. This does not mean that there should be a moratorium on any further planning approvals until the end of the Local Plan in 2030. Any attempt to do so would face a steady flow of 'exceptional' cases that it would be difficult to justify refusing on an individual basis: people will require special accommodation for sick or elderly relatives; there will be existing buildings where the original use is not viable and unless consent is given they will fall into a state of disrepair, and there will be exceptional sites where truly affordable housing could be provided through special schemes.

47. More importantly there will be a local need for new housing, especially in the affordable sector of the market. As shown above, if many of today's school children are to remain living in the town, they will be seeking affordable housing by 2030. To provide for this need there will almost certainly have to be related open market development. Equally, we will be faced with an ageing population during the plan period and development may be required to meet the need for sheltered and supported accommodation.

48. There is, however, no evidence that there is an exceptional situation in Lostwithiel requiring an immediate building programme in excess of the Local Plan requirement. In October 2017 partners in the two Lostwithiel firms of estate agents (Jefferys and The Property Shop) were consulted in order to gather evidence on the state of supply and demand of housing in Lostwithiel in order to inform the developing neighbourhood plan. Jefferys reported that overall demand for properties is gradually increasing and that the greatest demand is for three bedroomed semi-detached houses costing in the region of £200,000. There is also a demand for three bedroomed modern detached houses selling for £250,000 and £270,000. Coffee Lake Meadow epitomises the latter and is very popular, with houses selling quickly after coming on market. At the moment there is an adequate supply of higher-end market properties. The Property Shop confirmed that there is a demand for all types of property in Lostwithiel, both for residents and for those wishing to move in from outside, and that the number of properties on the Zoopla website is a reasonably accurate representation of the local market (Annex: H2, page 5).

49. It is our view that the current approved sites and additional sites identified later in this Plan would, over the period, more than meet this need. Developments on these sites would be considered for approval only if there were demonstrable local need over and above that anticipated in the main part of this Plan.

50. Lostwithiel Town Council has already expressed the view that there is no need for the town to become a high growth area. There is no evidence that the housing need in the area is any

different from the average. In late 2015 the Town Council carried out a consultation exercise (The 2015 Housing Consultation) to assess support or otherwise for a series of potential policies regarding housing development. Three quarters of those responding felt that housing development in Lostwithiel should be no greater than that set out in the adopted Cornwall Local Plan (Annex: H2, page 8).

51. Part of this new housing requirement is already either under construction or has planning approval. As shown in the Table below, housing under construction and with approval already exceeds the minimum required figure.

Current constructions and planning approvals as at February 2018.			
Under construction	The Monmouth	4	74
	Brunel Quays 2	44	
	Gilbury Hill 2	26	
Planning approval	Grenville Rd (St, Bart's Meadow)	50	60
	Duchy Motors Showroom	10	
	New Housing Total		134

52. The potential housing sites falling within our Development Boundary, discussed in Part Two of the Plan and identified and discussed in detail in the Annex of Evidence, can provide additional housing that substantially increases this figure.

### *Sustaining community infrastructure and open spaces*

53. Development of new dwellings in the period up to 2030 will inevitably put considerable stress on the community's infrastructure. All the services that people require—such as doctors, nurses, dentists and schools—will need to expand to cope. The physical fabric of the town will need to develop to ensure, for example, sufficient car parking, recreational space, public transport, and footpaths. If the infrastructure is to keep pace then suitable funding will be needed. A Community Infrastructure Levy allows local authorities to raise funds from developers undertaking new building projects and the money can be used as a contribution to funding the infrastructure. This approach received the support of more than three quarters of those responding to the 2015 Housing Consultation (Annex: H2, page 9) and the Council is committed to requiring contributions from all developments.

54. There are also implications of development for the provision of open space. The planned increase in the number of dwellings may put significant pressure on school numbers and schools may require land for expansion. With a steadily increasing population sports and recreational facilities will be in greater demand. Thus housing development should not be allowed on land currently used for schools and similarly there should be no development on land currently designated as public open space, used as common green areas, or which is used for outdoor recreational activities.

55. In the process of the consultation potential local nature reserves, cemeteries and land in use as allotments were also identified as areas that should be protected from development (Annex: EH2 & EH4).

56. The aim is to identify and protect land where development would not be appropriate or detrimental to the community as a whole.

### *Provision of affordable housing*

57. The case for affordable housing, together with sheltered and supported accommodation has been shown above. The Local Plan requirement for Lostwithiel now indicates a proportion of 35% of new development being affordable. Our Plan takes account of the Local Plan requirement for 35% affordable housing on all developments greater than 10 dwellings. Lostwithiel Council recognises, in particular, the activities of community land trusts in providing higher levels of affordable housing that is more affordable in general than that provided by developers.

58. There is a concern that while some new developments may be claimed to fall within the formal classification of 'affordable', they are not actually affordable by large numbers of local people. This still leaves many people far removed from the housing property ladder. The Town Council recognises that the question of 'affordability' goes beyond issues of housing stock over which local authorities have any control. Housing available at a discount on open-market rates is not necessarily affordable by those who are unemployed, have limited employment opportunities, or are in receipt of low pay. Local policies can alter these circumstances only at the margin.

59. Housing that is affordable on first sale only does not retain a stock of affordable housing. Council endorses the definition of affordable housing for sale in the Cornwall Affordable Housing Supplementary Planning Document (2015). This states that homes sold at a discount to make them genuinely affordable must remain for sale at a discount on future re-sales in perpetuity. The Town Council will support, in particular, the activities of community land trusts to provide this.

60. One of the factors many people think important in maintaining the sense of community is that housing is very mixed and that there are no clusters of relatively prosperous or poor housing. 70% of those consulted supported the dispersal of affordable housing throughout the areas of new housing (Annex: H2, page 10) and the Council is committed to this objective of ensuring an adequate supply of affordable and supported housing in integrated communities. While some of the affordable housing development may also meet the needs of elderly and other people for sheltered or supported accommodation it cannot provide the whole solution and this is an area to which considerable attention must be given.

### *Implications of climate change*

61. Climate change poses great problems for community sustainability and so for the planning of housing. A particular problem in Lostwithiel, as in the south west generally, is the increased risk of flooding. Many parts of the parish are low lying or close to water courses and there have been serious flooding problems in recent years. The Environment Agency had identified certain zones at risk of flooding (and that should be excluded from development) before the Neighbourhood Plan Designation Notice was issued by Cornwall Council. Remedial and preventive work has been carried out to alleviate some of the most extreme problems of flooding.

62. Building of new dwellings in Flood Zone 3 (high probability of flooding) and Flood Zone 2 (medium probability of flooding) should not be permitted. Development close to the banks of



the River Fowey is precluded by the Local Plan. In addition to this restriction, no development should be permitted within Flood zones 2 or 3 of the Tanhouse Stream (or River Cober) and its tributary streams.

63. A further factor in minimising the consequences of flooding is the control of surface water drainage from higher ground into the lower parts of the town. It is inevitable that water will eventually drain into the streams and the river. The issue is the rate at which it does this and how it is controlled. It is essential that new developments should manage surface water drainage on site through the use of adequate sustainable drainage systems that ensure that surface water flooding risks are not increased and, where possible, reduced in accordance with Cornwall Local Plan policy 26. Development should also reflect the objectives of the Water Framework Directive and not cause any deterioration in the River Fowey water quality and where possible should contribute to improving the waterbody status.

64. It is essential that in future there be due consideration of energy saving in all areas. This must include effective and appropriate design of housing for the appropriate use of energy and water, including the efficiency gains from solar and other renewable sources of energy, and effective insulation. Council seeks to go beyond national guidelines in ensuring these goals are attained.

### *The Development boundary*

65. Three options were considered for the general location for new housing development. These were: (1) a free standing separate “new village” in a rural area away from the existing urban area; (2) clusters of new developments spread though out the rural areas; and (3) incorporating the new development within the existing urban area. Each of these options would require that sufficient deliverable sites are available to achieve the necessary housing numbers.

66. Options 1 and 2 were rejected for similar reasons related to infrastructure and the provision of affordable housing. Infrastructure and support services would be far more difficult to provide for isolated developments. The affordable housing for local people was generally required within the existing town rather than several miles away. Such developments would also mean that the existing community would be more fractured with isolated developments; there was a desire to encourage an integrated social mix. Isolated developments would also increase the pressure on car parking in the town centre, as without adequate public transport use of a car would be essential. These options have also, to a considerable extent, been overtaken by events in that completions and planning consents already granted are more in line with option 3.

67. Option 3 can best be achieved either by designating specific sites within or adjacent to the existing urban area or by defining a development boundary within which development should take place. Two thirds of those responding to the 2015 Housing Consultation supported a view that planned new housing developments should be contained within or immediately adjoining the existing town area and within a defined development area.

68. A subsequent ballot which identified three possible development boundaries, ranging from smallest to largest produced a similar level of support for the smallest settlement area (Annex: H9; H2, page 12). These results reflect the preference of local residents for the smallest number of new dwellings consistent with the Local Plan, to which we have to add the future possible requirements.

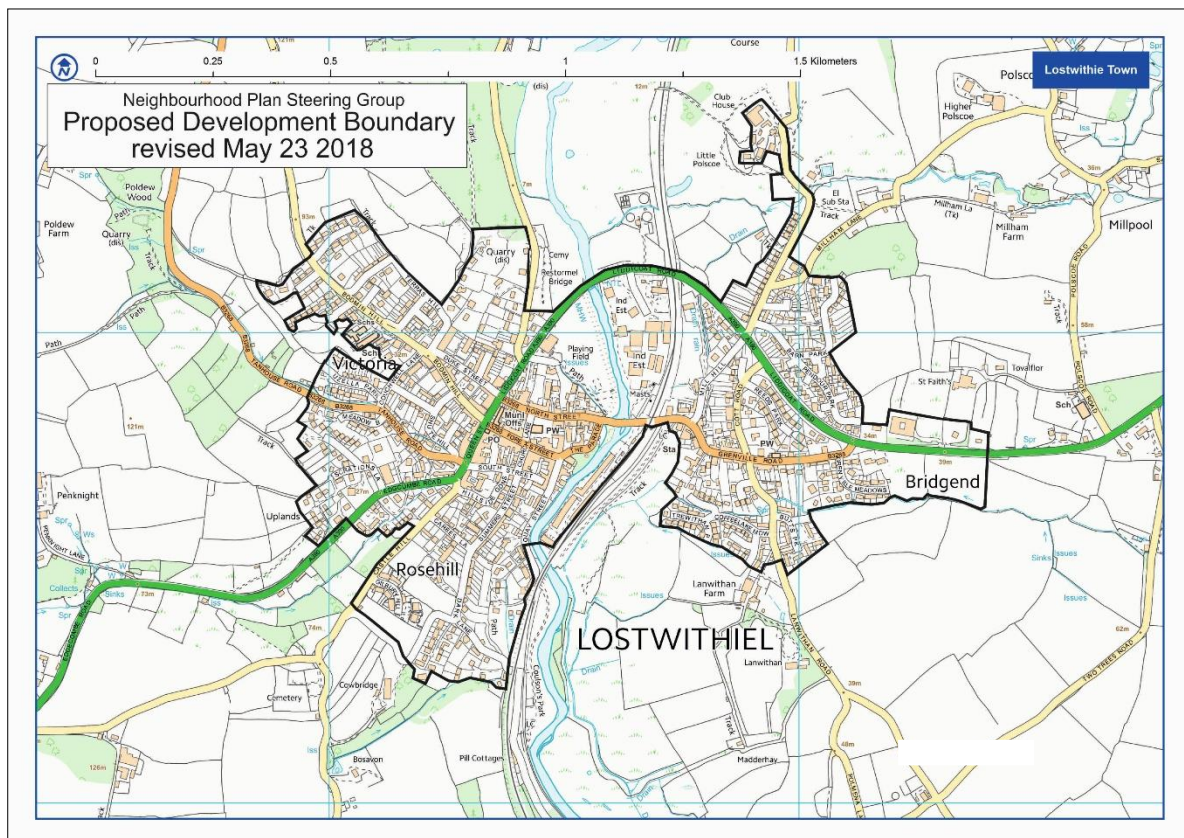
69. In considering the proposed development boundary, the Steering Group took account of the restriction on development in flood-prone areas, and of the existing pattern of planning



approvals. It is recognised that there must be exceptions for development outside the development boundary in relation to the conversion of redundant buildings, Rural Exception land for a minimum of 50% affordable housing preferably through Community Land Trusts, housing charities, and self-build. Any such dwellings should be available for sale at an appropriate discount on the open market value, or at a rent in accordance with the Cornwall Local Plan.

70. In line with our intention to ensure the release of development land in relation to demonstrable need, not all of these would be developed. Once the required number had been identified there should be no need for additional approvals.

71. A development boundary, which contains all future development, except on Rural Exception sites, within or adjacent to the existing urban area, has been drawn (see the Annex of Evidence detailing the rationale and evidence used). Development will not be permitted on the protected and designated green sites within this boundary, but available sites will meet the housing targets discussed in this Plan.



**Figure 1.5 Development boundary.**

### *Style and layout of new developments*

72. The overriding objective of this aspect of the Neighbourhood Plan is to ensure that new development is compatible with the existing town, is to a high standard, provides suitable access to the surrounding environment, and facilitates home office services.

73. The Plan seeks to ensure that all new developments are of a design and construction to be compatible with the existing dwellings within the town. The town sits in the north - south Fowey

valley with smaller valleys in an east - west direction. Development to date has been along the bottom and lower slopes of these valleys. This has protected the skyline from intrusive development. The town includes buildings going back several hundred years. There are numerous listed buildings. Most of the central area of the town is contained within a conservation area. While it would be difficult to define a single architectural style to cover the whole town, there are common features that gives the town a style that deserves to be protected. Common features are low rise buildings, often with quite high densities, narrow streets, and a widespread use of local materials, stone and slate. More modern developments include a lot of rendered block work.

74. Buildings tend to be clustered with a common style and recurring themes. This is something that should be protected from development that is completely out of keeping with its immediate locality. To this end, the Plan proposes the development of an Appraisal and Management Plan to identify 'character zones' and inform planning applications and decisions. In a later section of Part One, we outline a provisional characterisation of such zones.



75. Every effort should be made to reduce the environmental impact of new developments. New housing development should be of a standard to provide quality homes. The exact housing density needs to be determined in accordance with the Cornwall Local Plan. The Town Council survey shows that by far the greatest need for open market dwellings is 2 and 3 bedroom (Annex: H2, page 4) and developments should give priority to these, but not to the exclusion of larger properties. For affordable housing there is also higher interest in one bedroom accommodation. Care should be taken not to exclude larger dwellings. While there may not be a very great demand from current local residents for larger dwellings the overall economic wellbeing of the town is partly dependent on an influx of people seeking such dwellings. Those in need of supported accommodation will often require smaller one bedroom dwellings. New housing for the elderly should incorporate the HAPPI (Housing our Ageing Population Panel for Innovation) principles and be equipped with sprinkler systems. Annex: H8 and see [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/378171/happi\\_final\\_report\\_-\\_031209.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/378171/happi_final_report_-_031209.pdf).

76. Where interesting old buildings have fallen out of use it is better to allow their conversion than to simply let them fall into disrepair. This applies even when such buildings are outside the proposed development boundary. For example, this should not be an excuse to build a five bedroom luxury home on the site of a collapsed rusty former corrugated iron barn that under any other circumstances would be refused permission. The Lostwithiel Neighbourhood Plan will therefore permit redundant agricultural, commercial, retail and industrial buildings to be adapted for domestic residential use, providing the original building is of either historic significance or of architectural interest and the conversion is done in a manner sympathetic to the original construction. Wherever possible such development should be no larger than the original structure and in no circumstances should there be any substantial increase in the original area.

77. There is a recognition that any new dwellings without adequate off street parking will place a severe strain on an already difficult problem that impacts on the viability of commercial and retail activity in the town centre. As space in the central areas of the town is very limited it is almost certain that significant amounts of new development will occur on the outer edges of the development boundary. The consequence of this inevitably will be more pressure on car parking spaces. It is important that outlying developments are linked to the central area by footpaths and cycle ways.

78. New development must consider the context and character, including the historic character of the town and its connection with the countryside. The needs of pedestrians and cyclists are as important as the needs of motor transport. Such development will follow national guidelines but must be in accordance with the vision and heritage of Lostwithiel set out in this Plan.

79. Plan objectives:

- To meet projected housing needs resulting from population growth.
- To promote sustainable housing development that maintains a sense of community and local identity.
- To meet the need for affordable and supported housing in integrated communities.
- To preserve and enhance the heritage townscape through the sensitive design and layout of housing developments.
- To support development that is sensitive to the natural environment and recognises the consequences of climate change.

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## Employment and the Local Economy

80. The economy of Lostwithiel provides employment for many who live within the town but also for many who travel into Lostwithiel for work. The Table below shows figures for 2001, figures for Lostwithiel in 2011 are not yet published. Correspondingly, many Lostwithiel residents travel outside the town for work or educational purposes. Reflecting its population structure, there is a large group of the retired. This balance of inflow and outflow employment movement benefits local retail and service providers but also poses problems of transport and traffic management.

2001	% of people
Working mainly at home	14.8
Less than 2km	24.2
2-5km	3.2
5-10km	20.9
10-20km	17.4
20-30km	2.2
30-40km	5.3
40-60km	18.3
No fixed place of work	6.6
Working outside UK	0.7

81. Figures from the Census show that 39 per cent of those who were economically active were working from home or worked within 2km of the town. Figures for home workers include those sectors where workers are based at home but travel to particular temporary work locations (e.g., workers in agriculture and construction). Of those working at some distance from the town, 38 per cent worked between 5km and 10km away and 18 per cent worked more than 40km away.

### *Lostwithiel employment structure*

82. The distribution of the population aged 16-74 by type of activity in 2011 is shown below. The largest group, at 29%, is the full-time employed, though there is also a considerable volume of part-time employment. A high proportion of the population were self-employed, providing craft and high-skilled services to the town and the larger region. One-fifth of the local population is retired and there is a small but significant student population of 7%.

