

Lostwithiel Town Council

Neighbourhood Plan Steering Group Minutes

Wednesday 03 September 2025

Lostwithiel Library 7pm

Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Library on Wednesday 03 September 2025 at 7pm.

Present

Andrew Ankowski, Shaun Barrlett, Brian Davis, David Dunkley, Tod McClarin, Chris Pearce, Peter Santo-Warner, Martin Surgey & Franco Szczepaniak.

In attendance

One member of the public was in attendance.

Town Clerk Sandra Harris was in attendance.

NPSG53/25 Apologies

Apologies were received and accepted from Sally Atkins

NPSG54/25 Public Participation

None.

NPSG55/25 To invite further applications for Steering Group membership & welcome any new members.

Chair Martin Surgey welcomed Brian and Sally to the Neighbourhood Plan Steering Group following their appointment by Council on 02 September.

NPSG56/25 Meeting Minutes 19 August 2025

It was **resolved** that the minutes of the NPSG Meeting held on 19 August 2025 are accepted, approved and duly signed by the Committee Chair Martin Surgery.

Proposer: Chris Pearce

Seconded: Tod McClarin

Vote – 9 in favour

NPSG57/25 Business Survey

Minor amendments were agreed to the Business Survey drafted by Franco & Chris. It was decided to set the return date to be Thursday 18 September. It was further agreed that the Steering Group would accept the offer from the Chair of the Business Group Adam Eastham to circulate the questionnaire by email to the Business Group Membership. It was requested that the survey is sent to the Business Group Chair and uploaded to the Town Council website on Thursday 04 September.

NPSG58/25 NPS – Environment section

The Steering Group discussed revisions to the structure and presentation of the document as a whole and each section.

NPSG59/25 NPS – Transport section

The first draft of the Transport text was discussed by group members. Amendments were agreed and Peter advised that circumstances permitting he would hope to have a revised draft prepared in time for the next meeting.

NPSG60/25 Survey results events

Steering Group Members agreed that the events were well attended and people appeared to be generally interested in the NPS and what it is trying to achieve.

**NPSG61/25 Cornwall Council updates – information regarding
submitting the draft statement and pilot project timeframe**

The Clerk advised the meeting that the Teams meeting for this topic has been postponed to 25 September.

NPSG62/25 Meeting timetable

It was agreed that the next three meetings would be held on:-
Wednesday 17 September, Tuesday 30 September & Wednesday 15 October
in Lostwithiel Library at 7pm.

The meeting closed at 21.00pm

Chair

Date