

Lostwithiel Town Council
Neighbourhood Plan Steering Group Minutes

Wednesday 17 September 2025

Lostwithiel Library 7pm

Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Library on Wednesday 17 September 2025 at 7pm.

Present

Andrew Ankowski, Sally Atkins, Shaun Bartlett, Brian Davis, David Dunkley, Tod McClarin (Vice Chair), & Franco Szczepaniak.

In attendance

One member of the public was in attendance.
Town Clerk Sandra Harris was in attendance.

NPSG63/25 Apologies

Apologies were received and accepted from Chris Pearce, Peter Santo-Warner & Martin Surgey.

NPSG64/25 Public Participation

Mr Truscott expressed his interest in the work of the Steering Group.

**NPSG65/25 To invite further applications for Steering Group membership
& welcome any new members.**

None.

NPSG66/25 Meeting Minutes 03 September 2025

It was noted that there were two spelling errors on the minutes dated 03 September 2025 once the amendments had been made in ink it was **resolved** that the minutes of the NPSG Meeting held on 03 September 2025 are accepted, approved and duly signed by the Committee Vice Chair Tod McClarin.

Proposer: Franco Szczepaniak

Seconded: Sally Atkins

Vote – 7 in favour

NPSG67/25 Cycle route update

David provided an update to the Steering Group on the meetings held with the two private landowners at which he obtained verbal agreement in principle for the cycleway.

It was agreed that David & Sandra would draft a letter to send to the Duchy of Cornwall to be approved/amended at the next meeting.

NPSG68/25 NPS – Employment & Economy section

The Steering Group expressed their agreement with version 3 of the text with the exception of Neighbourhood Priority 12 which the group considered may benefit from rewording. It was noted that the results of the Business survey need to be added when available.

NPSG69/25 NPS – Environment section

The Steering Group considered that a couple of the sections of text should perhaps be included in the Housing section of the statement and not the Environment section. It was also felt that this section focuses on woodlands and trees and that it might be worth adding some additional sentences to reflect/provide further overview of the town's natural environment.

NPSG70/25 NPS – Transport section

A couple of minor revisions were agreed by the Steering Group a typo and further clarification on the priority list.

NPSG71/25 NPS – Housing section

Steering Group Members agreed the parameters for the housing section and considered that this should include reference to the significant risk of flooding.

Cllr McClarin left the meeting, it was agreed that Franco Szczepaniak would Chair the last agenda item.

NPSG72/25 NPS – Document Format

The consensus of members present was that they are all willing to try the model as presented by Franco.

The meeting closed at 21.15pm

Chair

Date