2011		No. of people	%
Employees			
	Full-time	571	29.0
	Part-time	288	14.6
Self-employed		310	15.7
Unemployed		78	4.0
Student		141	7.2
Retired		415	21.0
Home-making		74	3.8
Sick, disabled, etc		95	4.8
	Total	1972	



83. The major sectors in which men found employment or self-employment were the construction industry, retailing and wholesaling, and manufacturing, accounting for two fifths of all men. The principal areas of employment and self-employment in which women were found were in the retail and wholesale sectors, in hotel and catering work, and in education, and health, accounting for two thirds of all women. Where men and women worked in the same broad area of the economy, however, there were differences in the level of employment, with men disproportionately in management and administration and in supervisory positions, women disproportionately in routine and semi-routine occupations.

2011	Women	Men
Agricultural		4.2
Manufacturing	3.9	10.6
Construction	2.2	14.4
Electricity, water		1.8
Retail and wholesale	17.1	15.5
Transport		6.5
Hotel, catering	12.8	3.7
Scientific, technical	5.2	4.4
Real estate	2.3	1.6
Communications		3.7
Administrative (private)	2.5	4.5
Administrative (public)	4.0	4.5
Education	15.9	6.3
Health, social work	21.5	5.5

84. These gender differences in employment are reflected in the occupational class distribution, which shows that women were more likely to be found in lower managerial occupations than in higher managerial ones, that they were heavily concentrated in the ‘intermediate’ and semi-routine levels of employment, and were under-represented in self-employment and business ownership.

2011	Women (%)	Men (%)
1. Higher managerial, admin, and professional	6.3	13.8
2. Lower managerial, admin, and professional	26.7	18.7
3. Intermediate	15.4	5.4
4. Small employers, own account	9.9	21.8
5. Lower supervisory	3.7	9.2
6. Semi-routine occupations	18.8	9.6
7. Routine occupations	7.7	10.2
8. Unemployed, student, etc.	11.5	11.3

### *Business zones and major businesses*

85. Local businesses are spread widely across the town, but with a concentration of activity in the privately-owned industrial estate adjacent to the mainline railway. Formerly served by sidings from the main line, these businesses are now dependent on road traffic on the A390 trunk road

with consequent traffic problems in the area. Retail business is focused in a cluster of streets around Fore Street, including Queen Street, North Street, South Street, Quay Street, and the Parade. Some pubs are located in this area, but others are found nearby in Duke Street and in Grenville Road. Reflecting the importance of tourism, there is a large hotel in Edgcumbe Road and a number of smaller bed-and-breakfast providers around the town. While second-home ownership is not high, there is some holiday rental provision in and out of town. Holiday provision is provided by roughly 30 holiday cottage operators, most owning single properties. Such visitors are an important element in the local economy.

86. Firms located on the industrial estate are involved in numerous industries, including paints, brewing, toys, counselling services, electrics, lighting, plastering, construction, and educational equipment. Other business around the town are involved in such areas as management consultancy, IT and web development, printing, motor repairs, finance, accountancy, and legal services, auctioneers, alternative and complementary health, and timber merchanting. Local craftsmen and tradesmen work in carpentry, furniture restoration, electrical repairs, plumbing and heating services, architecture, kitchen design, and many other specialist areas.

87. The major employers within or near Lostwithiel include: Premier Forestry Products (Duchy Timber), Co-operative Group, Abbey Systems, Duchy of Cornwall, Marbel Ltd., Best Western Fowey Valley Hotel, MKM Extrusions, South West Water, Trewithen Dairy, and West-Tek.

### *Shopping and eating*

88. Lostwithiel has a thriving selection of shops to provide services for local residents and for visitors. Local antiques shops have successfully branded the town as ‘the antiques capital of Cornwall’, although the number of antiques shops has recently declined. There are currently 8 shops selling antiques, vintage, and craft goods, one of which is an Antiques Centre representing numerous independent dealers. These attract many visitors to the town to visit its other shops. These other shops include a supermarket, a general store, a hardware shop, a butcher’s, a delicatessen, a dairy, two knitting and hosiery shops, a Ladies Fashion shop, a pharmacy, an interior design business, three hair and beauty shops, a shoe repairers, a carpet supplier, and a wedding costume specialist. An additional cooperative Antiques Centre is planned to open soon. Various locations around town hold fortnightly antiques fairs and flea markets and a local smallholders’ market.



89. The town has two top-rank and award winning restaurants that attract a clientele from across the county. There is a contemporary bistro and a tea room, a coffee shop, and two local shops provide tea and coffee alongside their regular business. Outside the town area, the Duchy of Cornwall Nursery is a thriving tea, coffee, and lunch venue. Meals are available in five local pubs and hotels.

90. Current economic conditions and changing economic practices have posed problems for local businesses. One small bookshop has closed, two antiques shops have closed (one business transferring to trading in regional fairs), a large grocery shop has closed, and some shops on the busy main road have found it difficult to maintain their trade and have changed hands frequently. The main Post Office closed with the retirement of the postmaster and was transferred to a retail location, but this, too, closed when the retail premises closed. It is presently replaced by a part-time 'outreach' postal service operated from Menheniot. One of the two banks in town closed in 2015 and the other in early 2017, reflecting national-level changes in banking practice and the abandonment of the 'last branch in town' policy. Some banking services are now provided by a mobile bank.

91. The loss of retail facilities reflects, in part, a national trend towards online shopping. However, the kinds of shops that have been attracted to Lostwithiel (in antiques and other specialist items) are those that are not unduly affected by this trend. More important is the current economic climate, which makes it difficult for these businesses to thrive and difficult to attract new businesses to take on vacant premises. There is a strong desire in the town to retain a busy and thriving centre for shopping by local residents and visitors, and the Town Council supports this desire. Every effort must be made to ensure the survival of the retail centre through ensuring that as many properties as possible remain available for retail use.

### *The character of small businesses*

92. A survey of local businesses produced responses from a variety of types of economic activity (Annex: ELE3). Most such businesses were owned and run by those living within Lostwithiel itself or within five miles of the town. Most small businesses employ a mix of part-time and full-time employees, with a predominance of full-time. It was estimated that just under a half of all employees of these businesses lived within the same area; slightly over a half lived more than five miles away. One third of those responding to the survey were working from home, engaged in a home-based business.

93. Very few businesses were dependent on Lostwithiel exclusively for their business. Respondents estimated that demand came evenly from Cornwall and from wider parts of the UK. The principal barriers to the further development of their businesses were reported as workshop, office, and retail space availability within the town, the limited public transport availability, and problems of customer parking in town. Parking and transport were identified as issues limiting profitability. There was a clear demand for start-up workshops, industrial units, and office space.

94. One problem reported in consultations was a lack of fast broadband. The bulk of the town centre was covered by superfast broadband and this is available through much of the rural area. A small area of the town centre lacking superfast broadband, where premises are directly connected to the exchange rather than to street cabinets, was re-cabled in June and July 2017 following local pressure on the Director of the Cornwall Superfast Broadband Programme.



## *The future*

95. The Council seeks to support the creation of opportunities for a diverse workforce of all ages, for which suitable housing must be available. It seeks to develop stronger links with neighbouring communities through appropriate transport and travel opportunities so as to enhance employability and cultural exchange. It supports the expansion of a digitally connected community that will enhance economic opportunities for residents of the town. It will promote stronger business links with employers within easy commuting distance of Lostwithiel. Policies in relation to parking (below) will meet the needs of local businesses.

96. Businesses must take up opportunities in relation to the growing areas of strength within the local economy. The successful marketing of Lostwithiel as the antiques capital of Cornwall must be complemented by developments in areas that reflect the changing face of Lostwithiel and show great potential for the future. The section on Community Wellbeing and Recreation notes the considerable provision in health and wellness as one possible area of expansion. The section on Environment and Heritage notes the historical and literary themes that are developing within Lostwithiel and these are another area in which there may be business opportunities.

97. The Council seeks to promote Lostwithiel as a tourist and day trip destination through improved public transport, improved parking, and through the encouragement of local inns, hotels, and eating places. It will support local heritage assets, events that enhance the life of the town, and all shops and services that meet the needs of visitors, while also retaining the essential day-to-day services required by a growing population. It aims to see a return to 'High Street' shopping and is pursuing a major renovation and conversion of Edgcumbe House and related heritage assets to provide a growth point for the revitalisation of Fore Street and its surroundings.

98. Reflecting the historic and environmental character of Lostwithiel, we recognise a great scope for agricultural and related development that would increase local employment and create opportunities for increasing the number of visitors to the town. The success of nearby Heligan and the Eden Project show what is possible through sympathetic business ventures in the countryside that can enhance the local environment while simultaneously enhancing the local economy.

99. Beyond this, the Council seeks to support a growing base for knowledge based light industry in such areas as IT and Software to take advantage of the growth of technical expertise in the County's secondary and tertiary educational establishments. Development of local opportunities will tap the potential in the younger next generation and will ensure that they do not have to leave the area. The town is digitally very well connected, and the community is potentially a very attractive destination for such light tech companies to either grow in or migrate to. Council is committed to developing an infrastructure that sustains such local businesses and employment opportunities, including fast broadband, workspaces and business hubs, and good road access.

100. Plan objectives:

- To encourage a growth in local employment so as to create a resilient and expanding economy while ensuring that the character of the town is retained.
- To revitalise the retail and commercial activities of the town centre so as to enhance the experience of local residents and attract visitors.

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## Transport and Travel

101. While the town occupies a pivotal position within mid-Cornwall, located on a principal trunk road and the mainline railway, it has many of the characteristics of an isolated community. Settlement is dispersed and public transport is very limited. Only a small proportion of trains stop in the town, and these are scheduled to serve long-distance commuters. There are currently no local or county bus services operating on a daily basis, and only infrequent (weekly or monthly) services run. For travel to London, there is a National Express Service, but this runs at a similar time to the rail service to London. It is, however, easier for a local resident to travel by public transport to London than it is to travel to the nearest neighbouring towns of Bodmin, Fowey, and St Austell. The train serving Bodmin serves a 'Parkway' station located some miles from the town centre and without a convenient connecting bus service. A lack of public transport forces a reliance on motor vehicles, predominantly private family cars, but a high proportion of the older population are non-drivers or non-car owners and are effectively isolated without suitable public transport.

102. Lostwithiel is an active and thriving community and many needs are met within the community. There are adequate local shops for everyday shopping, primary schools, services such as doctors and dentists, and some employment opportunities. Residents of surrounding villages outside the area of the town (such as Lerryn and Lanlivery) make use of these resources and contribute to the life of the town but must make their way to the town by private car. The town's promotion as the 'Antiques capital of Cornwall' has brought in many visitors, who contribute to the local economy but must travel by car.

103. Despite these local resources, residents must also access services in larger towns on either a regular or occasional basis. The major shopping centres are Truro and Plymouth, and lesser centres are at Bodmin and St Austell. Theatres are located in Truro and Plymouth and cinemas in St Austell and Wadebridge. The principal local hospital is in Bodmin. Opticians are found in Bodmin and St Austell, where there are also dental surgeries. Secondary schools and colleges are located in Bodmin, St Austell, Fowey, and Truro and there are School bus services provided for local scholars. Those who work outside Lostwithiel travel to St Austell, Bodmin, Truro, Plymouth, and other locations around the county. The private car is by far the most common means of transport for these purposes.

104. The Cornwall Local Plan makes no specific requirement for transport and travel in the area, except to note the requirement to ensure appropriate access to the developing economic centre of St Blazey. The Local Transport Plan—Connecting Cornwall 2030—does contain general suggestions and requirements that are addressed in this Neighbourhood Plan. Lostwithiel Town Council is also mindful of the proposed improvements in rail travel through re-signalling of the rail line and the aspirations of Cornwall Council to achieve a half hourly service along the mainline. Through the Peninsula Rail Task Force, Cornwall Council aims to combine fast through services with enhanced local connectivity, including connectivity of bus and rail and each of these with facilities for air travel from Newquay and Exeter. Council and central government policy is to reduce the carbon impact of private cars by encouraging use of public transport, walking, and cycling.

105. The demographic structure of Lostwithiel creates particular problems for transport and travel policy. As noted, the town has a high proportion of older residents who are not car users and so are isolated without public transport. Young people, too, are especially isolated by the lack of public transport and find connections to larger towns to access leisure and social activities

limited. The swimming pool and leisure centre in Bodmin, for example, is completely inaccessible by public transport.

106. Reliance on the private car poses a considerable burden on the town's infrastructure. Lostwithiel has a nationally significant historical heritage in its townscape and is not designed to meet the demands posed by contemporary traffic usage. Its layout of streets and public spaces limit the scope for required alterations and traffic improvements. This sets the context for our consideration of the various forms of transport and travel in and through the town.

### *Cars and traffic*

107. Lostwithiel lies in the Fowey valley on the A390 Tavistock to Truro trunk road. This links to the A38 and A30 trunk roads, which carry holiday traffic from the South and the Midlands. The potential new road link from the A30 to St Austell, connecting with the A390 may increase traffic levels through town. The A390, used for local business traffic, travel to work, and holiday traffic divides the town and has only limited pedestrian crossing places.

108. In a survey undertaken in 2014, 58% of respondents thought that traffic speed was a problem in Lostwithiel and the same number felt there were too many heavy goods vehicles accessing the town (Annex: Misc15, question 20). There is some indication that the reliance on satellite navigation systems has brought many large vehicles into the town through B roads and causing blockages and difficulties in passing. Large vehicles which service the Co-op supermarket and other premises in the centre of town often mount the pavements and cause problems to surfacing as well as to pedestrians.

109. There are 3 car parks managed by Lostwithiel Town Council, the largest 'Cattlemarket' is owned by Cornwall Council and being considered for devolution to the Town Council. This is currently free and the maintenance cost is covered by the Town Precept. It provides 43 spaces. The Quay Street car park, by the River Fowey, is adjacent to the highway and provides 24 spaces. There is a small unofficial parking area at the entrance to Coulson Park, a short walk from the town centre that can park around 10 cars. There is a small car park for rail users at the station. Elsewhere, visiting traffic must rely on on-street parking, where it competes with the needs of local residents. 82% of residents have at least one car per household with a significant percentage having more than one. Two out of every ten car owners responding to a transport survey said that they did not have off-street parking for their cars, and this is especially the case for those in the historic centre of the town (Annex: T3, page 7). The lack of adequate parking spaces has a negative impact on many aspects of the town's life including its economic viability.

110. Comments raised in consultations over the Neighbourhood Plan reinforce these considerations. A survey undertaken in 2016 showed that more than a half of those travelling to work or employment worked in Lostwithiel and that many of these relied on a car because of a need to travel to outlying areas or to transport tools or materials in their vehicle (Annex: T3, page 2). In many cases, other household members also travelled to work or education, requiring the use of two cars travelling to different locations. Most reported that they would be unable to travel conveniently by any other means, even within the Lostwithiel district. Respondents to the survey sought speed limits on the A390, traffic calming on local streets, and better provision of pedestrian crossings and pavements.

111. In relation to parking, the consultations showed a wide awareness of the problem. There was a demand for improved marking of parking restrictions, better enforcement of these, and an

end to cars parking on pavements. The largest reported problem, however, was the shortage of public car-parking places. In the Transport Survey of 2016, support was expressed for use of the railway sidings and adjacent industrial estate wasteland for parking (Annex: T3). Further areas suggested were the use of a section of the King George V Park adjacent to the Cattle Market car park, an expansion of the existing parking by Coulson Park, and Second Island Park. Any such uses must take account of legal restrictions that may exist on parks and other open spaces. Consultees were divided on the issue of paying for parking. A majority of respondents to the Transport Survey felt that any increased costs for the Cattle Market should be met from the Town Precept. Some respondents felt that visitors should be charged for parking, with free parking for local residents, while others felt that the retention of free parking was important in attracting visitors to the town.

112. It is recognised that attention must urgently been given to the problem of parking in Lostwithiel. The problems of line markings, restrictions, and enforcement need to be addressed. It is also recognised that changes are necessary to improve conditions for pedestrians and the mobility of those with disabilities. Calming the impact of vehicles within the town centre will make the town safer, more attractive and more peaceful for all its users. A better-connected Lostwithiel within which it is easier and more pleasant to move around will be an important stimulus to the social, economic and environmental well-being of individuals and the town as a whole.

### *Buses*

113. In a previous Town Questionnaire published in 2014 which 30% of households responded to, only 10% of responders said that their public transport needs were met by current provision (Annex: Misc15; T3, page 5). Bus services are few and have declined in number. There are currently three bus routes through Lostwithiel, each limited to a single journey on one day per week or month. None of the services offer satisfactory return journeys and cannot be used for connections across the county. A supermarket-sponsored bus runs once a week and the Lerryn mini bus offers occasional, booked services. For long distance travel there a National Express coach service to London, Eastbourne or Penzance.

114. The Cornwall bus route map, now almost exclusively a service of First Kernow, shows the existence of a western network and an eastern network, with only sparse connections between the two. Lostwithiel is at the centre of this transport 'black hole'. There is involvement with Cornwall Council and service providers over extensions to the network that would close this black hole, and First Kernow has recently acquired a new depot at St Austell to allow extensions to be made to their existing network. An active Transport Users' Group, part of the Lostwithiel Town Forum, has been working towards an improvement of bus services.



**Figure 1.6 Bus services around Lostwithiel**

296 one journey weekly

482 one journey weekly

G4 one journey monthly

115. Views raised in public consultations showed wide support for additional bus services. There was a very strong view that these must be regular and frequent scheduled services that people can rely on for outward and return journeys. There was also a strong view that connecting services with major centres were needed that would enhance connectivity and allow residents to travel to towns across the county. There was a recognition of the need for improved transport to bring visitors into Lostwithiel. Residents also noted the advantages that would ensue from a local town bus or 'Hoppa' bus that would make it easier for elderly residents to visit the town centre and would allow more distant parking areas to be brought into use with a 'Park and Ride' facility (Annex: T3).

## Railways

116. Lostwithiel is on the mainline rail route through Cornwall from Paddington to Penzance, and is the junction for the minerals railway line to Fowey, still very much in use for the export of china clay. The frequency and spread of stopping trains is limited. There are realistic hopes that the pressure from Cornwall Council, Lostwithiel Town Council, and the Lostwithiel Town Forum has resulted in improvements to the main line service, especially for long distance travel. Together with Network Rail's planned modernisation of signalling and other line improvements, it is intended to introduce a half-hourly service in each direction through Cornwall. Discussions with Cornwall Council are aimed at ensuring that at least a half of these trains stop at Lostwithiel.

117. Lostwithiel Railway Station is unmanned and facilities are limited. A level crossing at the station divides the town and makes access to the platforms difficult. An increase in the number of non-stopping trains would exacerbate this problem and cause great disruption. An hourly



service could mean that level crossing gates are closed for 16-20 minutes in each hour, though Network Rail hopes that improved signalling may slightly reduce the closure time from this anticipated level.



