

Lostwithiel Town Council

Neighbourhood Plan Steering Group Minutes

Tuesday 06 August 2025

Lostwithiel Library 7pm

Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Library on Tuesday 06 August 2025 at 7pm.

Present

Andrew Ankowski, David Dunkley, Tod McClarin, Chris Pearce, Peter Santo Warner, Martin Surgey & Franco Szczpaniak.

In attendance

Four members of the Public were in attendance
Town Clerk Sandra Harris was in attendance

NPSG33/25 Apologies

Shaun Barlett

NPSG34/25 Public participation

Members of the public asked various questions regarding the purpose of the Neighbourhood Priority Statement and the up to date position of the 2018 Lostwithiel Neighbourhood Plan

NPSG35/25 To invite further applications for Steering Group membership & welcome any new members.

The four members of the public present advised that they would like to observe the meeting and would contact the clerk if they wish to join the group.

NPSG36/25 Meeting Minutes 15 July 25

It was **resolved** that the minutes of the NPSG Meeting held on 15 July 2025 are accepted, approved and duly signed by the Committee Chair.

Proposer: Tod McClarin

Seconded: Chris Pearce.

Vote – 7 in favour

NPSG37/25 Survey results events

The Group agreed the displays as drafted and considered the results had been presented in an easy to understand concise format. The Group discussed the format of the events to be held on Wednesday 13 August 3pm – 7pm and Saturday 23 August 10am – 1pm and where possible agreed to be in attendance to help facilitate discussion and gain more feedback.

NPSG38/25 NPS – Environment section

The Steering Group agreed a couple of further minor revisions to the Nature, Environment and Landscape text drafted by Martin.

NPSG39/25 NPS – Employment and the Local Economy

Steering Group Member Franco Szczpaniak was thanked for all his hard work in drafting this section of the NPS. Various suggestions/amendments were put forward by group Members to condense the text. Steering Group members concluded that it was not going to be appropriate to bring forward some extracts of the revised Neighbourhood Plan text as the detail did not reflect the ethos of the NPS.

NPSG40/25 NPS - Transport

It was decided to defer this agenda item to the next meeting.

NPSG41/25 NPS – Cornwall Council updates

Steering Group Members considered the most recent PowerPoint slides namely Analysing the survey responses and Neighbourhood Priority Statements consulting on your draft statement.

The Group noted the suggested colour coded format:-

Consultation statement – Neighbourhood Priorities Statement – Housing /Infrastructure/Environment/Transport.

Reservations were expressed that the Lostwithiel document being prepared might have more depth than Cornwall Council are anticipating but the consensus was that the group wishes ‘to aim high’ and text removed could be retained as supporting documents.

NPSG42/25 NPS – meetings

It was agreed that the next two meetings would be in the Library would start at 7pm and would be held on Tuesday 19 August & Wednesday 03 September.

The meeting closed at 21.35pm

Chair

Date