

**Lostwithiel Town Council**  
**Neighbourhood Plan Steering Group**  
**Minutes**

**Wednesday 8 February 2023**

**The Library, Taprell House 7pm**

- 1a Apologies for absence.** Apologies were received from Karen Lindley, Cllr. Colin Martin and Cllr. John Berryman.
- 1b Present.** Cllr David Guiterman (Chairman) Martin Surgey, Amanda Barrass, Peter Santo Warner, Franco Szczepaniak and Cllr. Chris Pearce.
- 2 The minutes of the meeting held on November 3** were approved with one amendment; under item 8, line 7: “the” was corrected to read “that”.
- 4 To invite further applications for Steering Group members.** Richard Trant attended as a member of the public. He would like to be considered as a member of the NPSG. It was agreed to put his name forward to the full Council.
- 5 To elect a Steering Group Vice Chair.** There were no volunteers. However, it was agreed that, in the absence of the Chair, the members would elect one of their number to chair the meeting. The Chair agreed to approach the Town Clerk about giving permission to a councillor member of the group to unlock the library if the chairman was not able to attend.
- 6 To elect a Steering Group Member to take notes and draft the meeting minutes.** It was agreed that members would take it in turns to take notes and write the minutes. The members present agreed to volunteer for this task. Cllr. David Guiterman agreed to take notes and write the minutes for this meeting.
- 7 To receive feedback on the Cornwall Council On the current Neighbourhood Plan.** There had so far been no feedback, however, the Chair appraised the steering group of information received from Cornwall Council on the changes to the National Planning Policy Framework and how that might impact the updating of the Neighbourhood Plan.

As a result of this, there followed a discussion on how we should move forward.

Dickie Trant recommended that the Neighbourhood Plan Steering Group and possibly individual members of the Group join the Cornwall Heritage Trust. The Trust has a lot of useful information. Dickie Trant and Chris Pearce are already individual members. Dickie Trant volunteered to contact Cornwall Heritage Trust to see if they have anyone who may be able to endorse what we are doing to update and possibly expand Lostwithiel Conservation Area. The Trust may be able to put us in touch with the right people to talk to about the work we are engaged in.

It was agreed that there is a certain amount of activity that could be undertaken pending the policies coming from government and Cornwall Council. Those activities should include amendments to the Plan which will help ensure a more robust inclusion of descriptors of Lostwithiel’s heritage landscape, historical landscape and beauty landscape. We need to ensure that the features we identify are included in the revised Neighbourhood Plan as we go forward towards 2025.

We also need to look at any sections in the Neighbourhood Plan which are not sufficiently robust and revise them to make them so. There is an urgency to get this aspect revised Plan completed and adopted. We need to think about specific parts of the plan which are under

threat. This applies particularly to the Area of Great Landscape Value.

It was agreed that we should aim not only to prevent development occurring where it would be inappropriate but we also need to take opportunities for improvement wherever we can. It was agreed that we should bring to the next meeting a series of actions which need completing rapidly and which can be done either in groups or individually.

It was agreed to be set up a group to look at the landscape around Lostwithiel. The following were appointed to do this work: Peter Santo Warner and Martin Surgey.

The Chair undertook to send all NPSG members a link to the document introduced by Franco.

## **8 Report from the Conservation Area assessment Group and to consider any recommendations.**

Mandy Barrass said she did not feel we were qualified to recommend possible changes to the Conservation Area. We need to consider exploring whether any changes to the CA boundary would need to be agreed with Historic England as well as with Cornwall Council.

The team were thanked for their hard work in compiling the report which will be discussed further at the next meeting as the Steering Group had not received the relevant documents.

It was agreed that the criticism of the townscape where Castle Hill joins Edgcumbe Hill should be removed as a high-quality dwelling has been constructed on the site of the coach park.

## **9 To consider revising the Lostwithiel Development Boundary.**

It was agreed to set up a group to look at the development boundary to ascertain if any changes are required. The following were appointed to do this work: Cllr. Chris Pearce, Franco Szczepaniak and Amanda Barras.

The chairman undertook to send to Chris, Franco and Amanda the information on which the setting up of the original development boundary was based.

## **10. To consider if there is a need, at this point, to consult Lostwithiel residents**

It was agreed that the public should be consulted when appropriate.

## **12 The next meeting of the NP Steering Group will be on Tuesday, March 21 2023 at 19:00 venue to be decided.**