118. It was clear from the consultations and from a Cornwall Council telephone survey of local residents, undertaken on our behalf, that there is a strong demand for improved rail transport with more trains stopping at Lostwithiel (Annex: T5). There was particular demand for late-returning trains from Plymouth and Truro that would make it possible for people to visit theatres and cinemas: it is currently not possible to return by train after evening performances have finished. It was apparent that many Lostwithiel residents regularly travel to Par or Bodmin Parkway by car, at all times of day and night, in order to catch trains to all destinations and that ticket sales figures for Lostwithiel are therefore inaccurate as indicators of actual demand for stopping services. Many residents sought to see the building of a footbridge to replace that removed by Network Rail some years ago.

119. The Town Council and the Town Forum have been engaging with Cornwall Council and Great Western Railway over the rail timetable. Cornwall Council is pressing for the introduction of an at least hourly service stopping at Lostwithiel (Monday to Saturday) in both directions on the main line. This is dependent upon signalling improvements being completed. The service will be operated by local-service trains with increased passenger and luggage capacity. Discussions aimed at including a stop for the London sleeper at Lostwithiel and for a later evening service from Truro have been unsuccessful, but it is hoped that these can be introduced in the future. Improvement of station facilities is an important issue and is an ongoing matter of discussion, with support given by Cornwall Council

### ***Walking and cycling***

120. The Town Council has an aspiration to help lower the carbon footprint of the town by creating an environment in which cycling and walking, as more active modes of travel, can make Lostwithiel a healthier place to live and work and a less-congested and more attractive place to do business and to visit. Cycling out of Lostwithiel on the major roads is not regularly undertaken because of the steep inclines and the speed of traffic, especially in the near vicinity of the town. Cycle lanes are not feasible on the narrow main roads. Only a limited number of dedicated cycle tracks exist locally.

121. There are narrow or non-existent pavements both within the town and along the main road, causes anxiety and a degree of danger for pedestrians. Walking on narrow side streets is generally possible, but night time use is limited by an absence of street lighting.

122. Greater reliance on river traffic is limited due to the tidal nature and the historic silting-up of the River Fowey and the continued movement of the river bed, but there is opportunity to develop and promote this method of transportation especially as a tourist benefit.

123. Comments raised in consultations focused on the need for speed restrictions and traffic calming, for the benefit of both walkers and cyclists. There was a desire to link Lostwithiel with the cycle networks at Lanhydrock and to develop these networks further. Cyclists wished to see secure parking for cycles in town. Walkers and cyclists wished to see street and pavement repairs (Annex: T4; Misc1 & Misc2).

124. Plan Objectives:

- To ensure better conditions on major trunk roads
- To provide the conditions for additional parking space
- To increase connectivity within the county through regular bus services.
- To enhance rail connectivity
- To improve railway station facilities
- To facilitate more active modes of travel
- To enhance street and pavement facilities

## Community Wellbeing and Recreation

125. The strength of Lostwithiel lies in its sense of community. Focused on a number of civic organisations—Town Council, Town Forum, Community Centre Association—it is expressed in a vibrant range of clubs, activities, and associations through which residents support each other while enhancing their own lives. The historic character of Lostwithiel and the sense of heritage it involves means that residents feel a part of a living entity that long preceded them and to the future of which they must plan.

126. The Community Centre has been actively run by its volunteer trustees and staff and is a much valued resource that has provided a venue for many activities. It was closed for some time for structural repairs, which has limited group activity, though it has now re-opened and there are plans for its future redevelopment. Other organisations that provide meeting space for a variety of local groups include the Scout Hall, the Cadet Drill Hall, the Church Rooms, the Platform meeting room, and the Conservative and Social Clubs.

127. Rotary Club organises many charitable events and, in particular, the annual summer carnival week and the beer festival. Seasonal activities organised across the town by various other groups include Lostfest, a summer festival of music and crafts, an annual Produce Show, a cider festival, the Dickensian evening, when local businesses open in Dickensian dress in preparation for Christmas, a Christmas Pageant, and the New Year's Eve Parade of Giants, when local groups compete with their constructed giants to march through the town in celebration of the New Year.

## *Education and culture*

128. Lostwithiel has two primary schools and numerous pre-school and after-school activities. Lostwithiel Preschool specialises in forest school sessions. For secondary schooling students must travel to Bodmin, Fowey, St Austell, or Truro. Further Education and A-level provision is offered at Cornwall College, Bodmin College, and at the recently opened Callywith College in Bodmin.

129. There is an active local branch of the U3A with activities ranging from photography and languages to ukulele. Local self-organised groups are engaged in such activities as oil and watercolour painting, rug hooking, and knitting.

130. The library, operating from a building owned by the Town Council, provides an essential focus not only for the borrowing of books but also for adult book groups and children's reading groups. It has operated with limited opening hours, which is believed to have reduced possible usage. Cornwall Council, having reviewed its library provision, has withdrawn from the local library service. Lostwithiel Town Council has agreed to take on this essential resource.

131. A lively Museum, run by volunteers and supported by the Town Council, is housed in the historic Guildhall and maintains a good collection of artefacts, an archive for local history, and publishes a regular newsletter. Its work is linked to the local Old Cornwall Society that organises meetings and talks on aspects of history in Lostwithiel. The Museum organises regular town heritage walks.

132. Lost in Film, a volunteer group, runs a regular film viewing, twice each month, in the Church Rooms. The organising group has raised funds for digital viewing facilities that are made

available to other local groups. Lost in Song, a local choir, gives public performances throughout the year and organises a season of well-attended 'Sing Along the River' public concerts on the Parade every August. There is also Playful Chorus, a family choir. Lostwithiel Town Band plays at many local events and competes in national events. Informal music events are held in a regular Jazz Café and in local pubs.

133. There are Church of England and Methodist congregations as well as other smaller religious groups that also organise events and entertainments for the community.

### *Health and social care*

134. There is a well-provided doctor's surgery in town with three GPs, a team of nurses, nurse practitioners, and healthcare assistants, and health visitors. The practice is currently looking for additional space in order to be able to take on more patients. The practice works closely with a local Pharmacy. A Dental Practice was established some years ago and has five surgeries in operation. Despite its recent expansion, the Practice is not currently accepting NHS patients and many residents have been on a waiting list for treatment for some years.

135. Hospital out-patient services are provided in Bodmin, St Austell, and Truro, and a minor injuries unit is located in Bodmin. There is no public transport to the hospital campuses at Bodmin and St Austell, and these hospital facilities are difficult to access for those unable to drive. This has been noted as a particular problem for the elderly population.

136. A number of ancillary organisations are engaged in organisations relating to health and well-being that operate as commercial ventures or as charities. These include Outlook South West and Andrew Bryant (psychologists and counsellors), Jess Birmingham (acupuncture), and Children's Clinic, and Kernow Play Therapy. These are supplemented by a Dementia Support Group (temporarily relocated to Bodmin during the closure of the Community Centre). Alternative and Complementary Wellbeing services include the Sound Healing Academy and a Complementary Health Clinic.

### *Sport and leisure*

137. Cornwall Council Local Plan network area cites Lostwithiel as having ample recreation area for its present population. It is, however, necessary to prepare for the future, taking account of projected growth and changing circumstances.

138. Numerous local sports groups take advantage of local facilities. A Bowling club on land leased from the Duchy of Cornwall at Restormel Road is well used in the summer months, is well maintained, and well supported. A Kettle weights training group is run by a British champion on Restormel Industrial Estate. An Angling club operates on Duchy land on a stretch of the River Fowey and many other fishermen use the free parts of the river by Coulson Park and Shirehall Moor. Canoeing and Kayaking take place on the river on an ad hoc basis. The King George V playing field has been recently provided with a new Skate park, provided from local donations, the Town Council, a grant from Sport England, and volunteer support. There is also a versatile tarmac court for basketball and netball, and a football pitch used by the Lostwithiel Football Club. Private facilities include Lostwithiel Golf Club (currently being redeveloped as a 9-hole course) and local health clubs and gyms.

139. Snooker is played at the Conservative club and the Social Club. Pool is played at the Social club and the Kings Arms. Darts are played at most licenced premises. Bingo is played weekly and Table Tennis twice weekly in St. Bartholomew's Church Rooms. Other activities include pilates, yoga, slimming, dance, and keep fit.

140. Local groups are organised for many other activities. These include rug-making, watercolour and oil painting, madrigal singing, watercolour classes, knitting, gardening, a Ladies' Group, and a Twinning Group. Groups are involved in fund raising for Cancer Research, Shelter Box, FLEET, Cornwall Air Ambulance, and other bodies.

141. Youth groups include Rainbows, Brownies, Guides, Beavers, and Scouts, Army Cadets, remote-control car racing, and a Lego club. Children's play areas have been installed and modernised at Coulson park and the King George V playing fields.

142. In July 2014, Cornwall Council adopted the Open Space Strategy for Larger Towns in Cornwall. The Table below extracts the details on play spaces in Lostwithiel and compares it with the average for Larger Cornish towns

143. This document recognises that attractive, safe & accessible parks and other open spaces contribute positive social, economic and environmental benefits. Open spaces including play areas are valued community assets improving public health, well-being and quality of life, and bringing regeneration benefits to an area. The level of outdoor sports when combined (public and private sports space) is considerably lower than the larger town average, but this is partly as a result of the allowance for the closure of the golf course. An analysis of sports pitches alone indicates a lower than average provision. There is an exceptionally high level youth provision owing to the good standard of facilities at King George's Field.

Existing and proposed provision of all play space in Lostwithiel					
Type	Existing provision (m <sup>2</sup> /person)	Median for larger Cornish towns (m <sup>2</sup> /person)	Recommended future provision standard town-wide		Existing requirements based on assessment of distribution
Public sport	1.79	2.79	Inc to meet PP standards	14.76 – ty8	
Children's equipped play	0.50	0.63		0.70	Victoria area possibly, dependent on location of new housing
Teen provision	0.37	0.19	Existing meets future needs	0.25	Good distribution
School pitches and clubs	5.24	10.19	Investment or new to inc. capacity	ty3	Requires inc availability to community within network area

144. In public consultations there was support for retaining the King George V field as a public open space for sport and recreation and to protect school field's for children's recreation and sport. Residents also felt that small areas of public open space on existing housing developments should be retained for recreation (Annex: H4). The maintenance and enhancement of public footpaths, bridleways, and cycle tracks was seen as important. There was recognition of the need to further develop GP and dental care provision within the town. The importance of the Community Centre was recognised, with support expressed for its rebuilding and development and for the retention of its current location as a space for community use (Annex: CWR2).

145. Plan objectives:

- To strengthen the community through a wide range of cultural activities
- To Strengthen services supporting community health, wellbeing, and education
- To ensure adequate physical recreational opportunities for all
- To build and maintain community spirit in all respects



## Lostwithiel Character Zones

146. The protection and appropriate development of the conservation area and other historic parts of the town require a comprehensive Appraisal and Management Plan. When this is in place, it will provide clear guidance on building styles and architectural requirements for all developers. It will be the basis of for Town Council consultations on planning decisions and will be a relevant consideration for the Local Planning Authority. The basis for such a Plan exists in the Historical Characterisation of Lostwithiel undertaken by Cornwall Archaeological Unit. As a preliminary towards a full Plan, we have identified its key character zones, modified slightly in consultation with the author of the Historical Characterisation (now Historic Environment Strategy Officer for Cornwall Council). In the absence of a full Appraisal and Management Plan, the character zones listed here will be used by Lostwithiel Town Council when consulted on planning decisions and, as an integral part of the Neighbourhood Plan, will be a relevant consideration for the Local Planning Authority.

147. This section serves to briefly review and highlight many of the features and buildings that make Lostwithiel's Conservation Area what it is today. We believe that it is important for all development proposals to contribute positively to Lostwithiel's local identity and the distinctive character of the town's Conservation Area status.

148. New development proposals should justify how their design responds to the relevant character zone within the Conservation Area: not only retaining or enhancing the identified positive features but also addressing negative features identified. General designs should be in harmony with adjoining buildings and the relevant character zone as a whole and, where appropriate, remedy any negative features. The scale, mass and positioning of any new buildings should reflect the purpose for which there are proposed and not overwhelm noted landmark buildings nearby. Design cues should be taken from locally distinctive features noted in the relevant character zone. Materials where practical should be sourced locally and there should be sufficient richness of detail in their design and materials. Developments will be expected to incorporate existing mature trees and hedgerows and other landscape and wildlife features into the layout and provide landscaping and sufficient spacing appropriate to the rural character of the area (Annex: H8).

149. The nine character zones identified are listed here and depicted in a Figure 1.7 at the end of this section.

### *1. The Core of the Medieval Town.*

This character zone comprises of a grid of three parallel streets with virtually continuous street frontages, intersected by narrow lanes and alleys at right angles to the roads. This area is believed to be one of the finest collection of 17<sup>th</sup> and 18<sup>th</sup> Century urban buildings and streetscapes anywhere in Cornwall, including one of the finest set of shop fronts. The area is on a slight incline, from Queen's Street down to the river.

**Fore Street** is the principal service and shopping hub. Many buildings are Georgian but they range from the late medieval period to the 19<sup>th</sup> Century. Buildings of note include: Taprell House (16<sup>th</sup> Century), The Guidhall (1740), Edgcumbe House (1750), 23 North Street (early – mid 18<sup>th</sup> Century).

**St Bartholomew's Church and Churchyard** originates in part from the 12th Century (St George's Chapel). The dominant tower and spire, which form a real focal point for the town from all directions, was further developed in the 13th and 14th Centuries. It is believed that the font dates from the 13th Century and the East Window (the tallest in Cornwall), from the 14th

Century. The churchyard provides a green oasis and serves to soften the street scape: it is unusually open in a built-up town.

**North Street** is more domestic in scale and comprises many former shops that have been converted to domestic use. The street has a varied character with different levels of enclosure from tighter at the east end to more green and spacious around the churchyard.

It is believed that the chiseled granite in Monmouth Lane might possibly be evidence of the 1830 tram workings (that lead from Restormel Iron Mine to the Quays).

**South Street**, more of a back lane, it is distinctive due to the impressive (still surviving) granite slabs over the River Cober. This area comprises former workshop buildings, including a former tannery in the Church Rooms.

### 1a. Church and Churchyard.

St Bartholemew's Church originates in part from the 12<sup>th</sup> Century (St George's Chapel). The dominant tower and spire, which form a real focal point for the town from all directions, was further developed in the 13<sup>th</sup> and 14<sup>th</sup> Centuries. It is believed that the font dates from the 13<sup>th</sup> Century and the East Window (the tallest in Cornwall), from the 14<sup>th</sup> Century. The churchyard provides a green oasis and serves to soften the street scape: it is unusually open in a built-up town.

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
The Core of the Medieval Town	<p><b>Fore Street:</b>  St Bartholemew's Church  The Guildhall  Edgcumbe House (18<sup>th</sup> Century rebuild of the frontage of a mansion house now called Taprell House).  John Bragg Antiques.  King's Arms  Nos. 8 &amp; 9 (Lloyds Bank).  Nos. 21; 22; 22A ; Dower House; 23 (including Venetian window); 24 (possibly 17<sup>th</sup> Century origins); 25 ; 26; 27; 28; 34.</p> <p>18<sup>th</sup> Century Buildings in Fore Street: No 1; No. 2; No. 4 (Tremean) (17<sup>th</sup> Century datestone at rear); No.5 (large inserted shop front); No. 10; Nos. 11 &amp; 12; No. 13; No. 14; No.15 (possibly 17<sup>th</sup> Century origins); Nos.16 &amp; 17. 19<sup>th</sup> Century buildings: 29 (window detail by GE Street)</p>	<p>Very ancient church dating from the 12<sup>th</sup> Century. The tower and spire (13<sup>th</sup> and 14<sup>th</sup> Century) are prominent in the landscape. The open space softens the street scene</p> <p>Zone characterized by finest collection of 17<sup>th</sup> and 18<sup>th</sup> Century urban buildings and streetscapes anywhere in Cornwall.</p>	

	No. 12 (one of best shop fronts in Lostwithiel). Lostwithiel Social Club. <b>North Street.</b> Nos. 21 & 23 North Street are particularly fine mid 18 <sup>th</sup> Century town houses. No. 22 (mixed style incorporating Gothic theme).		
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## 2. *Queen Street.*

Queen's Street cuts across the grain of the town at the point where it changes from a gentle to a steep slope. This character zone is typified by many large, elegant period properties, following an influx of more affluent residents around 1780: these town houses were a popular choice of residence with prominent citizens within the town. This, like Fore Street, has a number of commercial properties within it. Many of the buildings are characterized by tripartite sashes, cambered heads, white brick chimneys and brick or stucco finishes: they bear evidence of local architects John Eveleigh (who designed Camden Crescent, Bath), Charles Rawlinson and Joseph Beard. The zone also contains the Methodist Church and its cupola (1880) as well as the Old Market House, which dates from 1781. Unfortunately, today, the volume of through traffic tends to dominate this character zone,

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
Queen Street.	Former Methodist Chapel, 1900 Old Market House (the Old Grammar School (1781, the best building of its type in the country). Many 18 <sup>th</sup> Century buildings, including: Nos. 2-4; No. 7; No. 8 (one of the finest 18 <sup>th</sup> Century buildings in the town); Old Ballroom (rear of King's Arms)	Large, distinctive buildings reflecting a rich heritage of architectural design.	Dominated by through traffic. The bypass (1932) resulted in there being a lack of 'sense of enclosure' or 'entering a special place' when approaching from Liddicoat Rad.

## 3. *The Lower Town.*

This character zone runs along the valley floor: it comprises smaller, domestic scale buildings on smaller plots. It forms and interface with buildings either set back or directly backing onto the river. The focus of the area is The Duchy Palace complex: a 13<sup>th</sup> Century building which is of national importance and the most important secular medieval building in Cornwall. It is unique in Cornwall and icon of Cornish culture and history. The Cober Arch which leads from Quay Street to South Street is the only surviving original arch from The Duchy Palace. There is commercial usage of buildings on the northern part of Quay Street.

