

Lostwithiel Town Council

Neighbourhood Plan Steering Group Minutes

Wednesday 21 May 2025

Lostwithiel Library 7pm

Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Library on Wednesday 21 May 2025 at 7pm.

Present

Andrew Ankowski, David Dunkley, Tod McClarin & Martin Surgey.

In attendance

No members of the Public were in attendance
Town Clerk Sandra Harris was in attendance

NPSG01/25 Election of Neighbourhood Plan Steering Group Chair

It was **resolved** to appoint Martin Surgey as 2025/26 NPSG Chair.

Proposer David Dunkley **Seconded** Tod McClarin.

Vote – 4 in favour

NPSG02/25 Election of Neighbourhood Plan Steering Group Vice-Chair

It was **resolved** to appoint Councillor Tod McClarin as 2025/26 NPSG Vice Chair.

Proposer Martin Surgey **Seconded** David Dunkley.

Vote – 4 in favour

NPSG03/25 Apologies

Apologies for absence were received and accepted from Peter Santo Warner, Franco Szczpaniak & Councillor Phil Wisdom.

NPSG04/25 Public participation

None

NPSG05/25 To invite further applications for Steering Group membership & welcome any new members.

No requests received

NPSG06/25 Meeting Minutes 07 May 25

It was **resolved** that the minutes of the NPSG Meeting held on 07 May 2025 are accepted, approved and duly signed by the Committee Chair.

Proposer: Tod McClarin

Seconder: David Dunkley

Vote – 4 in favour

NPSG07/25 Terms of Reference

The approved Terms of Reference dated 13 May 2025 were noted by the Steering Group.

NPSG08/25 Future document sharing

It was noted by the Steering Group that in principle the system is a good idea and it appears to be user friendly.

NPSG09/25 Cornwall Council Lostwithiel data

The Steering Group agreed to utilise the data with the Cornwall Council comparisons but not the Community Area Partnership data. It was felt that inclusion of the CAP data was not relevant. It was also noted that some of the data provided, on the face of it, appears to be quite out-of-date.

NPSG10/25 Cornwall Council NPS template

It was agreed that the drafting of the NPS would be approached in the same way as the redraft of the Neighbourhood Plan i.e. sections of the document would be divided up between group members. However, it was felt that this might need further assessment after community priorities have been brought forward at the consultation events and via the survey results.

NPSG11/25 Consultation events

It was agreed that further copies of the surveys should be available for completion at both consultation events.

Key questions should be:

- Where is Lostwithiel going to build

- Where does Lostwithiel not want development
- What does the community value
- What land should be protected
- How can Lostwithiel provide connectivity for nature

NPSG12/25 To agree a date and venue for the next meeting of the NP Steering Group.

It was agreed that the next meeting would be held on Wednesday 18 June 2025 at Lostwithiel Library at 7pm. This date is after the first consultation event on Monday 09 June and before the second event on Saturday 21 June to give the opportunity to change the format of the second consultation event if required.

The meeting closed at 21.15pm

Chair

Date