

Lostwithiel Town Council

Neighbourhood Plan Steering Group Minutes

Thursday 04 June 2026

Lostwithiel Guildhall 6.30pm

Meeting Minutes

A meeting of Lostwithiel Town Council's Neighbourhood Plan Steering Group was held in Lostwithiel Guildhall on Thursday 04 June 2026 at 6.30pm.

Present

Andrew Ankowski, Sally Atkins, Brian Davis, David Dunkley, Tod McClarin, Martin Surgey & Franco Szczepaniak.

In attendance

No members of the public were in attendance.

Town Clerk Sandra Harris was in attendance.

NPSG001/26 Election of Neighbourhood Plan Steering Group Chair

Martin Surgey invited nominations for the position of NPSG Chair.

It was **resolved** to elect Martin Surgey as Chair of the Neighbourhood Plan Steering Group for 2026/27.

Proposer: David Dunkley

Seconded: Tod McClarin

Votes - 7 in favour

NPSG002/26 Election of Neighbourhood Plan Steering Group Vice Chair

Martin Surgey invited nominations for the position of NPSG Vice Chair.

It was **resolved** to elect Tod McClarin as Vice Chair of the Neighbourhood Plan Steering Group for 2026/27.

Proposer: Brian Davis

Seconded: Martin Surgey

Votes - 7 in favour

NPSG003/26 Apologies

Apologies were received and accepted from Chris Pearce & Peter Santo-Warner.

NPSG004/26 Public Participation

None

NPSG005/26 Meeting Minutes 16 April 2026

It was **resolved** that the minutes of the NPSG Meeting held on 16 April 2026 need amendment under minute reference NPSG173/25 by deleting '*and then Priorities*'. After this deletion had been made in ink and initialled by the Chair the revised minutes were accepted, approved and duly signed by the Chair Martin Surgey.

Proposer: Tod McClarin

Seconded: Sally Atkins

Vote – 7 in favour.

NPSG006/26 Cornwall Council feedback

The feedback from Cornwall Council was considered and the majority implemented. However the Clerk was asked to enter into constructive dialogue with Cornwall Council regarding the significance of the AECOM Report and the parking policy lifted from the 2018 Lostwithiel Neighbourhood Plan.

NPSG007/26 NPS formatted draft

The NPS-formatted draft was very well received, with strong praise for the quality of the work. Martin was thanked for the huge amount of time, skill, and care he put into it. The only recommendation was to update one of the photos.

NPSG008/26 Provisional dates for full Council

Group members put forward a number of dates which should be avoided due to their unavailability.

The meeting closed at 20.30

Chair

Date