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
The Lower Town.	Duchy Palace Old Debtor's Prison (1751) Shire House (an 18 <sup>th</sup> Century house that incorporates the original medieval south wall of the Duchy Palace in its rear wall). Monmouth Hotel Stannary House (converted from a warehouse). Bridge House (distinctive late 18 <sup>th</sup> Century house). No. 6 Parade Square (c1800) No. 1 The Parade (Sherwood House, c1800) Drill Hall		

#### 4. *The Upper Town.*

**Bodmin Hill** and **Duke Street** continue Fore Street and North Street: converging at the western end of the town. The steep streets are mainly lined with what were formerly, humble cottages and workshops: remnants of cobble paving are evident. This character zone contains King Street, which is believed to be one of the finest set piece streetscapes in all of Cornwall. The first Methodist meeting house was founded here in 1790, a year after Wesley's only visit to the town: later, in 1823, a purpose-built chapel was created in King's Street.

#### **The Tributary Valley.**

This zone comprises a more fragmented pattern of building: it consists of an interesting tangle of mixed uses behind the Queen Street frontages. Recent suburban development dilutes this character.

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
The Upper Town.	King Street (at far end was a former Wesleyan Chapel that has since been converted to residential accommodation). 18 <sup>th</sup> Century houses on <b>Bodmin Hill</b> : Finchley House; No. 26 (Camelia Cottage); ruin right of No. 26. 19 <sup>th</sup> Century houses on Bodmin Hill: Nos. 28 - 31; Lostwithiel Junior and Infants' School (1870). Nos 24 & 25, Nos 6-8 (Gothic style). 19 <sup>th</sup> Century buildings on <b>Duke Street</b> : Nos. 2 & 3. The Royal Oak, No. 1 (one	Cottages Cobble paving	

	of few purpose build shops in Lostwithiel). Chapel House, Restormel Road.		
--	--	--	--

### 5. *The Riverside.*

The northern end of this character zone is marked by a small park. The semi-lunar park and dwarf wall contradict the quayside character. The southern end, formerly quaysides, have become a car park and green space. The presence of moored boats and boats onshore help to maintain the quayside character of this zone. Elliot's Quay (the most southerly quay) was first noted in 1676. A lime kiln (in front of Norway House) was also mentioned around this time. Other lime kilns are believed to date from the 18<sup>th</sup> Century: from 1830 onwards, there was a revival in the Cornish Coastal trade.

#### **The Bridge.**

Lostwithiel bridge is one of the finest medieval road bridges in Cornwall. The earliest part of the existing bridge is believed to date from 1437, when the original timber bridge was replaced.

#### **The Railway.**

This railway serves to reinforce the separation between the town and Bridgend. The remaining railway buildings of substantial functional tradition help to contain this rather open area. The new replacement buildings reflect this utilitarian tradition.

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
The Riverside.	The bridge Lime kilns Norway House (1790)  Listed signal box	Small parks and open, green spaces.	Car parking is a major element in this space. The semi-lunar park and dwarf wall contradict the zone's historical character.

### 6. *The North End of the Town.*

This character zone provides the lowest density and greenest area of the town: it comprises villa's overlooking the river valley. At the southern end of the area, the entry to the town lacks containment and is now dominated by the road.

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
The North End of the Town.		Villas Open green spaces.	The southern area of the zone is dominated by the road and lacks containment.

### 7. *Bridgend.*

It is believed that Lostwithiel was linked to St Winnow by bridge in 1280: the area's name "Bridgend" was first recorded in 1327. The character zone typically consists of a late medieval suburban ribbon development. The cottage rows lead out to a long string of large houses, which took advantage of the spectacular views over the valley and town, culminating in St Winnow Parish School (which was built on land given by Lord Robartes of Lanhydrock). There is a gradual incline away from the town: steeper and more curving at the West End. The triangle is the main focus of the settlement but, it's low monument tends to be overwhelmed by parked cars.

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
Bridgend	Monument 18 <sup>th</sup> Century buildings in <b>Grenville Road</b> : No. 16; Earl of Chatham (older part to the left, early 18 <sup>th</sup> Century or possibly older); Nos. 41 and 43; the Old Post Office. 19 <sup>th</sup> Century buildings in Grenville Road: Toll House; No. 18; No. 25 (Glenview House, including unusual shop frontage); No. 40 (Oak Cottage); No. 48; Chapel of St Saviour (Chapel of Ease). 18 <sup>th</sup> Century buildings in <b>Mill Hill</b> : the Old Mill (fabric contained within). Nos. 5-9 (an interesting row of vernacular houses). The Old Reading Rooms, Mill Hill. <b>Monmouth Lane</b> : No. 4 (18 <sup>th</sup> Century of possibly older); No. 6 (smallest house frontage). No. 8 Lanwithian Road unusual 18 <sup>th</sup> Century vernacular building at the entrance to Lanwithian Farm). No 60		Parking detracts from the triangle area.

### 8. *The South West and Southern Edge of Town.*

This character zone was originally connected to the parish of Lanlivery and still has a slightly looser feel to it. The steep hillside and tall retaining walls contain the view of the town and provide a first view of the church tower.



**Castle Hill** entry into town is more private and in a sunken road.

The junction with Edgcumbe Road and Castle Hill requires consideration. At present, it is in private ownership and used largely as a car / coach park. This is in a critical location, especially when viewed from the town: there may be an opportunity to create more of a focal point here in the future.

**Summer Street** (originally a major pottery producing centre) sweeps into the town with a simple long terrace of former humble cottages and workshops: it has high retaining walls and a direct view onto the church spire.

The motel extension compounds this 'looseness' of form eroding the character of South Street and Rose Hill.

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
The South West	19 <sup>th</sup> Century buildings in <b>Edgcumbe Road:</b> Nos. 10 & 12; No. 29. <b>Summers Street:</b> Nos. 1 & 2; Nos 16 and 17. <b>Castle Hill:</b> 11 – 19.		The junction between Castle Hill and Edgcumbe Road.

### *9. Park and Water Meadows.*

This zone is characterized by an extensive, level green space providing a contrast to the harder more enclosed town.

Overview	Landmark Buildings	Locally Distinctive Features.	Negative Features.
Park and Water Meadows.		King George V Park and mainly modern buildings including a large Community Centre and the principal car park. The zone provides a valuable green area adjoining the town and the medieval bridge.	

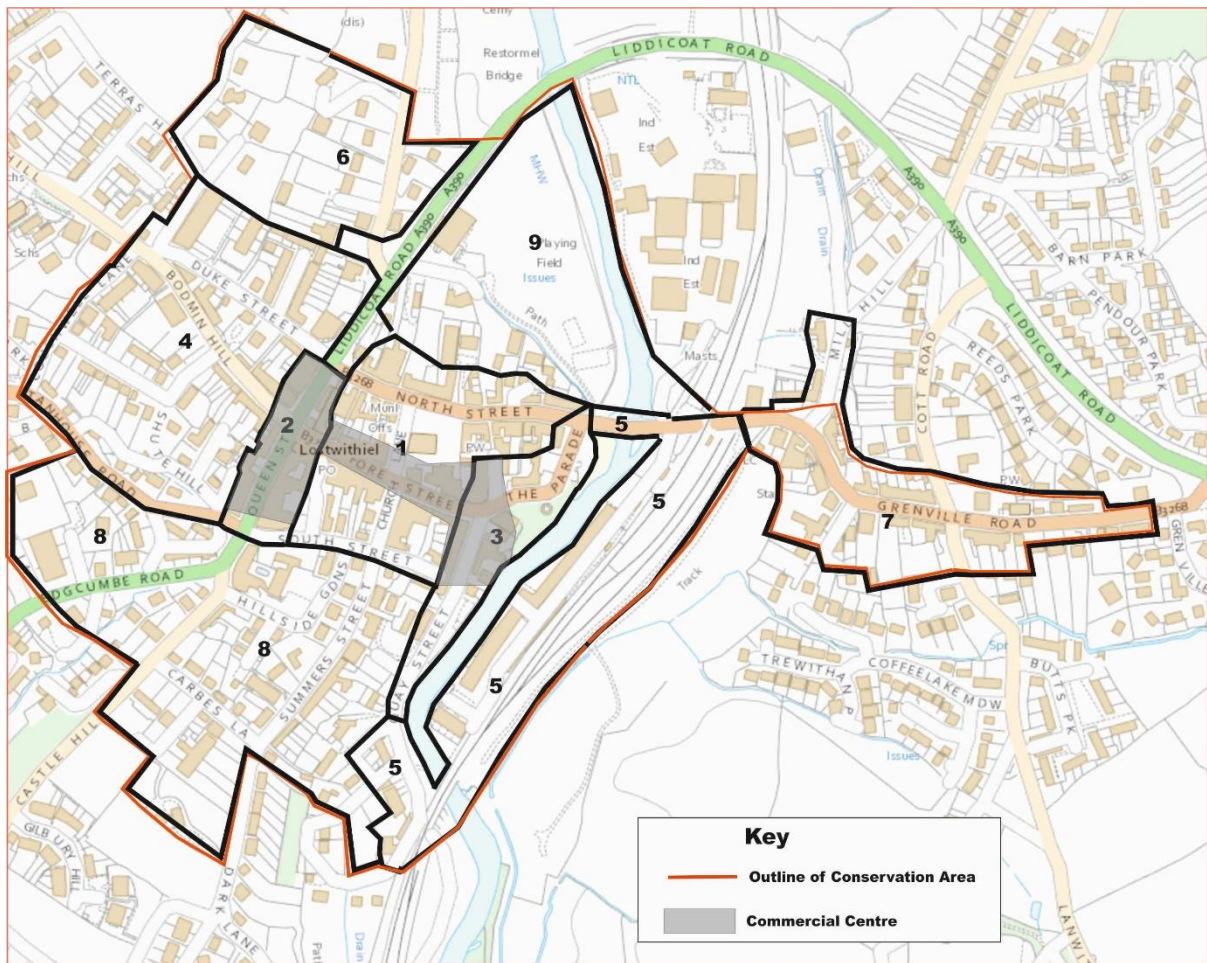


Figure 1.7 Character zones and the conservation area

## Part Two. Actions and Planning Policies

Part Two of the Plan documentation follows the structure of Part One and draws on the context and evidence presented there. It summarises the key issues raised and sets out the planning policies to be adopted and the various wider actions and aspirations that the Town Council seeks to pursue.

The various Actions and Policies are set out in the relevant sections and are presented in an overall summary tabulation at the end of the document. Planning policies are shown in blue-coloured panels. Actions and Aspirations for Lostwithiel Town Council in relation to wider issues are shown in salmon-coloured panels.



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## Town and Country Environment: A Heritage Landscape

150. We have discussed the historical character of Lostwithiel and its setting in its particular environment, demonstrating the way in which this is valued by both residents and visitors. Particular attention was given to the historical core of the town and its conservation area and to the areas of natural landscape at Shirehall and Madderley Moors. We stressed the ways in which public open spaces within the built-up area complement the natural and farmed landscape. The Town Council seeks to protect this heritage and environment through appropriate management systems and intends to encourage sensitive public access to these areas. The Council is, however, mindful of the risks to the heritage and environment consequent upon increased public access and from climatic changes that have increased the risk of flooding. Appropriate management is essential for safeguarding this town and country environment.

151. Our first set of actions and aspirations focus on management and access issues. (Evidence of support in Annex: EH2 & EH4). The Town Council will:

1. Develop an appropriate Management Plan for both Madderly and Shire Hall Moors and consider application for Local Nature Reserve designations
2. Protect and manage Coulson Park, Second Island Park, Poldew Wood, and the Council allotments
3. Continue to support housing requirements that will ensure proper water management and mitigation of flood risk
4. Protect the natural and heritage environment in open spaces with particular concern for the farming landscape character, trees and woodland, small and medium field patterns, Cornish hedges and hedgerows, natural-looking ridges and skylines, dark skies and historic and cultural features.
5. Encourage the introduction of guided walks on wildlife and the natural environment.
6. Introduce pedestrian walkways that ensure safe and sensitive access to the natural environment and heritage sites.
7. Consider ways of increasing awareness of and access to the landscape and history of the River Fowey

152. From a planning point of view, particular attention must be given to the effects of certain new energy technologies on the environment and on the heritage properties. The Cornwall Local Plan (Policies 14 and 15) follows a Ministerial statement and specifies that approval for the installation of wind turbines will be granted only where the development site is in an area identified as suitable for wind energy development in a Local or Neighbourhood Plan and, following consultation, it can be demonstrated that the planning impacts identified by affected local communities have been fully addressed and therefore the proposal has their backing. No designations are made in the Local Plan or in this Neighbourhood Plan, and our consultations over the course of the compilation of the Neighbourhood Plan show strong objection to any such installations in our area because of their wide landscape impact (Annex: EH2 & EH4).

153. Evidence on the installation of solar energy devices shows conditional support for these. Our first Environment and Heritage Policy is therefore:

#### Policy EH1. Solar Energy

(a) Support for the installation of rooftop and large-scale photovoltaic (PV) cell arrays only where the applicant can demonstrate that

(i) any significant adverse impacts to the local landscape and environment are avoided and where necessary, mitigated, and

(ii) demonstrable evidence is provided that there will be no adverse effects on residential amenities through noise generation, overbearing visual impact; or adverse impacts on highways and public rights of way.

(b) Applicants should use Cornwall Council's Supplementary Planning Document on Renewable Energy Annexes 1 & 3 and the landscape descriptions contained within CA21, CA22, and CA39 (Cornwall Landscape Character Study 2007, at <https://www.cornwall.gov.uk/environment-and-planning/cornwells-landscape/landscape-character-assessment-2007/>) to inform their impact assessments. This assessment should include the potential for cumulative impacts in association with existing and approved solar PV developments.

(c) Applications for large-scale arrays should include a management plan for the arrays and the land surrounding and beneath panels and must show that land with a high potential for agriculture or forestry uses has been avoided. Once the development reaches the end of its operational life it must be removed and the site restored to its previous quality for future agricultural activity.

154. The rich industrial and historical heritage of Lostwithiel is rightly valued by the local community and is a major attraction for visitors, from within Cornwall, from across the UK, and internationally. The Town Council sets out below various policies aimed at mitigating the effects of new industry and new developments on this heritage. It is also important, however, to establish systems of management that will enhance this urban environment and encourage even greater levels of public enjoyment and benefit from this rich environment.

155. Where approved, modern replacement/new build materials should also visually complement the immediate environment. Commercial property alterations and frontages should complement the heritage of the immediate environment. Where necessary, wall mounted signage should complement the surrounding townscape. Any enhancement of the street furniture, signage and street lighting should have a heritage appearance but also regard for energy conservation and public safety. Any modernisation within the conservation area should complement its heritage with the installation of new infrastructure being as unobtrusive as possible (Annex: EH6 7 EH7).

156. Our next set of actions and aspirations reflect this need. Lostwithiel Town Council will:

8. Develop an Appraisal and Management Plan for the Lostwithiel Conservation Area and ensure that new building within and adjoining the area is in keeping with its architecture
9. Sensitively manage where possible local verges, hedges, walls, and trees



10. Support such ventures as an extended programme of heritage walking trails, enhanced street signage, and information boards and will encourage the further development of the town museum and for active promotion of the town's heritage
11. Extend the provision of brass plates and blue plaques to mark the historical, political, and literary heritage
12. Encourage the development of effective ways of encouraging children to engage with the history of the town

157. In support of these actions and aspirations, the Town Council will develop and utilise an Appraisal and Management Plan for the conservation area and wider parts of the town when making comments to the Local Planning Authority on planning applications within the parish. While the Appraisal and Management Plan is under development, all actions dependent on that Plan will be guided by the provisional delineation of character zones presented in Part One of this document. The Town Council will incorporate any such Appraisal and Management Plan into The Neighbourhood Development Plan at an appropriate review.

158. Lostwithiel is a beautiful market town with many fine buildings. The Community Right to Bid gives community groups the opportunity to bid for and buy community buildings and facilities that are important to them. The Town Council will explore the case for public acquisition of any significant community asset that comes onto the market for disposal.

159. The Town Council acknowledges the community expectations in relation to the quality and sustainability of any new build housing (Annex: H8) and will ensure that these are reflected in its consultee responses to the Local Planning Authority. This policy establishes a framework to guide all future development. As required by Cornwall Council, individual site design and access statements are required from every developer proposing to build on the sites approved in this Neighbourhood Plan. The coverage of these Statements is set out in Policy HH4 below. Our corresponding second policy for Environment and Heritage is, therefore:

#### **Policy EH2. Protecting the Heritage**

Support will be given for proposals that promote and protect the town's heritage through sensitive renovation and conversion of key buildings and historical survivals. Planning applications should

(a) demonstrate how proposals have regard for the delineation of character zones in this Plan, how the general design is in harmony with adjoining buildings and the relevant character zone as a whole, and where appropriate and feasible, remedies any negative features.

(b) Ensure that the scale, mass and positioning of any new buildings reflects the purpose for which they are proposed, and not overwhelm noted landmark buildings nearby.

(c) Take their design cues from locally distinctive features noted in the character zone to which it relates.

(d) Utilise design principles and materials that harmonise with the setting, utilise materials sourced locally, and avoid bland uniformity of design.

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## Housing

160. Part One documented the specific character of housing in Lostwithiel in relation to its demographic structure and likely population trends. It was shown that housing development has been able to be managed in such a way that the sense of community that is so central to the vision of the town is sustained. New developments and a growing population occurred at a controlled rate and new housing developments have achieved a good and well-integrated social balance. The Town Council is committed to maintaining this character in future development.

### *Housing statement*

161. As we have shown in Part One (page 19 above), the allocation of additional housing to Lostwithiel Parish is 25. Because of the subsequent approval for a further 10 dwellings in Grenville Road, this figure reduces to an effective level of 15 dwellings.

162. With this in mind, we have presented evidence to show that current housing approvals are at a level such that Lostwithiel has more than met its *pro rata* share of housing for the Community Network Area. We have examined current and likely population trends and the estimated pattern of demand to show that more than this number of new dwellings are likely to be needed (Annex: H2, page 7). The Town Council is committed to providing for demonstrable housing need. Taking account of completions and consents, we have concluded that housing needs in Lostwithiel in the period 2010 to 2030 can be met under current policies.

163. We recognise the need for a buffer of housing provision to meet any excess demand. As demonstrated below, sites designated for possible housing use within the Development Boundary can provide for a further 64 dwellings.

