

Lostwithiel Town Council

Neighbourhood Plan Steering Group Minutes

Wednesday 16 April 2025

Lostwithiel Library 7pm

Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Library on Wednesday 16 April 2025 at 7pm.

Present

Committee Chair Chris Pearce, Andrzej Ankowski, David Dunkley, Tod McClarin, Peter Santo Warner, Martin Surgey & Franco Szczpaniak

In attendance

No members of the Public were in attendance
Town Clerk Sandra Harris was in attendance

NPSG77/24 Apologies of Absence

Apologies for absence were received and accepted from Vice Chair Cllr John Berryman, Shaun Barlett & Kez Stone.

NPSG78/24 To invite further applications for Steering Group membership & welcome any new members.

No requests received

NPSG79/24 Public participation

None

NPSG80/24 Meeting Minutes 19 March 25

The group discussed if the references in the minutes to Neighbourhood Priorities Statement should read Neighbourhood Priority Statement. It was decided that it should be Neighbourhood Priority Statement and in order to reflect this the minutes dated 19 March 2025 were amended in ink under

minute references **NPSG70/24, NPSG71/24 & NPSG72/24**. The amended minutes were then approved and signed by the Committee Chair Cllr Pearce.

Proposer: Martin Surgey

Seconders: Andrzej Ankowski

Vote – 7 in favour

NPSG81/24 Future document sharing

This agenda item was deferred until the next meeting.

NPSG82/24 Neighbourhood Plan Steering Group – Terms of Reference

It was **resolved** to adopt the revised Terms of Reference as drafted.

Proposer: Tod McClarin

Seconders: Franco Szczpaniak

Vote – 7 in favour

NPSG83/24 AECOM Design Codes

The group agreed that AECOM Design Codes document is brilliant and those that accompanied their representatives on their visit to Lostwithiel are very impressed how quickly they grasped the context of the area.

The group collated the following list of minor niggles for feedback purposes:-

P6 - include Sweetshouse in the outlying hamlets list

P14 – include PJA Sustainable Traffic & Travel Plan May 2023

P18 – Figure 07 text please amend photo text to read one of the original routes.

P18 – last paragraph amend typo to read extends

P23 – amend the spelling of centre

P24 – amend working class dwellings to read former workers cottages

P25 – paragraph 3 amend text to read experiences occasional significant flooding

P25 – Figure 16 amend photo text to read View of Dark Lane and change Cornish hedges to stone wall

P25 – Figure 17 the group decided it would like to provide an alternative photo which would better illustrate the characteristics of Lostwithiel

P35 – Façade second photo amend text from Cornish slate to Cornish stone, Roofing last photo could it be cropped to remove the moss growing on the asbestos sheeting.

P36 – would it be possible to include the NP policy regarding parking spaces on new developments policy ref HH5

P36 - Can the group please ask the source of the garage size 6m x 3m?

P38 – Please remove the final paragraph

P39 – Figure 37 the blocks illustrated are new blocks not residential. Figure 38 these are new builds. (The group agreed to take replacement photos to forward with the feedback)

P42 – Figure 43 text please change Quay Street to South Street

P43 – second bullet point please amend local slate or granite to local stone

P49 – Please delete the second bullet point under D3.1 Employment

P49 – Figure 55 text Local butchers shop not pastry shop please

P53 – Please amend typo Defyin to Defining

P57 – Movement section please amend busy B road to busy A road

P58 – Please crop left hand side of picture as this is moss on asbestos sheeting

P62 – Scale first sentence please amend to read 'Building heights are typically two or three storeys.'

P65 – First bullet point please amend to read Development must maintain the established scale and character of the area

P70 – Please delete first bullet point. Would it be possible to include that the cobbled paving needs to be retained

P71 – The group in their feedback wish to highlight that there is no mention of the Lostwithiel sidings. They consider this an omission which should be addressed as it is a potential brownfield housing site.

P72 – Under Nature please delete the Flooding section

P73 – Figure 86 – this is a plastic plant

P76 – In the NP it mentions that in the area to the north of the A390 and west of the town there should be no development within gardens in this area. Could this be included please?

P78 – Figure 94 as previously where this photo is used (fig 17) could it be changed

P82 – Build form materials section could the first sentence be amended to read Industrial buildings such as the old milk factory use typical materials such as brick, glazing, metal roofing and render.

P91 – 10 Car Parking fifth bullet point could it be amended to read Have the needs of disabled and wheelchair users been considered?

NPSG84/24 NPS – Cornwall Council Place assessment and Infrastructure facilities templates

This agenda item was deferred until the next meeting.

NPSG85/24 NPS survey

The NPSG reviewed the survey section by section and agreed a number of amendments. It was agreed that the clerk would forward by email the revised survey to those members of the NPSG present in order that it could be checked prior to printing that all the amendments had been captured.

NPSG86/24 To agree a date and venue for the next meeting of the NP Steering Group.

It was agreed that the next meeting would be held on Wednesday 07 May 2025 at Lostwithiel Library at 7pm.

The meeting closed at 21.30pm

Chair

Date