

Lostwithiel Town Council

Neighbourhood Plan Steering Group

Minutes Thursday 01 June 2023

Lostwithiel Library 7pm

Present. Cllr Chris Pearce (Chairman) Cllr John Berryman (Vice-Chair), Amanda Barrass, Karen Lindley, Franco Szczepaniak, Martin Surgey, Peter Santo Warner & Richard Trant.

One member of the public attended the meeting.

Mayor Karin Henderson attended the first part of the meeting to oversee the election of the Steering Group Chair and Vice Chair.

1. Election of Steering Group Chair. Cllr Chris Pearce was appointed Chair.

2. Election of Steering Group Vice Chair. Cllr John Berryman was appointed Vice-Chair.

3. Apologies for absence

None

4. Steering Group Member to take notes

Martin Surgey's offer was accepted by the Steering Group.

5. To invite further applications for Steering Group members.

Christine Hoddinott agreed for her name to be put forward.

6. Public Participation

None

7. Review of progress

The Steering Group received a report on the visit by Francis Shepherd, Strategic Historic Environment Senior Officer for Cornwall Council (Historic Environment Record (HER) Lead) at the end of April. He and his colleague Andrew Richards walked with Steering Group members around the conservation area, giving advice on what should be in, how to protect it and what changes would necessitate a public consultation.

Recommendations of changes - It was decided that it would be too time-consuming for the Group to read through the whole NP Document looking for areas that might need possible changing/updating so it was agreed to allocate each of the six NP Categories to a sub-group as follows:

1. Town and Country Environment: A Heritage Landscape – PSW and MS
2. Housing – JB
3. Employment and Local Economy – FS and CP
4. Transport and Travel – PSW and RT
5. Community Wellbeing and Recreation – KL and AB
6. Character Zones – AB and KL (perhaps with the help of Gill Parsons who was originally involved).

8. Report on recently approved planning applications outside the Neighbourhood Plan boundary

The report which evaluated how closely approval and rejection of historic applications complied with the Neighbourhood Plan was accepted by the Steering Group.

9. Lostwithiel Neighbourhood Plan Policy BE2 and Planning ‘Changes of Use’.

It was agreed that changes in legislation since 2018 required the Plan to be updated. It was further agreed that it would be helpful to have a framework consisting of the criteria we need to address when deciding if changes need to be made. These could include:- changes in legislation, local circumstances & ambiguity

10 & 11. Minutes – to review and approve the revised draft minutes of 21 March and 12 April 2023.

It was agreed these agenda items should be deferred until after the discussion between the Chair, Vice Chair and the Town Clerk.

12. Report from the Conservation Area assessment group.

It was explained that Francis Shepherd (Cornwall Council HER Lead) when he came to Lostwithiel suggested that our Conservation Area should be larger – perhaps even doubled in size. Members of the Steering Group had attended an online session to illustrate what the new Cornwall Council mapping website ‘Let’s Talk Cornwall’ (<https://letstalk.cornwall.gov.uk/hub-page/heritage>) can do and how it can be utilised in many ways, not least to strengthen any proposal to extend the Conservation Area. Mr Shepherd also suggested more than one Conservation Area, for example around Polscoe, as long as the area was within the Parish boundary. Such proposed changes would have to go out to public consultation and be supported by evidence. He stated, the more historical and heritage information we can get on the map, the better the protection..

13. Public consultation

It was decided to defer this agenda item to a future meeting

14. Date and venue for the next meeting

Thursday 27 July 7pm Lostwithiel Library.

Chairman

Date