164. There is, however, a need to ensure that housing meets the specific needs of a disproportionately elderly population and the demonstrable demand for affordable housing. We intend that any supported housing developments will contribute to this need, but Lostwithiel Town Council will, in particular:

13. Support Community Land Trusts and similar organisations in delivering some genuinely affordable accommodation.

165. It is essential that any development be compatible with the environment and heritage character discussed above. To this end, Lostwithiel Town Council will:

14. Utilise an Appraisal and Management plan to guide decisions relating to the conservation area.

### *Infrastructure, Environment, and Climate Change*

166. A Community Infrastructure Levy generated by developments in Lostwithiel will be required (in accordance with the Cornwall Local Plan). The town share of this funding will be applied in the town to meet the needs of the current population and that generated by the level of planned growth. Various priorities for the use of the levy are covered in this document.

167. The needs of residents for open space are, as noted in Part One, in line with Local Plan requirements (Plan 25). The Town Council, however, wishes to protect small areas of open land as 'local green space' that enhances the life and well-being of the community. Residents expressed support for the maintenance of such green spaces in Meadow Breeze, Pendour Parc, Grenville Meadows, and The Brambles (Annex: EH4; Misc 2, page 2). Areas of local green space are designated to protect such sites. Housing development is also not to be allowed on land not designated as public open space but in use as allotments or cemeteries, or that is used for outdoor recreational and sporting activities. These are identified and designated under 'Community Wellbeing and Recreation' (Policy CR3. Local Green Spaces

168. The Cornwall Local Plan sets limits on development close to rivers and we fully support the restriction on new developments within 20 metres of the River Fowey. In view of the particular situation of Lostwithiel and experience of flooding, we propose a limit in relation to the Tanhouse Stream and its associated tributaries, where there have been serious flooding problems in recent years. In accordance with national guidance, no development should cause any deterioration in the River Fowey water quality and where possible should contribute to improving the waterbody status.



Flooding of the Tanhouse Stream

169. The Council supports and encourages energy saving in all respects. It therefore holds that all new dwellings should be designed and constructed so as to minimise the use of energy and clean water. The use of renewable energy sources and high standards of insulation should be encouraged. Appropriate fire safety requirements must be observed in all building. Careful consideration should be given to the orientation of principal rooms to maximise passive solar gain and energy efficiency. The amount of space provided in each dwelling must meet the minimum standards in the Cornwall Local Plan (policy 13) and developers are encouraged to meet the standards recommended by the Royal Institute of British Architecture in *The Case for Space* (2011).

170. To this end, Lostwithiel Town Council will:

15. Ensure that all development be in accordance with the Cornwall Local Plan by reporting any breaches to the Local Planning Authority's Enforcement Team.
16. Encourage the development of environmentally-friendly small-scale domestic energy generation and support National Planning guidance concerning water management and energy efficiency.

171. Our specific planning policy in relation to flood risk within the town is:

#### Policy HH1. Flood Risk

No development should be permitted within flood zones 2 or 3 of the Tanhouse Stream (or River Cober) and associated tributaries, as designated by the Environment Agency (<https://flood-map-for-planning.service.gov.uk/>).

### *New Developments: Location and Design*

172. Rather than identify specific sites, the Town Council has identified a development boundary within which all development should be contained, unless land is specifically limited in use by other parts of this Plan. The boundary was drawn around the existing limits of the settlement and areas already granted planning permission. All areas of surrounding land were examined for their suitability for housing in order to identify additional areas for inclusion that could contribute to meeting the housing target and buffer. Potential sites were assessed in relation to three criteria:

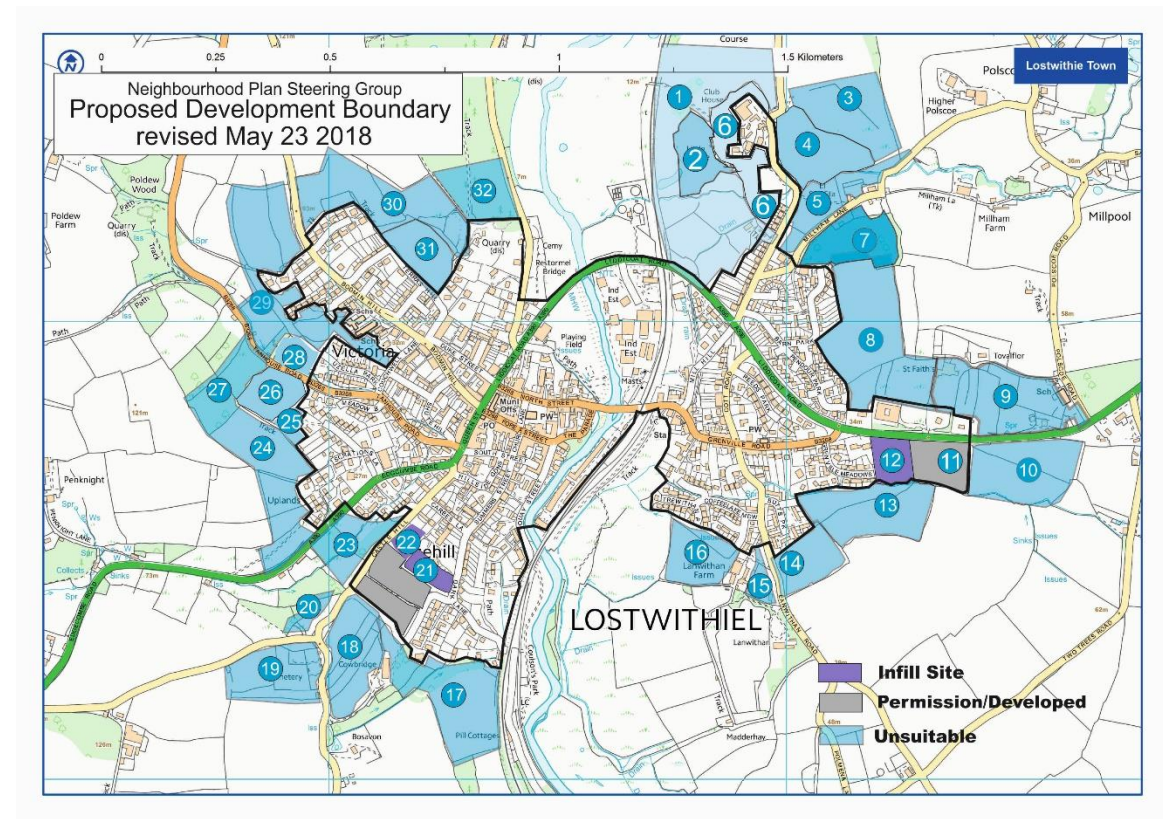
- Criterion 1: to confine development to the three valleys formed by the river Fowey, the Tanhouse Stream and Coffee Lake along the A390 going East out of Lostwithiel, avoiding upland sites that are highly visible from either the town centre or the surrounding countryside and/or impact on historic assets and their setting.
- Criterion 2: to round-off the existing boundary of the continuous high-density housing; to ensure there is convenient access to the town centre and to avoid excessive ribbon development.
- Criterion 3: to maintain existing woodland areas

173. All sites were photographed and examined on the map, taking views from surrounding locations and the key historic asset of Restormel Castle, and using compass bearings and gradient calculations. A number of site visits were made for discussion with landowners. All sites were the subject of public consultation. The Annex of Evidence to this Plan sets out the full evidence base and methodology for the drawing of this boundary (Annex: H1). Figure 2.1 shows the location of the sites considered in relation to the Development Boundary. The Table below shows estimates of the number of houses achievable in the three sites included within the boundary. The potentially available sites within this boundary are sufficient to allow us to meet the required target and to provide a substantial buffer to provide flexibility for a margin of adequate supply.

Housing capacity within the Development Boundary		
Cell number	Housing density (houses/acre)	Approximate capacity
12	20	20
21	14	25



22	14	19
<b>TOTAL</b>		<b>64</b>



**Figure 2.1 Designated sites in relation to the Development Boundary**

Note: position of Development Boundary in this figure is approximate

174. The definitive map of the development boundary, is repeated here on the next page in Figure 2.2.



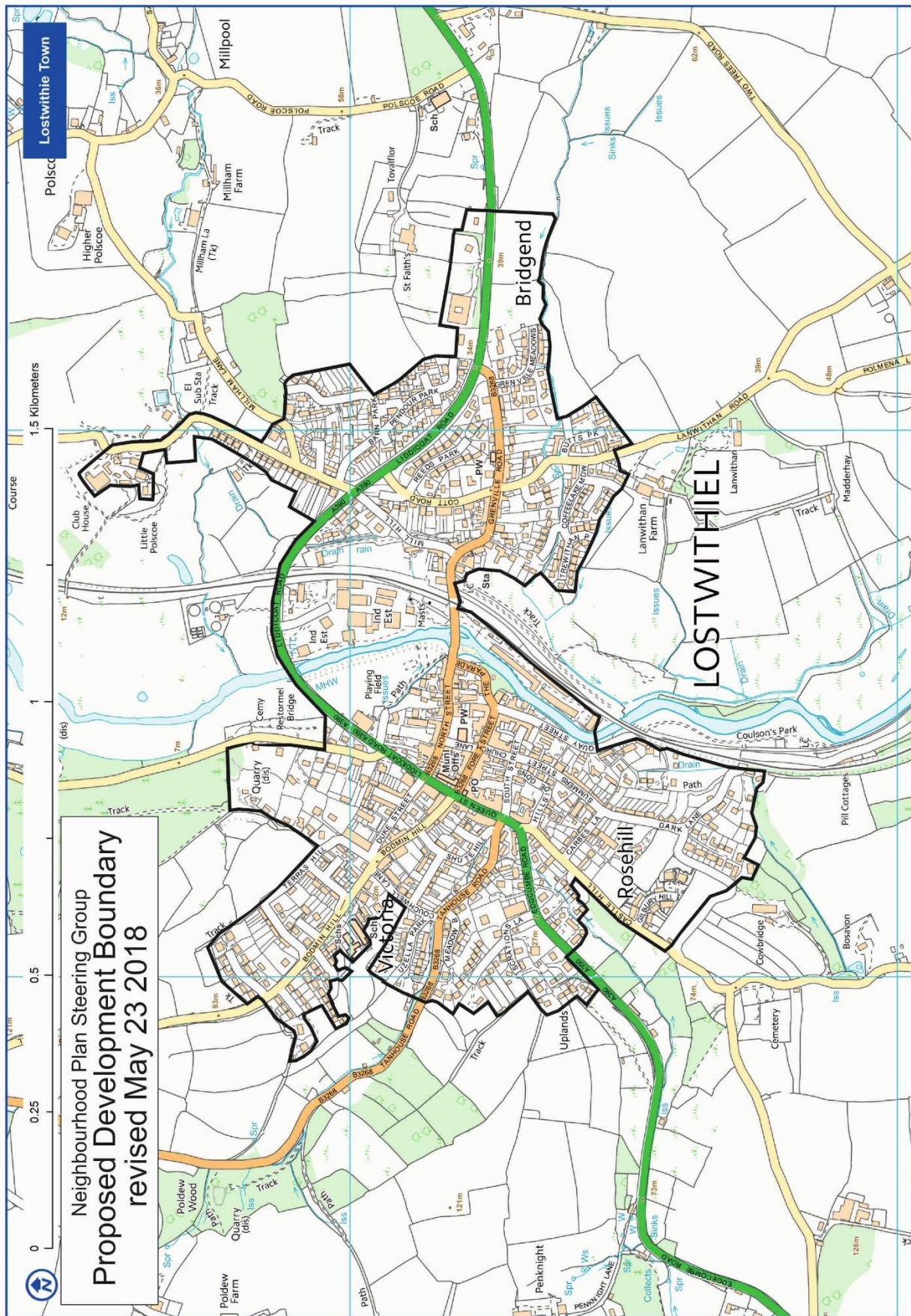


Figure 2.2 Development Boundary

175. Development in rural exception sites may be permitted subject to the provision by the developers that there is demonstrable local need for housing in excess of that envisaged in the Plan. Such sites must be developed in accordance with the National Framework requirements for affordable homes for those ‘who are either current residents or have an existing family or employment connection’. As noted in Part One (page 21), developments of open market dwellings must meet the particular need for 2- and 3-bedroom dwellings and developments should give priority to these. There must also be sufficient provision of one-bedroom accommodation appropriate for those in need of supported accommodation (Annex: H8, questions 8, 10, 11, 13, 14).

176. Thus, our second planning policy for housing, which extends the Cornwall Local Plan (Policies 6, 7, and 8), is:

#### **Policy HH2. The Development Boundary and Requirements**

The development boundary of Lostwithiel is defined in Fig 2.1.

- (a) Development in accordance with our planning policies will be supported when it helps to deliver the housing requirement of 15 dwellings.
- (b) Development outside the Development Boundary will be supported on Rural Exception sites only where evidence is provided that the scale and need for the development responds directly to the local affordable housing needs of Lostwithiel Parish.
- (c) Proposals for development within the development boundary will be permitted where they include at least 35% affordable housing on sites of more than 10 dwellings or where dwellings would have a combined gross floorspace of more than 1000 square metres.
- (d) Proposals outside of, but adjoining the development boundary will be permitted where they are small scale and necessary to meet evidenced local housing need and provide a majority (starting at 100% and not less than 50% of the total number of dwellings or site area) of housing as affordable housing in accordance with policy 9 of the Cornwall Local Plan.
- (e) All affordable housing to be delivered in the Parish should be visually indistinguishable from the full market-priced housing and of a type, size and tenure that meets the local housing needs of the Parish.
- (f) Layout for new development should be designed and constructed to a high standard, reflect existing scale and density of housing in the Character Zone, make sensitive use of local topography and avoid development on the skyline surrounding the town. Design and use of materials within the conservation area must be in accordance with those of its Character Zone.
- (g) Housing for the elderly should incorporate the HAPPI (Housing our Ageing Population Panel for Innovation: ) principles and be equipped with sprinkler systems.

177. In an area such as Lostwithiel it is especially important to have a policy on the conversion and re-use of redundant agricultural and commercial buildings, which are often an important part of the visual heritage of the town and parish. (Evidence of support is in Annex: H2, page 16; H8, questions 5 and 7). In accordance with the National Planning Policy Framework 2012 Paragraph 55, redundant buildings will be permitted to be adapted for domestic residential use, only where the original building is of either historic significance or of architectural interest and the conversion is done in a manner sympathetic to the original construction. Our third Policy on housing is therefore:

### **Policy HH3. Redundant Buildings**

Outside the defined town centre area, proposals for re-use of a redundant building, or part of a redundant building, as a residential dwelling house or dwelling houses will be supported provided that, in addition to requirements in National Planning Policy Framework Paragraph 55

- (a) the building by reason of its form, bulk, design and materials is in keeping with its surroundings and, is sympathetic to the character of its location, and would lead to an enhancement to the immediate setting;
- (b) the building is capable of conversion without significant extension;
- (c) the conversion would use traditional materials where appropriate;
- (d) the proposed conversion would not result in the character, appearance, architectural or historic integrity of the building or its setting being significantly adversely affected;
- (e) the proposed residential use is compatible with surrounding land uses and would not result in the appearance and character of the open countryside being significantly adversely affected by the effect of minor residential activities and structures;
- (f) safe and convenient access and adequate parking can be provided without significant adverse impact on the local environment.

178. In line with national requirements, new developments of 10 or more dwellings, and for one or more dwelling within the conservation area, must include a Design and Access Statement that demonstrates how a proposal reinforces Lostwithiel's character and heritage. Developers must be able to show how their proposals follow the policies and guidance in relevant national and local documents as well as this Plan. The Design and Access Statement must address the following issues:

- context and character;
- historic character;
- connection with the countryside;
- quality for pedestrians, cyclists, and the physically disadvantaged;
- development density and build quality;
- car parking;
- landscaping and access to open and green space;
- occupier controlled access to fibre, copper and other home office services; and
- environmental footprint.

179. The Town Council will urge developers to provide an individual design review on any development application.

180. The Lostwithiel Town Council Neighbourhood Plan presented here does not repeat policies on design, development standards, and energy use contained within the Cornwall Local Plan,



2016. These policies (Policies 12, 13, and 14) are, of course, an integral part of the requirements in Policy HH4, which follows and extends the principles of Policy EH2. For the convenience of users of this Plan, these Local Plan Policies are printed in the Appendix below. The Lostwithiel Neighbourhood Plan will ensure adherence to these policies throughout the Plan Period. (Evidence of support see Annex: H2, page 15; H8, question 11; Misc4, page 1).

#### Policy HH4. Design and Access Criteria

New developments must include a Design and Access Statement showing how their proposed development follows the policies and guidance in relevant national and local documents as well as this Plan. The Design and Access Statement must

(a) Ensure that the development reflects Lostwithiel's character and heritage through

- i. the incorporation of any existing mature trees and hedgerows and other landscape and wildlife features into the layout, and
- ii. landscaping and spacing that is appropriate to the semi-rural character of the town.

(b) The Design and Access Statement must explicitly consider and comment on the following:

- i. How the scale, mass and positioning of any new buildings reflects the purpose for which they are proposed, and does not overwhelm noted landmark buildings nearby.
- ii. The design cues taken from locally distinctive features noted in the Character Zone in Figure 1.7.
- iii. Landscaping and access to open and green space, including the visual context of the countryside.
- iv. The provision for pedestrians, cyclists and the physically disadvantaged.
- v. The development density and build quality.
- vi. Car parking provision as specified in HH5.
- vii. Access to fibre, copper and other home office services.
- ix. The carbon and resource impact in the environment.
- x. Play provision, where appropriate.
- xi. Design principles to prevent crime and contribute to community safety.
- xii. The Design Council design review guidelines set out in (<https://www.designcouncil.org.uk/resources/guide/design-review-principles-and-practice>).

181. Layouts for new developments should be designed and constructed to a high standard and should make sensitive use of local topography; make generous provision for open green spaces and where possible link these to the wider natural environment with suitable public access; maintain current standards and be compatible with existing building heights, road widths, lighting and security; provide well designed groups of houses, compatible with the existing buildings in the immediate area; provide sustainable waste management, principally by having adequate storage space for refuse bins; make adequate provision for off street parking. In order to maintain the character of Character Zone 6 (as specified in Figure 1.7), the part of town with the lowest density of housing and a high proportion of greenery, housing development within gardens should be restricted. (For evidence of support see Annex H8, questions 8, 12, 17; Misc1; Misc2; T3, page 8; & T4, page 7).

