

Lostwithiel Town Council

Neighbourhood Development Plan Steering Group Meeting Minutes.

Wednesday 12th April 2023.

The Library, Taprell House. 7pm – 9:10pm.

- 1. Apologies for absence.** Apologies were received from Cllr Colin Martin, Richard Trant and Cllr John Berryman.

Present. Cllr David Guiterman (Chairman), Peter Santo Warner, Franco Szczepaniak, Cllr Chris Pearce, Karen Linley, Martin Surgey and Amanda Barrass.

Two members of the public also attended the meeting (BC & LD).

- 2. Welcome to any new members.** No new members were forthcoming.
- 3. Minutes.**

The draft minutes were not accepted, as they were considered to insufficiently record the discussions and reasons for decisions being reached at the meeting. The proposal not accept the draft minutes was carried; 6 votes in favour; one against.
- 4. To invite further applications for Steering Group membership.** No new applications were forthcoming.
- 5. To identify a Councilor to unlock the library in the absence of the Chairman.** Councilor Pearce kindly offered to unlock.
- 6. To elect a Steering Group member to take notes and draft the meeting minutes.** Amanda Barrass volunteered to write the minutes of the next meeting.
- 7. Public Participation.** two members of the public addressed the Steering Group on the subject of the Development Boundary as it applied to Cell 4 in the existing Lostwithiel Neighbourhood Plan (NDP). They expressed the opinion that there should be no change in the development Boundary.
- 8. To discuss and decide on how much detail to include in the Steering Group minutes** The group decided that they would like the minutes of the NPSG to record decisions, actions, the rationale behind the decisions and actions and a record of the discussion that led to them.
- 9. To further consider feedback from Cornwall Council on the current NDP.**

HH3. Redundant Buildings. The reference to paragraph 55 in the National Planning Policy Framework will need to be updated to reflect the paragraph number in the NPPF that is current at the time the revised NP is written.

HH4. Design and Access. It was decided to delay work on this policy until the Conservation Area Working Group has met with Francis Shepherd (Strategic Historic Environment, Senior Officer) at 10am on the 25th April. All members of the Steering Group were invited to this meeting.

HH5 Parking. The Steering Group acknowledged the Cornwall Council feedback that this policy added a significant local dimension to the Cornwall Local Plan. It was agreed to recommend that this policy is retained in the revised NDP.

HH6. Housing Density. The Cornwall Council feedback was that the Steering Group might wish to consider additional details within a design code. Design codes are being piloted by Cornwall Council. It was agreed to wait until more information is available before proceeding.

BE1. Commercial Facias and Hoardings. It was agreed to delay updating this policy until further information becomes available.

BE2. Change of Use. The Cornwall Council feedback stated that many changes of use were now categorized as 'permitted development' and no longer needed planning permission. It was agreed to consider this further once NPSG members had familiarised themselves with the Cornwall Climate Emergency Development Plan Document. It was agreed that PSW would provide further thoughts on BE2 revision.

BE3. Home Based Enterprise. The Steering Group acknowledged the Cornwall Council feedback and reference to other NDPs. It was agreed that the chairman request further information about which NDPs the feedback referred. It was noted that NPPF 2021 paragraph 124d appeared to offer greater protection of gardens

TT1 Car Park Allocation. The Cornwall Council feedback was acknowledged. The Steering Group was in agreement that the demand for parking was still high. The NPSG was informed that a report on Sustainable Transport in Lostwithiel would be available shortly. The NPSG asked about the current status of the Cott Rd Recycling Area. It was agreed that the chairman should enquire.

TT2. Railway Land. It was agreed that the Chairman should contact Cllr Colin Martin and Prof John Scott to see if there had been any further information about the future of the railway land.

TT3. Land Adjacent to the Railway Line (North of the Bridge). As this land is no longer required for the footbridge, it was recommended that reference to the footbridge should be removed from the updated Plan.

CR1 Incidental Green Spaces. The Cornwall Council feedback was that the Incidental Green Spaces within the current Plan would be offered greater protection if they qualified to be designated 'Local Green Spaces'. It was agreed that PSW and AB should investigate green spaces both within and outside the current Development Boundary.

CR2. Public Open Space. It was agreed to consider this policy should be extended to include St Winnow School field.

Work Plan. It was agreed that the Chairman should draft a work plan as an aide memoire and circulate to NPSG members for comments and additions.

10. **To consider any recommendations from the Conservation Area Assessment Group.** It was agreed to postpone this item.
11. **To consider if it is appropriate, at this stage to consult Lostwithiel residents and, if so, to discuss a strategy for doing so.** It was agreed to postpone this item.
12. **To agree a date and venue for the next Steering Group meeting.**
7pm, Thursday 1st June in the Library.