

Lostwithiel Town Council
Neighbourhood Plan Steering Group
Minutes

Thursday 15 December 2022

The Library, Taprell House 7pm

- 1a Apologies for absence.** Apologies were received from Karen Lindley and from John Berryman for having to leave the meeting early.
- 1b Present.** Cllr David Guiterman (Chairman) Martin Surgey, Amanda Barrass, Cornwall Cllr. Colin Martin, Peter Santo Warner, and Cllr John Berryman (until 20:00).
- 2 The minutes of the meeting held on November 3** were approved with one amendment; under item 8 part 1 “National Planning Policy Framework 2019” was corrected to read “2021”.
- 4 To invite further applications for Steering Group members.** Amanda Barrass suggested that Franco Szczepaniak may wish to join the Group. The Group noted that Joannie Muskett had withdrawn from the group.
- 5 To elect a Steering Group Vice Chair.** There were no volunteers.
- 6 To elect a Steering Group Member to take notes and draft the meeting minutes.** No volunteers were forthcoming. Cllr. David Guiterman agreed to take notes and write the minutes for this meeting.
- 7 To note the revised Terms of Reference.** The ToRs were noted.
- 8 To receive a presentation from Mr & Mrs Marwood..** The presentation concerned the existing Lostwithiel development boundary and how it affects their wish to build a dwelling in their garden. The points they made were as follows:- 1 they would like consideration given to changing the development boundary so that their garden is included within the boundary; 2 they challenged the description, in the Neighbourhood Plan, of the cell in which their land lies as being ‘a wooded valley side’; they requested that this description be revised to reflect more accurately the character of the landscape; 3 they would be willing to accept a change in the development boundary that provided enough space in their garden for a single dwelling. They asked whether this presentation was sufficient for the request to be considered when the review of the plan is implemented. The chairman reassured them that their application would be kept on file and will be considered alongside other suggestions for changes to the Neighbourhood Plan. They presented the Steering Group with a copy of the Land Registry record of their property and its curtilage, which the chairman said will be kept on file for reference.
- 9 To receive feedback on the Cornwall Council Neighbourhood Plan Surgery held on December 14th.**
In the light of this feedback, there followed a discussion as to whether it would be sensible to defer the revision of the Neighbourhood Plan until such time as the relevant documents are published.
- 10 To carry out an initial review of the 2019 Neighbourhood Plan Policies.**

It was agreed that this would be deferred until we hear back from the Cornwall Council support team once they have looked in detail at our Neighbourhood Plan. It was decided to begin a review of the Neighbourhood Plan as it relates to the Lostwithiel Conservation Area.

Four members of the Steering Group (Martin Surgey, Peter Santo Warner, David Guiterman and Colin Martin) volunteered to consider this aspect of the review by walking throughout the Conservation Area and the surrounding built-up area to assess what additional details of heritage importance could be added to the descriptors of the characterisation zones and whether the Conservation Area itself should be expanded to help protect additional features of historic interest within the town. They will consult with interested parties, including the Museum and take into account the information given in the document "Lostwithiel 'The Fairest of Small Cities'". The chairman agreed to email a link to this document to members of the group.

Colin Martin will contact the officer at Cornwall Council who is responsible for conservation areas (possibly Matthew Knight) to see if he might be able to assist us with our assessment of the Lostwithiel Conservation Area. Colin agreed, in his capacity as a Cornwall Councillor, to facilitate liaison between the Cornwall Council officer and the Neighbourhood Plan Steering Group. Once that work has been carried out, the Steering Group will look at the Neighbourhood Plan policies that relate to the Conservation Area to see if they are sufficiently robust.

11 To consider a strategy for consulting Lostwithiel residents on what changes they would like to see in the revised Neighbourhood Plan.

The Steering Group agreed to defer this item until the group has had time to familiarise itself more thoroughly with the existing plan, done some initial work on the review and heard back from the Cornwall Council support team.

12 The next meeting of the NP Steering Group will be on Wednesday, February 8 2023 at 19:00 in the library.