182. Our policies on parking space and local character are:

#### Policy HH5. Off-Street Parking Requirements

In addition to any garage space that may be provided, proposals for housing development will be required to provide a minimum of one off-street parking space for units with 1-2 bedrooms and a minimum of two off-street parking spaces for units with 3 or more bedrooms.

Proposals for housing developments of four or more dwelling units will also be required to provide one further off-street visitor parking space per four dwelling units.

#### Policy HH6. Housing Density

(a) New housing development at the edge of the development boundary must be of a lower density so as to blend into the countryside beyond.

(b) Housing development in gardens will not be permitted within Character Zone 6 (Figure 1.7).

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## Employment and the Local Economy

183. In Part One we have documented the important part played by local businesses within the town centre and the need to ensure that they continue to contribute to the heritage character of the town, especially within its conservation area. The Appraisal and Management Plan will include a consideration of the appropriate forms for shopfronts and signage. While it is noted that restrictions on signage may deter large national chains, it is unlikely that such chains will seek to locate in a town the size of Lostwithiel. This underpins our first policy for business and employment:

### Policy BE1. Commercial Facias and Hoardings

Facias and hoardings on shop fronts within the conservation area are to be in keeping with the character of the town and its designated character zones.

184. The appropriate maintenance and style of commercial properties is an essential complement to the style and maintenance of the public buildings and plays a key part in the rejuvenation and sustainability of the central shopping and visitor centre. The Town Council is undertaking a long-term review project for the renewal of its own key historic buildings. Consultants appointed to support this project have been provided with a brief that supports our first action on business and employment.

185. Lostwithiel Town Council will:

17. Pursue opportunities for the conversion of Edgcumbe House and its relation to Taprell House and the Guildhall as a way of contributing to the revitalisation of the town centre.

186. The Council seeks to maintain a vibrant and sustainable commercial and visitor centre at the heart of the town in Fore Street, Queen Street, Monmouth Square, and part of Quay Street, located in Character Zones 1, 2, and 3, the defined town centre and primary shopping area with primary retail frontages shown in Figure 1.7. The loss of retail space within the town centre is a major issue with the ongoing business depression leading to difficulties in securing new business users. In view of these economic circumstances the Council extends the provisions under Cornwall Local Plan Policy 5 to require a period of vacancy and a longer period of marketing. It is important that existing business premises remain in commercial, retail, or public service use and the Council intends to restrict conversions and changes of use (Annex: H8, question 6).

187. Thus our policies to maintain employment and business within the town are:

#### Policy BE2. Change of Use

Apart from changes allowed under permitted development rights, proposals to convert present business or commercial properties into residential properties will be resisted; and applications for a change of use to an activity that does not provide employment or trading opportunities will only be permitted if it can be demonstrated that:

- (a) the commercial premises or land in question has not been in active use for at least 12 months; and
- (b) the commercial premises or land in question has no potential for either reoccupation or redevelopment for employment generating uses and as demonstrated through the results both of a full valuation report and a marketing campaign lasting for continuous period of at least 12 months.

Proposals to build or redevelop properties within the Lostwithiel settlement boundary suited for retail, small business services or light industrial or engineering activities (Use classes A and B1) will be encouraged subject to them:

- (c) being sympathetic to the area in which they are located; and
- (d) not creating noise, dust, or odours directly or indirectly.

188. The focus of Lostwithiel on heritage and local retail opportunities does not exhaust its economic base and the heritage focus does not preclude our strong commitment to the exploitation of new technologies and the further introduction of web-based and other digital businesses within the town. The town is now fully supplied with superfast broadband and this provides the opportunity for our next two actions and aspirations to promote business and employment. Lostwithiel Town Council will:

#### 18. Encourage

- (a) opportunities for small businesses and the self-employed through workspaces and business hubs;
- (b) rural enterprises that are in harmony with the landscape and generate local employment and visitor opportunities.

#### 19. Enter into dialogue with employers and educational establishments to tap the technical potential available for the development of local IT and software businesses.

189. Recognising that such businesses are often small scale, these actions will be underpinned by a planning policy for home-based enterprises, supported in Annex: H8, question 5:

#### Policy BE3. Home-Based Enterprise

Home-based enterprises will be encouraged and supported where there will be no adverse or undesirable impact on nearby residents or on the appearance of the building in which the enterprise is carried out.

190. Local businesses place a great emphasis on the need for sufficient parking provision in the town centre. Specific actions in relation to parking are detailed in a later section of this Plan.

## Transport and Travel

191. Residents raised crucial matter of the speed of flow of traffic through the town, which does not have a by-pass, and the consequent safety issues. In relation to the arrival of visitors' cars, delivery vehicles, and local out-of-town residents, parking in the town centre is also a major problem to be addressed. Lostwithiel is dominated by private cars, yet it has a high proportion of older, non-driving residents, who feel the striking lack of public transport for access to local facilities and for leisure.

### *Traffic and parking*

192. In addition to the specific planning policies set out below, the Town Council supports the present investigation of speed problems by the police, has carried out a preliminary Traffic Management enquiry (Annex: T4), and will explore through a Traffic Management Plan with Cornwall Council the possibility of extending the present speed limitation on the A390 out to Downend Garage and St Winnow School. Although consultation showed support for the installation of average speed cameras on the A390, Cornwall Council has informed the Town Council that these will not be installed. The Traffic Management Plan will examine the case for a pedestrian crossing above Cott Road to support residents crossing the A390 on the west end of Lostwithiel. Particular attention is already being given to traffic control in the town centre and it will explore the possibility of a 20 mph zone or other measures of traffic calming. The Town Council will investigate the viability of a one-way traffic circulation on Duke Street and Bodmin Hill but recognises problems of large vehicle road usage in these areas. Lostwithiel Town Council will:

20. Explore possible extension of 30 mph zone on the A390 to the west and 20 mph zone or traffic calming in the town centre.
21. Investigate need for improved pedestrian crossing on the A390 by Cott Road.

193. Parking will remain a problem for the foreseeable future (Annex: T3; ELE, questions 10, 11). The Town Council is committed to maintaining parking on the Cattle Market car park, but faces serious constraints in increasing the supply of parking spaces in the town. In the longer term, a multi-storey car park may provide a solution, but capital costs make this impossible as an immediate solution and a business case may never be viable. In the short-term, limits on overnight parking may be explored. Trust Deeds governing the use of the King George V Park are deemed likely to preclude its use on a regular basis for car parking. Second Island Park, held under a lease from the Duchy of Cornwall, will be retained for public leisure use and recreation but the possibility may be explored, subject to approval from the Duchy, of its use as a venue for event parking. The possibility of long-stay parking by Cott Road recycling site and by Coulson Park will be investigated. Land by Liddicoat Road is a site that may be considered for parking (Figure 2.4, page 71), but a small part of it lies within a Flood Zone 2, so its suitability and possible use must be assessed.

194. Parking by railway users was identified in the Survey as a key problem. Redundant land owned by Network Rail by the industrial estate and by the Fowey-line sidings provides a possible solution to this. The Town Council is already in discussion with Network Rail over the use of this land for car parking. It is likely that Network Rail will wish to make a charge for parking on this land by rail users and the Council will have to consider this and any exemptions for local residents in relation to parking arrangements across the town.

195. The Council seeks to develop parking in the town to meet the needs of both residents and visitors and will consider the use of professional parking consultants to inform its evolving decisions. In order to ensure the availability of suitable space for additional parking, should it be needed, areas of land have been designated as for parking use. It was considered essential that suggested sites should not be environmentally sensitive, in landscape or heritage terms. The land adjacent to Cott Road is a small brownfield area. The land north of Liddicoat Road contains a disused water-processing works. The latter is, however, within the Flood Zone and this may limit its use.

#### Policy TT1. Car Park Allocation

The land adjacent to Cott Road recycling site, as marked in Figure 2.3, is allocated for car parking. Land north of the Liddicoat Road and adjoining the River Fowey, as marked in Figure 2.4, is allocated for car parking or for communal use that incorporates an element of public car parking.

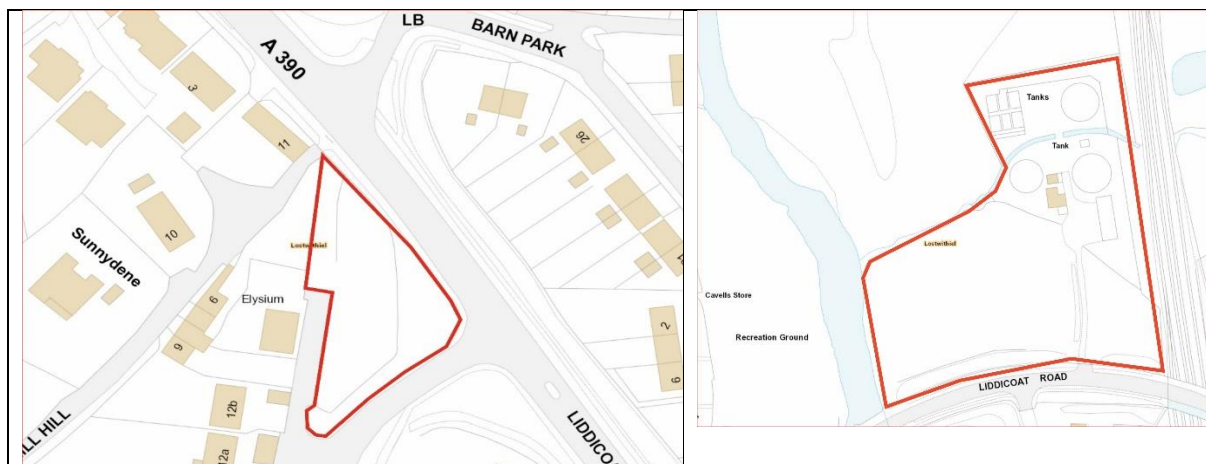


Figure 2.3 Land adjacent to Cott Road

Figure 2.4 Land north of Liddicoat Road

196. Land adjacent to the railway sidings and still in railway use lies outside the Development Boundary and within the Flood Zone but is deemed appropriate for continued railway use or for the provision of parking, especially in support of usage of the railway station.

#### Policy TT2. Railway Land

The land adjacent to Lostwithiel railway station sidings, within the area indicated in Figure 2.5, is allocated for parking use in order to encourage rail use and ease parking in town.



23. Continue to press for adequate stopping and connecting services on the main line.
24. Support the reintroduction of passenger traffic on the Lostwithiel to Fowey branch line.
25. Continue pressure for improved shelters and ticketing facilities.

200. In support of the need for a footbridge and possible extra parking, our next Planning policy is:

### Policy TT3. Footbridge Allocation

The land adjacent to the railway line and level crossing, as indicated in Figure 2.6, is safeguarded for the building of a footbridge over the railway and for other railway use, including parking.

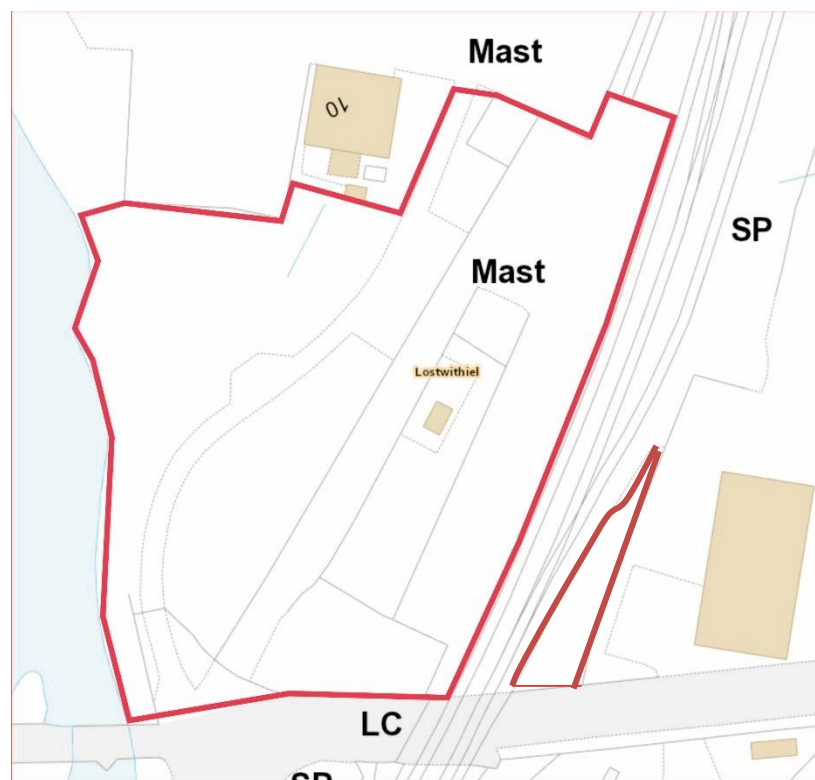


Figure 2.6 Land adjacent to railway line and level crossing

### *Pedestrians and cyclists*

201. Much movement around the town is on foot, and there is a strong demand for suitable access to the surrounding countryside, as documented in the next section. Movement by cycle is also of growing importance and is something that the Town Council seeks to improve as a contribution to community well-being. The Council therefore seeks to encourage walking and cycling as part of its commitment to a greener and healthier agenda. Rural cycleways will be encouraged, but it is noted that cycle lanes may be difficult and dangerous to establish on the main roads and on many of the smaller side roads. The provision of secure cycle parking in town will be explored. In order to meet the needs of walkers and to improve the appearance of the



town, the Town Council will continue to ensure that Cornwall Council makes appropriate pavement repairs and improvements and that street lighting is adequate. Specifically, Lostwithiel Town Council will:

- 26. Encourage provision of cycleways and cycle paths where possible.
- 27. Explore traffic calming measures in the town centre.
- 28. Press for improved street lighting.
- 29. Press for adequate and speedy pavement repairs and improvement.

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## Community Wellbeing and Recreation

202. Desired improvements in community wellbeing will result from many of the actions and policies set out above (Annex: CWR2 & CWR3). Further specific enhancements, important in their own right, will contribute to the infrastructure of the town and the sense of community that has been identified as such a strong feature of the town. Community spirit will be nurtured through enthusiastic support for artistic and cultural activities of all kinds and the many public events organised by community groups.

### *Education and culture*

203. Additional housing and population growth puts increased pressure on many local facilities, which must expand to meet these needs. The existing range of educational and cultural activities must be sustained and enhanced. The Council is committed to the retention of adequate local facilities to meet the needs of a growing population with respect, in particular, to medical, dental, and pharmacy services. It is committed to Transport policies that will ensure that local residents are able easily to travel to medical facilities elsewhere. To this end, Lostwithiel Town Council will:

- 30. Strive to support the organisation of public events in Lostwithiel and to encourage the activities of local groups and organisations.
- 31. Work to maintain library facilities within the Town.
- 32. Encourage the development, promotion, and expansion of cultural and artistic activities of all kinds.
- 33. Pursue Cornwall Council and private partnership funding for community facilities.

204. The specific Planning policies are:

#### **Policy CR1. Community Infrastructure Levy**

The local element of the Community Infrastructure Levy (CIL) will be used to develop community facilities such as the Community Centre and a Community Hub for financial, governmental, and leisure activities, taking account of CIL Regulation 123 list and those facilities already covered by Section 106 funds.

#### **Policy CR2. Community Benefits**

Planning applications should refer to the contribution of the development to the community benefits and sustainable community life identified in our surveys.

### *Care and participation for all*

205. Our housing policies have identified the needs of vulnerable, disadvantaged, and disabled residents and the Council recognises that there is also a clear need to ensure that such residents are able to participate fully in the life of the community. Lostwithiel Town Council will, therefore:

- 34. Ensure that the vulnerable, disadvantaged, and disabled are able to access local activities and facilities.

### *Leisure and wellbeing*

206. Cornwall Council Local Plan network area cites Lostwithiel as having ample recreation area for its present population. It is, however, necessary to prepare for the future, taking account of projected growth and changing circumstances. The Council values its local open spaces and the opportunities that exist for enjoyment of the surrounding countryside. It is further committed to the promotion of wellbeing and fitness for those of all ages through sport and leisure activities. Lostwithiel Town Council will:

35. Work with other local Councils to ensure adequate sporting facilities within the Community Network Area.
36. Encourage greater leisure-time use of the river, footpaths, and bridleways.
37. Pursue appropriate protection of the ancient lime kilns as identified in Figure 2.7.

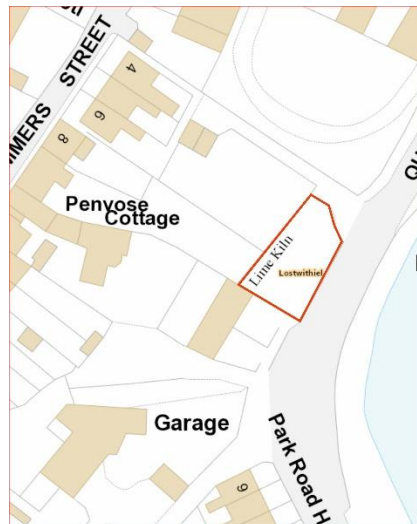


Figure 2.7 Lime Kilns off Quay Street

207. Council is committed to the retention of all public open spaces in line with Cornwall Council Open Space Strategy SPD and will seek to meet the need for access to sports facilities within the Community Network Area. Council additionally seeks to retain smaller areas of land that have aesthetic or leisure value. It will thus ensure that small greens in housing developments, that provide the necessary sense of open space for residents, are protected from development. Of particular importance is the provision of local green space as common land within housing developments, which may variously be used as play and leisure area, community gardens, or for their aesthetic value and that does not fall within the definition of public open space. Existing areas of local green space are designated as common green spaces protected from further development. (Evidence in support is at Annex: CWR3, EH2 & EH4)

## Policy CR3. Local Green Spaces

Local green spaces, as indicated in Figure 2.8, are to be protected from development to be maintained as play areas, ‘greens’, and other common green space for residents. The site of the old Mill Pond on the Tanhouse stream, as indicated in Figure 2.9, is to be protected from development as a local green space as an important part of the town’s heritage.

