

Lostwithiel Town Council

Neighbourhood Plan Steering Group Minutes

Tuesday 19 August 2025

Lostwithiel Library 7pm

Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Library on Tuesday 19 August 2025 at 7pm.

Present

Andrew Ankowski, David Dunkley, Tod McClarin, Chris Pearce, Martin Surgey & Franco Szczpaniak.

In attendance

Sally Atkins & Brian Davis both having expressed an interest in joining the group were in attendance.

A further Member of the Public potentially interested in joining the group was in attendance.

Town Clerk Sandra Harris was in attendance.

NPSG43/25 Apologies

Peter Santo Warner

NPSG44/25 Public Participation

Local resident Mark Pearson, following an invitation from Group Chair Martin Surgey provided the group with a detailed overview of Biodiversity Net Gain, the significance of the Cornwall Council – Local Nature recovery strategy and how BNG works if it cannot be provided onsite. Mark suggested to the group that it should also be mindful of the possible change to planning legislation which will introduce a 'medium size' to planning with more relaxed BNG content.

NPSG45/25 To invite further applications for Steering Group membership & welcome any new members.

Sally Atkins & Brian Davis both expressed an interest in joining the Group. Chair Martin Surgey explained that the Council appoints the group membership and their membership request would receive the consideration of the Council on 02 September.

NPSG46/25 Meeting Minutes 06 August 2025

The minutes dated 06 August 2025 had a typing error under minute reference **NPSG41/025 NPS – Cornwall Council updates** ‘prepared might be have’ was amended to ‘prepared might have’. After this amendment had been initialled in ink by Committee Chair Martin Surgey it was **resolved** that the minutes of the NPSG Meeting held on 06 August 2025 are accepted, approved and duly signed by the Committee Chair.

Proposer: David Dunkley

Seconder: Franco Szczpaniak

Vote – 6 in favour

NPSG47/25 Business Survey

A further member of the public joined the meeting.

The Group considered that the business survey should include questions to help identify anywhere within the Parish that would be suitable for business units and the provision of ‘step-up’ locations for businesses outgrowing their current premises. The group also considered that the questionnaire should not be too long and should ask which areas of land could be protected for commercial development. The offer from Chris & Franco to draft a list of questions to be considered at the next Committee meeting was gratefully accepted by the group.

NPSG48/25 NPS – Environment section

The Steering Group agreed a couple of further minor revisions to the Nature, Environment and Landscape text drafted by Martin. It was suggested that one of the maps should perhaps include the parish footpaths and bridleways and that each section adopts the colour coded key issues format put forward in the CC NPS- Analysing the survey responses.

Consultation Statement – Neighbourhood Priorities Statement – Environment Objective – Vision.

NPSG49/25 NPS – Transport section

It was agreed to defer consideration of this section until the next meeting.

NPSG50/25 Cornwall Council NPS – simple template

Steering Group Members accepted Martin's offer to add a colour-coded key issues table to the end of the drafted Environment section.

NPSG51/25 Maps

It was decided to approach Cornwall Council for A1 maps of Lostwithiel showing the following:-

Footpaths

Blank map with highlighted Parish Boundary for proposed site identification

Conservation area

Parking & transport nodes

Colour coded topography map with elevations colour coded not outlined

NPSG52/25 NPS – Survey results events

The Steering Group Members asked if more publicity could be given to the event to be held on Saturday i.e. social media posts and noticeboard posters. Martin, Franco & Brian advised that they intended to be present for some of Saturday between 10am -1pm. No suggestions were put forward for the empty display board other than spacing out the current display.

The meeting closed at 21.15pm

Chair

Date