

Lostwithiel Town Council

Neighbourhood Plan Steering Group Minutes

Wednesday 18 June 2025

Lostwithiel Library 7pm

Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Library on Wednesday 18 June 2025 at 7pm.

Present

Andrew Ankowski, David Dunkley, Tod McClarin, Peter Santo Warner, Martin Surgey & Franco Szczpaniak.

In attendance

No members of the Public were in attendance
Town Clerk Sandra Harris was in attendance

NPSG13/25 Apologies

Apologies for absence were received and accepted from Shaun Barlett & Chris Pearce.

NPSG14/25 Public participation

None

NPSG15/25 To invite further applications for Steering Group membership & welcome any new members.

No requests received

NPSG16/25 Meeting Minutes 21 May 25

It was **resolved** that the minutes of the NPSG Meeting held on 21 May 2025 are accepted, approved and duly signed by the Committee Chair.

Proposer: Tod McClarin

Seconder: David Dunkley

Vote – 4 in favour, 2 abstentions

NPSG17/25 Future document sharing

This agenda item was deferred due to Shaun not being able to attend the meeting.

NPSG18/25 Consultation events

The Steering Group agreed that the information presented was quite well received and that the majority of people in attendance accepted that Lostwithiel is going to have to take some of the new Cornwall housing target. It was decided to provide group members with badges for the next consultation event and that no changes are to be made to the information presented on the boards.

NPSG19/25 Cornwall Council topic slides

It was agreed that the topic slides would be a useful reference tool.

NPSG20/25 Neighbourhood Priorities Statement template sections

It was agreed that the following group members would start to draft the following sections:-

Town today background section – Martin

Housing section - Tod

Economy section – Franco & Chris

Environment section – Martin

Infrastructure, services & community facilities – David

Connectivity – Peter

The initial drafts would provide an overview to be developed further when the survey results have been collated. The clerk was asked to circulate the final versions of the Neighbourhood Plan section updates for reference.

Martin volunteered to have the Environment section available for the meeting to be held on 15 July and in order to expedite the process, it was agreed that the drafted information for the NPS would be circulated as soon as available.

NPSG21/25 Cornwall Council's Monitoring spreadsheet

The Cornwall Council pilot monitoring spreadsheet was noted by group members.

NPSG22/25 To agree a date and venue for the next meeting of the NP Steering Group.

It was agreed that the next meeting would be a consultation debrief on Tuesday 24 June at Lostwithiel Library at 7pm. It was further agreed that the next two meetings would be on Tuesday 15 July & Wednesday 06 August.

The meeting closed at 20.40pm

Chair

Date