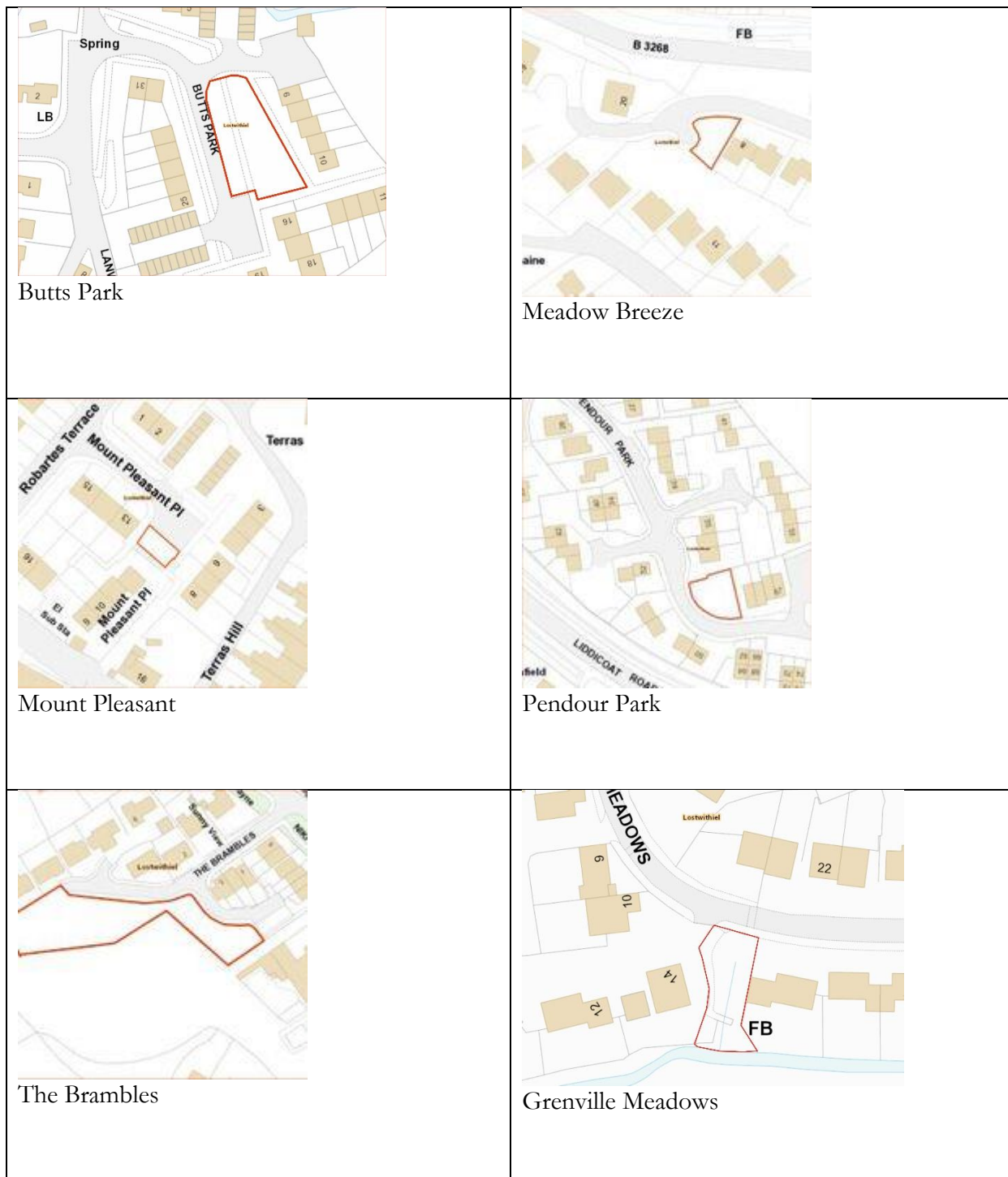


Figure 2.8 Local green Open space in housing developments

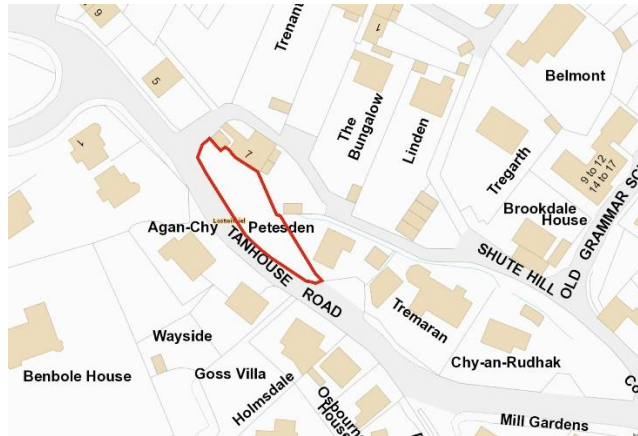


Figure 2.9 The old Mill Pond site

208. The School playing field is an essential part of the Cornwall Council Open Space Strategy, which requires greater public access to this facility. In view of the ownership of this land (see Land Registry: <https://eservices.landregistry.gov.uk/eservices/FindAProperty/view/QuickEnquiryInit.do>) it is deemed appropriate to give special protection to this land. Our final planning policy is therefore:

#### Policy CR4. Public Open Space

In accordance with Cornwall Council Open Space Strategy SPD, special protection is accorded to Lostwithiel School playing field, as shown in Figure 2.10. The School playing field is designated for educational use with greater permitted public access.

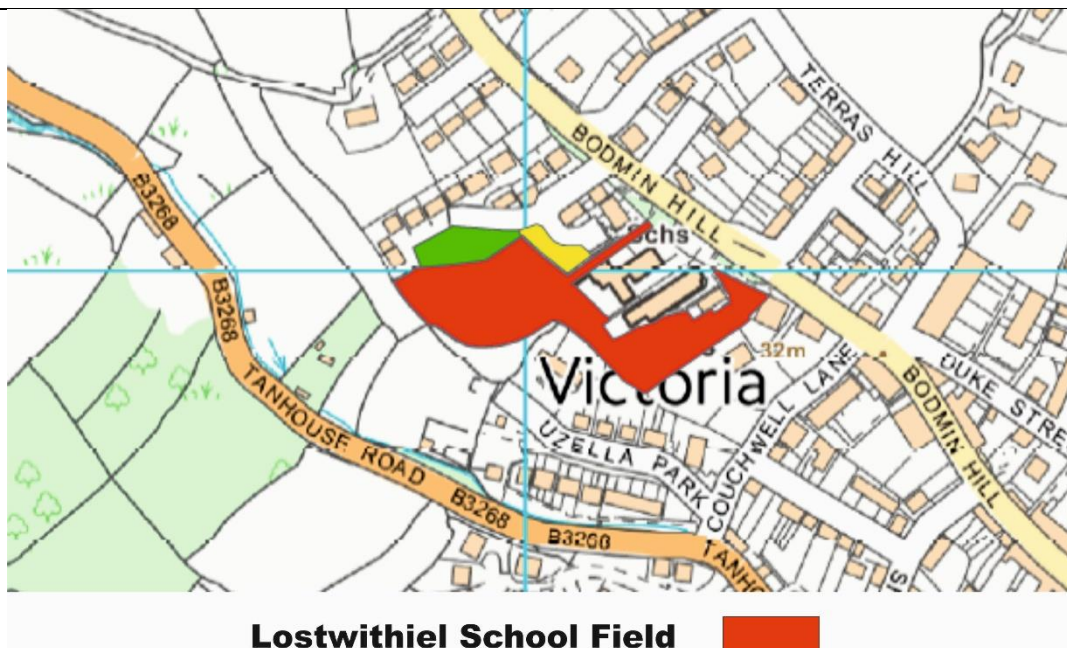


Figure 2.10 Lostwithiel School Playing Field



## Summary: Actions and Aspirations

*Lostwithiel Town Council will:*

### *Environment and Heritage*

1. Develop an appropriate Management Plan for both Madderly and Shire Hall Moors and consider application for Local Nature Reserve designations
2. Protect and manage Coulson Park, Second Island Park, Poldew Wood, and the Council allotments
3. Continue to support housing requirements that will ensure proper water management and mitigation of flood risk
4. Protect the natural and heritage environment in open spaces with particular concern for the farming landscape character, trees and woodland, small and medium field patterns, Cornish hedges and hedgerows, natural-looking ridges and skylines, dark skies and historic and cultural features.
5. Encourage the introduction of guided walks on wildlife and the natural environment.
6. Introduce pedestrian walkways that ensure safe and sensitive access to the natural environment and heritage sites.
7. Consider ways of increasing awareness of and access to the landscape and history of the River Fowey
8. Develop an Appraisal and Management Plan for the Lostwithiel Conservation Area and ensure that new building within and adjoining the area is in keeping with its architecture
9. Sensitively manage where possible local verges, hedges, walls, and trees
10. Support such ventures as an extended programme of heritage walking trails, enhanced street signage, and information boards and will encourage the further development of the town museum and for active promotion of the town's heritage
11. Extend the provision of brass plates and blue plaques to mark the historical, political, and literary heritage
12. Encourage the development of effective ways of encouraging children to engage with the history of the town

### *Housing*

13. Support Community Land Trusts and similar organisations in delivering some genuinely affordable accommodation.
14. Utilise an Appraisal and Management plan to guide decisions relating to the conservation area.
15. Ensure that all development be in accordance with the Cornwall Local Plan by reporting any breaches to the Local Planning Authority's Enforcement Team.
16. Encourage the development of environmentally-friendly small-scale domestic energy generation and support National Planning guidance concerning water management and energy efficiency.

### **Employment and the Local Economy**

17. Pursue opportunities for the conversion of Edgcumbe House and its relation to Taprell House and the Guildhall as a way of contributing to the revitalisation of the town centre.
18. Encourage
  - (a) opportunities for small businesses and the self-employed through workspaces and business hubs;
  - (b) rural enterprises that are in harmony with the landscape and generate local employment and visitor opportunities
19. Enter into dialogue with employers and educational establishments to tap the technical potential available for the development of local IT and software businesses.

## *Transport*

20. Explore possible extension of 30 mph zone on the A390 to the west and 20 mph zone or traffic calming in the town centre.
21. Investigate need for improved pedestrian crossing on the A390 by Cott Road.
22. Continue to press for connecting bus services to major centres.
23. Continue to press for adequate stopping and connecting services on the main line.
24. Support the reintroduction of passenger traffic on the Lostwithiel to Fowey branch line.
25. Continued pressure for improved shelters and ticketing facilities.
26. Encourage provision of cycleways and cycle paths where possible.
27. Explore traffic calming measures in the town centre.
28. Press for improved street lighting.
29. Press for adequate and speedy pavement repairs and improvement.

## *Community Wellbeing and Recreation*

30. Strive to support the organisation of public events in Lostwithiel and to encourage the activities of local and organisations.
31. Work to maintain library facilities within the Town.
32. Encourage the development, promotion, and expansion of cultural and artistic activities of all kinds.
33. Pursue Cornwall Council and private partnership funding for community facilities.
34. Ensure that the vulnerable, disadvantaged, and disabled are able to access local activities and facilities.
35. Work with other local Councils to ensure adequate sporting facilities within the Community Network Area.
36. Encourage greater leisure-time use of the river, footpaths, and bridleways.
37. Pursue appropriate protection of the ancient lime kilns as identified in Figure 2.7.

## Summary: Planning Policies

### *Environment and Heritage*

Policy number
<p><b>EH1. Solar Energy</b></p> <p>(a) Support for the installation of rooftop and large-scale photovoltaic (PV) cell arrays only where the applicant can demonstrate that</p> <p>(i) any significant adverse impacts to the local landscape and environment are avoided and where necessary, mitigated, and</p> <p>(ii) demonstrable evidence is provided that there will be no adverse effects on residential amenities through noise generation, overbearing visual impact; or adverse impacts on highways and public rights of way.</p> <p>(b) Applicants should use Cornwall Council's Supplementary Planning Document on Renewable Energy Annexes 1 &amp; 3 and the landscape descriptions contained within CA21, CA22, and CA39 (Cornwall Landscape Character Study 2007, at <a href="https://www.cornwall.gov.uk/environment-and-planning/cornwalls-landscape/landscape-character-assessment-2007/">https://www.cornwall.gov.uk/environment-and-planning/cornwalls-landscape/landscape-character-assessment-2007/</a>) to inform their impact assessments. This assessment should include the potential for cumulative impacts in association with existing and approved solar PV developments.</p> <p>(c) Applications for large-scale arrays should include a management plan for the arrays and the land surrounding and beneath panels and must show that land with a high potential for agriculture or forestry uses has been avoided. Once the development reaches the end of its operational life it must be removed and the site restored to its previous quality for future agricultural activity.</p> <p><b>EH2. Protecting the Heritage</b></p> <p>Support will be given for proposals that promote and protect the town's heritage through sensitive renovation and conversion of key buildings and historical survivals. Planning applications should</p> <p>(a) demonstrate how proposals have regard for the delineation of character zones in this Plan, how the general design is in harmony with adjoining buildings and the relevant character zone as a whole, and where appropriate and feasible, remedies any negative features.</p> <p>(b) Ensure that the scale, mass and positioning of any new buildings reflects the purpose for which they are proposed, and not overwhelm noted landmark buildings nearby.</p> <p>(c) Take their design cues from locally distinctive features noted in the character zone to which it relates.</p> <p>(d) Utilise design principles and materials that harmonise with the setting, utilise materials sourced locally, and avoid bland uniformity of design.</p>

Policy number
<p><b>HH1. Flood Risk</b>  No development should be permitted within flood zones 2 or 3 of the Tanhouse Stream (or River Cober) and associated tributaries, as designated by the Environment Agency (<a href="https://flood-map-for-planning.service.gov.uk/">https://flood-map-for-planning.service.gov.uk/</a>).</p> <p><b>HH2. The Development Boundary and Requirements</b>  The development boundary of Lostwithiel is defined in Fig 2.1.</p> <ul style="list-style-type: none"> <li>(a) Development in accordance with our planning policies will be supported when it helps to deliver the target housing requirement of 15 dwellings.</li> <li>(b) Development outside the Development Boundary will be supported on Rural Exception sites only where evidence is provided that the scale and need for the development responds directly to the local affordable housing needs of Lostwithiel Parish</li> <li>(c) Proposals for development within the development boundary will be permitted where they include at least 35% affordable housing on sites of more than 10 dwellings or where dwellings would have a combined gross floorspace of more than 1000 square metres.</li> <li>(d) Proposals outside of, but adjoining the development boundary will be permitted where they are small scale and necessary to meet evidenced local housing need and provide a majority (starting at 100% and not less than 50% of the total number of dwellings or site area) of housing as affordable housing in accordance with policy 9 of the Cornwall Local Plan.</li> <li>(e) All affordable housing to be delivered in the Parish should be visually indistinguishable from the full market-priced housing and of a type, size and tenure that meets the local housing needs of the Parish.</li> <li>(f) Layout for new development should be designed and constructed to a high standard, reflect existing scale and density of housing in the Character Zone, make sensitive use of local topography and avoid development on the skyline surrounding the town. Design and use of materials within the conservation area must be in accordance with those of its Character Zone.</li> <li>(g) Housing for the elderly should incorporate the HAPPI (Housing our Ageing Population Panel for Innovation: ) principles and be equipped with sprinkler systems.</li> </ul> <p><b>HH3. Redundant Buildings</b>  Outside the defined town centre area, proposals for re-use of a redundant building, or part of a redundant building, as a residential dwelling house or dwelling houses will be supported provided that, in addition to requirements in National Planning Policy Framework Paragraph 55</p> <ul style="list-style-type: none"> <li>(a) the building by reason of its form, bulk, design and materials is in keeping with its surroundings and, is sympathetic to the character of its location, and would lead to an enhancement to the immediate setting;</li> <li>(b) the building is capable of conversion without significant extension;</li> <li>(c) the conversion would use traditional materials where appropriate;</li> <li>(d) the proposed conversion would not result in the character, appearance, architectural or historic integrity of the building or its setting being significantly adversely affected;</li> <li>(e) the proposed residential use is compatible with surrounding land uses and would not result in the appearance and character of the open countryside being significantly adversely affected by the effect of minor residential activities and structures;</li> <li>(f) safe and convenient access and adequate parking can be provided without significant adverse impact on the local environment.</li> </ul> <p><b>HH4. Design and Access Requirements</b>  New developments must include a Design and Access Statement showing how their proposed development follows the policies and guidance in relevant national and local documents as well as this Plan. The Design and Access Statement must</p> <ul style="list-style-type: none"> <li>(a) Ensure that the development reflects Lostwithiel's character and heritage through <ul style="list-style-type: none"> <li>i. the incorporation of any existing mature trees and hedgerows and other landscape and wildlife features into the layout, and</li> <li>ii. landscaping and spacing that is appropriate to the semi-rural character of the town.</li> </ul> </li> <li>(b) The Design and Access Statement must explicitly consider and comment on the following: <ul style="list-style-type: none"> <li>i. How the scale, mass and positioning of any new buildings reflects the purpose for which they are proposed, and does not overwhelm noted landmark buildings nearby.</li> <li>ii. The design cues taken from locally distinctive features noted in the Character Zone in Figure 1.7.</li> <li>iii. Landscaping and access to open and green space, including the visual context of the countryside.</li> </ul> </li> </ul>

- iv. The provision for pedestrians, cyclists and the physically disadvantaged.
- v. The development density and build quality.
- vi. Car parking provision as specified in HH5.
- vii. Access to fibre, copper and other home office services.
- ix. The carbon and resource impact in the environment.
- x. Play provision, where appropriate.
- xi. Design principles to prevent crime and contribute to community safety.
- xii. The Design Council design review guidelines set out in (<https://www.designcouncil.org.uk/resources/guide/design-review-principles-and-practice>).

#### HH5. Off-Street Parking Requirements

In addition to any garage space that may be provided, proposals for housing development will be required to provide a minimum of one off-street parking space for units with 1-2 bedrooms and a minimum of two off-street parking spaces for units with 3 or more bedrooms.

Proposals for housing developments of four or more dwelling units will also be required to provide one further off-street visitor parking space per four dwelling units.

#### HH6. Housing Density

(a) New housing development at the edge of the development boundary must be of a lower density so as to blend into the countryside beyond.

(b) Housing development in gardens will not be permitted within Character Zone 6 (Figure 1.7).

## *Employment and the Local Economy*

Policy number
<p><b>BE1. Commercial Facias and Hoardings</b> Facies and hoardings on shop fronts within the conservation area are to be in keeping with the character of the town.</p> <p><b>BE2. Change of Use</b> Apart from changes allowed under permitted development rights, proposals to convert present business or commercial properties into residential properties will be resisted; and applications for a change of use to an activity that does not provide employment or trading opportunities will only be permitted if it can be demonstrated that:</p> <ul style="list-style-type: none"><li>(a) the commercial premises or land in question has not been in active use for at least 12 months; and</li><li>(b) the commercial premises or land in question has no potential for either reoccupation or redevelopment for employment generating uses and as demonstrated through the results both of a full valuation report and a marketing campaign lasting for continuous period of at least 12 months.</li></ul> <p>Proposals to build or redevelop properties within the Lostwithiel settlement boundary suited for retail, small business services or light industrial or engineering activities (Use classes A and B1) will be encouraged subject to them:</p> <ul style="list-style-type: none"><li>(c) being sympathetic to the area in which they are located; and</li><li>(d) not creating noise, dust, or odours directly or indirectly.</li></ul> <p><b>BE3. Home-Based Enterprise</b> Home-based enterprises will be encouraged and supported where there will be no adverse or undesirable impact on nearby residents or on the appearance of the building in which the enterprise is carried out.</p>

## *Transport*

Policy number
<p><b>TT1. Car Park Allocation</b> The land adjacent to Cott Road recycling site, as marked in Figure 2.3, is allocated for car parking. Land north of the Liddicoat Road and adjoining the River Fowey, as marked in Figure 2.4, is allocated for car parking or for communal use that incorporates an element of public car parking.</p> <p><b>TT2. Railway Land</b> The land adjacent to Lostwithiel railway station sidings, within the area indicated in Figure 2.5, is allocated for parking use in order to encourage rail use and ease parking in town.</p> <p><b>TT3. Footbridge Allocation</b> The land adjacent to the railway line and level crossing, as indicated in Figure 2.6, is safeguarded for the building of a footbridge over the railway and for other railway use, including parking.</p>



## *Community Wellbeing and Recreation*

Policy number
<p><b>CR1. Community Infrastructure Levy</b></p> <p>The local element of the Community Infrastructure Levy (CIL) will be used to develop community facilities such as the Community Centre and a Community Hub for financial, governmental, and leisure activities, taking account of CIL Regulation 123 list and those facilities already covered by Section 106 funds.</p>
<p><b>CR2. Community Benefits</b></p> <p>Planning applications should refer to the contribution of the development to the community benefits and sustainable community life identified in our surveys.</p>
<p><b>CR3. Local Green Spaces</b></p> <p>Local green spaces, as indicated in Figure 2.8, are to be protected from development to be maintained as play areas, ‘greens’, and other common green space for residents. The site of the old Mill Pond on the Tanhouse stream, as indicated in Figure 2.9, is to be protected from development as a local green space as an important part of the town’s heritage.</p>
<p><b>CR4. Public Open Space</b></p> <p>In accordance with Cornwall Council Open Space Strategy SPD, special protection is accorded to Lostwithiel School playing field, as shown in Figure 2.10. The School playing field is designated for educational use with greater permitted public access.</p>

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# Appendix 1. Extracts from Cornwall Local Plan

## Policy 12: Design

The Council is committed to achieving high quality safe, sustainable and inclusive design in all developments. Development must ensure Cornwall's enduring distinctiveness and maintain and enhance its distinctive natural and historic character. Development should demonstrate a design process that has clearly considered the existing context, and how the development contributes to the social, economic and environmental elements of sustainability through fundamental design principles.

1. As part of a comprehensive place-shaping approach, proposals will be judged against fundamental design principles of:
  - a. character – creating places with their own identity and promoting local distinctiveness while not preventing or discouraging appropriate innovation. Being of an appropriate scale, density, layout, height and mass with a clear understanding and response to its landscape, seascape and townscape setting; and
  - b. layout – provide continuity with the existing built form and respect and work with the natural and historic environment; high quality safe private and public spaces; and improve perceptions of safety by overlooking of public space; and
  - c. movement – creating a network of safe well connected routes which are easy to read and navigate by the use of landmarks, spaces, views and intersections; and
  - d. adaptability, inclusiveness, resilience and diversity – building structures can be easily altered, particularly internally, to respond to both climate change and changing social and economic conditions and provide a mix and pattern of uses; and
  - e. engagement process – undertaking community engagement, involvement and consultation in the design process proportionate to the scheme.
2. In addition development proposals should protect individuals and property from:
  - a. overlooking and unreasonable loss of privacy; and
  - b. overshadowing and overbearing impacts; and
  - c. unreasonable noise and disturbance.
3. For larger developments a balance needs to be achieved between private, semi-private and public open space, which includes allotments, sports facilities, children's play area provision and natural open space provision. The Council will seek the provision of larger areas of multifunctional green space rather than multiple smaller areas as appropriate in larger developments.

## Policy 13: Development standards

All new development will be expected to achieve the provision of the following:

1. Sufficient internal space in housing for everyday activities and to enable flexibility and adaptability by meeting nationally described space standards for all affordable housing; and
2. Public open space on-site, in proportion to the scale of the development and providing for different types of open space based on local need. Where there is access to alternative facilities that would meet the needs of the new development, contributions to the ongoing maintenance and management of these alternative facilities may be required as part of a reduced requirement on site; and
3. An appropriate level of off street parking and cycle parking taking into account the accessibility of the location in terms of public transport and proximity to facilities and services; and
4. Sufficient and convenient space for storage for waste, recycling and compostables; and
5. Avoidance of adverse impacts, either individually or cumulatively, resulting from noise, dust, odour, vibration, vermin, waste, pollution and visual effects. Such adverse impacts should be avoided or mitigated during the construction, operation or restoration stage of development; and
6. Utilising opportunities for natural lighting, ventilation and heating by design, layout and orientation; and
7. Where feasible and viable, connection to an existing or planned heat network. In the absence of an existing or planned heat network development will be expected, where feasible, to provide a site-based heat network, or be designed to facilitate future connection to a heat network.

Housing developments of 10 dwellings or greater should provide 25% of dwellings as accessible homes (Building Regulations Approved Document M4 (2): Accessible and adaptable dwellings or successor documents) unless site specific factors make the development unsuitable for such provision.

## Policy 14: Renewable and low carbon energy

1. To increase use and production of renewable and low carbon energy generation development proposals will be supported that:
  - a. maximise the use of the available resource by deploying installations with the greatest energy output practicable taking into account the provisions of this Plan;

- b. make use, or offer genuine potential for use, of any waste heat produced; and
  - c. in the case of wind turbines, they are within an area allocated by Neighbourhood Plans for wind power and avoid, or adequately mitigate shadow flicker, noise and adverse impact on air traffic operations, radar and air navigational installations; and
  - d. do not have an overshadowing or overbearing effect on nearby habitations.
  - e. in the case of solar development, noise, glint and glare is mitigated adequately.
2. Support will be given to renewable and low carbon energy generation developments that:
- a. are led by, or meet the needs of local communities; and
  - b. create opportunities for colocation of energy producers with energy users, in particular heat, and facilitate renewable and low carbon energy innovation.
3. When considering such proposals, regard will be given to the wider benefits of providing energy from renewable sources, as well as the potential effects on the local environment; including any cumulative impact of these proposals.
4. In and within the setting of Areas of Outstanding Natural Beauty and undeveloped coast, developments will only be permitted in exceptional circumstances and should generally be very small scale in order that the natural beauty of these areas may be conserved.
5. When considering proposals for renewables that impact upon the Area of Outstanding Natural Beauty and its setting and / or the World Heritage Site or other historic assets and their settings, applicants should apply other relevant policies in the Plan.

## Appendix 2. Consultation and Engagement Strategy

The Council drew up initial plans for consultation over the Neighbourhood Plan through involvement at some level of all the groups below. Individuals, groups and organisations were also to be given the option of being removed from the consultation list on request, either for the whole or part of the process. Groups and organisations that decided to respond were to be asked how widely they have consulted when making a response. Those it was intended to consult were:

- The general public, the residents of Lostwithiel.
- The business community of Lostwithiel and the surrounding area.
- Young people of Lostwithiel including schools and young people's groups.
- Voluntary organisations in Lostwithiel
- Developers, landowners and agents
- Service providers and utilities
- The Cornwall Councillor for Lostwithiel
- Cornwall Council
- Adjacent Parish Councils.
- The Duchy of Cornwall
- The National Trust
- The Woodland Trust
- The Boconnoc Estate
- English Heritage
- Government agencies
- National and local amenity, campaign, interest and support groups where they identify an interest in the process.

The Steering Group used a variety of methods for ensuring information is distributed appropriately and that there were adequate opportunities for questions and comment at every stage. The Annex of Evidence contains full details on meetings and surveys (Annex: Pub9). These included:

- Printed materials. Newsletters, circulars, letters etc., using plain language as far as possible, avoiding jargon and explaining technical terms. Printed material was available from the Town Council, sent by Royal Mail, or distributed by hand. Responses were invited by paper copy or email.
- Lostwithiel Newsletter of the Lostwithiel Community, which is distributed widely to residents and visitors.
- Information was made available on a dedicated Neighbourhood Plan website
- The Town Council and Steering Group periodically issued press releases reporting on issues and progress.
- Exhibitions, public events and meetings created opportunities for people to discuss issues and ask questions face to face. There were opportunities to express preferences on possible draft policies.
- Town Council meetings, which are open to the public, received reports on the development of the Plan and are open to the public who could scrutinise the decision making process directly.
- Social media were used as a means of consultation in the later stages of the process.

## Appendix 3. Reports and Publications

*The Historic Towns of Cornwall. An Archaeological Survey*, Peter Shepherd, Truro, Cornwall Committee for Rescue Archaeology, 1980.

*Restormel Borough Local Plan*, Restormel Borough Council, 2001. Chapter 36 on Lostwithiel.  
<http://www.cornwall.gov.uk/localplan/written/cpt36.htm>

*Employment and Housing Prospects in Lostwithiel*, Simon Mitchell, Lostwithiel Town Forum, 2003.

*Lostwithiel Area Action Plan, 2004-2024*, Lostwithiel Town Forum, 2004 (Annex: Misc14).

*Lostwithiel Nature Reserve Management Plan*, Sally K. Reynolds, Lostwithiel Town Forum, 2005.

*Lostwithiel: 'the fairest of small cities'. Historic characterisation*, Eric Berry *et al.*, Truro, Cornwall County Council Historic Environment Services, 2008

*Planning for the Role and Future of Smaller Settlements in Cornwall: Lostwithiel Testing Area*, Roger Tym and Partners, 2009.

*Lostwithiel Transport Survey 2016*. Report for the Lostwithiel Neighbourhood Plan, May 2016.  
[http://www.lostwithielplan.org.uk/data/uploads/177\\_2052738160.pdf](http://www.lostwithielplan.org.uk/data/uploads/177_2052738160.pdf) (and Annex: T4).

*Lostwithiel Rail Station Research, 2016*. Summary of Findings. Parsons Brinckerrhoff for Cornwall Council, March 2016. <http://tinyurl.com/LostwithielRailSurvey>.



## Appendix 4. Annex of Evidence: Contents

References cited in can be viewed on the Neighbourhood Plan website;  
<http://www.lostwithielplan.org.uk/>

### Community Wellbeing & Recreation

Reference	File Title	Content Summary
CWR1	Community Wellbeing & Recreation Consultation First Questionnaire	A set of questions inviting free response answers
CWR2	Community Wellbeing & Recreation First Questionnaire Response	Analysis of the responses to the first questionnaire
CWR3	Community Wellbeing & Recreation Second Questionnaire Responses	A set of more specific questions to ascertain the level of support for suggestions from the first questionnaire and the number of responses to each.
CWR4	Community & Recreation Narrative	Background information on Community, Wellbeing and Recreation in Lostwithiel.
CWR5	Community & Recreation Second Questionnaire	Asks whether each of a set of draft policies is or is not supported.

### Employment & the Local Economy

Reference code	File Title	Content Summary
ELE1	Business Survey Covering Letter 16 09 04	Introduces the survey
ELE2	Business Survey Questionnaire	Mainly questions asking for simple responses. There are some free-response questions
ELE3	Business Survey Questionnaire Response Analysis	Responses correlated

### Environment & Heritage

Reference code	File Title	
EH1	Environment First Questionnaire	Two scoring matrices; the remainder free-response questions
EH2	Environment First Questionnaire Responses	Responses correlated
EH3	Environment Second Questionnaire	Consists of statements inviting respondents to agree or disagree.
EH4	Environment Second Questionnaire Responses	Responses totalled
EH5	Heritage First Questionnaire	Contains largely free-response questions
EH6	Heritage First Questionnaire Responses	Responses correlated

EH7	Heritage Second Questionnaire	A set of more specific questions to ascertain the level of support for suggestions from the first questionnaire and the number of responses to each.
EH8	Heritage Second Questionnaire Responses	Results of the above
EH9	Response from the Woodland Trust	The response from the woodland Trust to a request for comments on what our neighbourhood plan should say about matters relating to woodland.
EH10	Environment Narrative	Details Lostwithiel's open spaces.
EH11	Heritage Narrative	Describes some of Lostwithiel's heritage buildings and their historical context.

### Housing

Reference code	File Title	Content Summary
H1	Development Boundary Rationale 18 05 28	The methodology used to draw the Development Boundary and the photographic evidence which assisted in making the decisions.
H2	Housing Survey Responses & Report	A report based on the results of Lostwithiel town Council Survey, The questionnaire in Newsletter 2 (Ref H6) Cornwall Council survey responses (Ref H3) and The Lostwithiel Area action Plan (Ref Misc14)
H3	Housing Needs Cornwall Council Survey Report	The results of a survey carried out by Cornwall Council
H4	Housing provided by cells within the Development Boundary Revised 18 05 24	Shows the approximate number of houses that could be built on the undeveloped land within the Development Boundary
H5	Meeting Lostwithiel Estate Agents 17 10 17	Report of interviews with Lostwithiel estate agents to ascertain the demand for housing and the extent to which the current housing stock is able to satisfy the demand.
H6	Newsletter 2	Contains the housing survey
H7	Newsletter 7	Asks for responses and comments on the changes made to the draft Plan resulting from comments received on the Early Draft Plan May 2017. Contains the call for sites to be submitted by local landowners.

H8	Newsletter 7 Responses	Analysis of the responses to questions in Newsletter 7
H9	Possible Development Lines	Three suggestions for the position of the Development boundary for residents to choose from. The voting figures are in Ref. H2 page 12.
H10	Letter sent to all Residents announcing the Cornwall Council Housing Needs Survey	The letter, sent out on April 15 <sup>th</sup> 2016 gives details of the Survey and how to access and respond to it.

### Transport

Reference code	File Title	Content Summary
T1	Newsletter 3	Transport survey. It also has an invitation to join the steering Group.
T2	Newsletter 4	Asks for responses to the draft policies developed as a result of the transport survey.
T3	Transport Survey Responses	A detailed report based on the responses to the two transport surveys.
T4	Traffic Management Consultation Analysis	Document produced as a result of a public consultation inviting Lostwithiel residents to express views on traffic matters.
T5	Lostwithiel Rail Station Survey Report	Results of a telephone survey by Cornwall Council on behalf of Lostwithiel Town Council concerning Lostwithiel Station.

### Publicity

Reference code	File Title	Content Summary
Pub1	Consultation Leaflet	Introduces the Neighbourhood Plan to residents and explains how it works.
Pub2	Leaflet Housing Transport	Advertises a public meeting and exhibition on the draft housing and transport policies
Pub3	Newsletter 1	Details the Neighbourhood Plan process and the policy areas to be developed.
Pub4	Newsletter 5	Reports on the transport, heritage, environment, community and business surveys. Signposts the Lostwithiel Station Telephone survey results (see Ref.T5). Reports on the draft Development Boundary (at that time referred to as the Settlement Boundary).
Pub5	School Letter to Parents	Letter to the parents of Lostwithiel School delivered by 'pupil post'. This was a strategy to get the younger generation of Lostwithiel residents involved in the Plan process.
Pub6	Newsletter 8	Advertises the 6 week statutory consultation and the exhibition.
Pub7	Poster Final Exhibit	Advertises the final exhibition of the 6 week statutory consultation.

Pub8	Newsletter 6	Advertises the production of the Early Draft Neighbourhood Plan and the exhibition. Asks for comments on the draft Development Boundary
Pub9	Publicity Record	A record of the communications with the public about the Lostwithiel Neighbourhood Plan.

### Miscellaneous

Reference code	File Title	Content Summary
Misc1	Early Draft Plan Response Analysis	Correlation of all the responses received to the Early Draft Plan May 2017.
Misc2	Pre-submission Consultation Response Analysis	Correlation of all the responses received to the 6 week Statutory Consultation and the action taken.
Misc3	St Winnow School Pupil Responses 18 01 11	Report of the responses to the Neighbourhood Plan following a class discussion lead by The steering Group Chairman and Councillor Beedell.
Misc4	Formal Consultee Responses	Responses to the consultation sent to statutory bodies and the action taken
Misc5	Steering Group Terms of Reference	Terms of reference; August 2nd 2016 as adopted by Lostwithiel town Council.
Misc6	Steering Group Members	Current members of the Steering Group as at June 2018. For members of the group who have served since its inception together with their responsibilities; see Ref. Misc13 page 4.
Misc7	Screening opinion decision Lostwithiel Letter	The letter indicates no action needed
Misc8	Natural England SEA & HRA Screening Response Letter	The letter indicates no action needed
Misc9	SEA Screening opinion Report Lostwithiel	The report indicates that no SEA is needed
Misc10	Pre-submission Responses 1	A compilation of scans of responses to the Statutory 6 week Consultation (See Misc2 in which the responses are correlated).
Misc11	Pre-submission Responses 2	A compilation of scans of responses to the Statutory 6 week Consultation (See Misc2 in which the responses are correlated).
Misc12	Pre-submission Responses 3	A compilation of scans of responses to the Statutory 6 week Consultation (See Misc2 in which the responses are correlated).
Misc13	Consultation Statement 18 06	Statutory consultation Statement to accompany the submission of the Lostwithiel Neighbourhood Plan

Misc14	Lostwithiel Action Plan 2004-2024	A detailed analysis of Lostwithiel and its future development carried out by Lostwithiel town Forum
Misc15	Lostwithiel Town Questionnaire Results	Results of a detailed survey carried out by the Town Council and published in March 2014.
Misc16	Cornwall Council NP Team Comments	Response by the Cornwall Council Neighbourhood Plan Team under Section 14 to the Pre-Submission Draft
Misc17	Cornwall Council Officer Comments	Detailed comments from the following Cornwall Council Officers/Teams:- Affordable Housing Team Cornwall Fire and Rescue Service Community Infrastructure Levy Officer Economic Development Team Open Spaces Officer Transport Team